



GREENTREE NEIGHBORHOOD ASSOCIATION BY-LAWS

Updated: 4/18/2023

ARTICLE I – NAME

This organization shall be known as the "Greentree Neighborhood Association (GTNA)."

ARTICLE II – PURPOSE

The purpose of this organization is to promote a feeling of fellowship within the community and maintain a social and civic program for the benefit of Greentree residents. The Greentree Neighborhood Association is a not-for-profit, nonpartisan organization that promotes the well-being of Greentree residents and promotes better quality of life in the neighborhood. GTNA provides contacts for neighbors to city of Madison representatives and services. The organization makes no endorsements of political candidates, elected representatives, repair services or other commercial services. The organization supports the public school system and does not endorse or evaluate other educational options. GTNA has no political affiliations.

Placement of advertisements in GTNA publications and materials does not imply endorsement by the association of any advertised service. Requests for placing advertisements is subject to space limitations and board review.

ARTICLE III – MEMBERSHIP AND DUES

Section 1 – AREA

Membership in the Greentree Neighborhood Association shall be open to all residents in the area bounded by the south side of Schroeder Road on the north, the north side of Hammersley Road on the south, the west side of Whitney Way on the east and Greentree Park (Saalsaa Road) on the west.

Section 2 – MEMBERS

Any resident may become a member by paying the membership fee. Further, all members are encouraged to assist the Neighborhood Association in any way their time and abilities permit, consistent with the other provisions of these by-laws.

Section 3 – MEMBERSHIP FEE

The membership fee shall be determined by the GTNA Board prior to each biennial fall membership drive. Payment of the fee shall entitle all members of the household to membership in the Association. A new family or resident moving into the GTNA area after January 1 shall be entitled to free membership for the remainder of that membership year. No refund of the membership fee shall be made upon termination of membership.

Section 4 – MEMBERSHIP TERM

The membership term shall be from July 1 to June 30 ending in odd numbered years.

Section 5 – MEMBERSHIP LIST

The neighborhood association shall maintain and update a database list of dues-paying members which shall remain the property of the association. The list shall be used for providing communication via the published newsletter, "The Stump", a biennial Membership Directory, specific news updates via email or any other chosen communication channel. This membership list, which includes members' contact information, will not be shared with any organization, non-profit or commercial entity.



ARTICLE IV – ASSOCIATION MEETINGS

Section 1 – TIME AND PLACE

All meetings of the Greentree Neighborhood Association shall be held at such time and place as designated by the Board.

Section 2 – SPECIAL MEETINGS

Special meetings shall be held at the discretion of the Board or at request of the membership. Notice and agenda of such meetings should be issued to the membership as quickly and efficiently as possible.

Section 3 – VOTING

Each member must be present to vote at the annual meeting and there shall be no voting by proxy. All questions are decided by a majority of those present and voting.

Section 4 – ASSOCIATION YEAR

The Association year shall be from July 1 through June 30.

ARTICLE V – GTNA BOARD MEMBERS

Section 1 – GENERAL

The Greentree Neighborhood Association shall be governed by the membership under the direction of the Greentree Neighborhood Association Board.

Section 2 – PROGRAM

The Board shall be responsible for the successful operation of the Association. It must provide a continual program for the membership both socially and civically on a non-partisan basis. The Board must carry out the programs and activities approved by the membership. The Board is responsible for publishing the Greentree Stump.

Section 3 – REPRESENTATION

The Board shall consist of up to 11 members plus officers from the total area of the Greentree Neighborhood. Ideally board members would live in different locations throughout the neighborhood. Board members volunteer their services for a term of two (2) years. Vacancies may be filled by appointment by the Board.

Section 4 – BOARD MEETINGS

Regular meetings of the Board shall be held once each month except January, July, and August. Notice of regular meetings shall be given by the president or secretary at least three (3) days in advance of the meeting. Special meetings may be called by the president or, in his/her absence, upon request of 50% of the number of current Board members.

Section 5 – QUORUM

A quorum shall consist of 50% of the number of current Board members.

Section 6 – REPORTS

The Board shall report to the members of the Association on the state of affairs of the Association regularly in the Greentree Stump, through minutes published online or through other selected communications channels.



ARTICLE VI – OFFICERS

Section 1 – GENERAL

Officers of the Board shall be president, secretary and treasurer elected for a term of two (2) years and renewable at the June meeting of the Board.

Section 2 – PRESIDENT AND VICE-PRESIDENT

The president shall preside at all meetings of the Association and Board. The president shall have general supervision of the affairs of the Association. The president, with the approval of the Board, may appoint a vice-president and may appoint such committees as may be deemed necessary.

Section 3 – SECRETARY

The Secretary shall issue notice of all meetings of the Association and Board; keep minutes of such meetings; have charge of all records and papers; and perform such other duties as are incidental to this office.

Section 4 – TREASURER

The treasurer shall have custody of all money and securities of the Association and shall perform such duties as are incidental to this office. The treasurer shall make a monthly report to the Board and an annual report at the end of the Association year.

ARTICLE VII – FINANCE

Section 1 – FUNDS

Association funds shall be deposited in such bank or other financial institution as the Board shall designate, and shall be withdrawn only upon checks, drafts or other orders of the Board signed by the treasurer or, in the treasurer's absence, by any other officer authorized by the president.

Section 2 – FISCAL YEAR

The year of the Association shall coincide with the membership year, July 1 through June 30.

ARTICLE VIII – AMENDMENTS

Amendments to these by-laws may be made by a majority vote of the Board members with due notification of the general membership through the meeting minutes or announcements at the association annual meeting.