



## **Community Performing Arts Grant Program**

**2018 - 2019**

The Lancaster Performing Arts Center Foundation is dedicated to promoting and maintaining the Lancaster Performing Arts Center as the Antelope Valley's epicenter for the arts, by supporting both direct arts engagement and arts education and where the lives of students and the diverse culture of the community are enriched.

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# Community Performing Arts Grant Program

The Lancaster Performing Arts Center Foundation (LPACF) has established a grant program to support Antelope Valley based performing arts organizations. Grants will be awarded to Community-based organizations to support performances at the Lancaster Performing Arts Center (LPAC) that serve Antelope Valley residents (rather than administrative overhead costs). Grant requests, following the established criteria, may not exceed \$1,500 and must be submitted by September 4, 2018. This cycle will fund programs that are implemented in 2018-2019.

## Application Process:

1. Community organizations must submit a formal application to the Foundation, including but not limited to goals and budget of the organization, description of the program, requested funding and other funding, if applicable.
2. Certification of a qualified non-profit status must be attached to application or on file at LPAC.
3. Organizations who qualify for consideration under the above criteria shall be those which provide services for or those that enhance performing arts in the Antelope Valley.
4. The submittal packet shall include:
  - a. **Four (4) copies** of a typed and complete application form describing the program
  - b. Certification of qualified non-profit status
  - c. Any backup materials to support the application

## Application Schedule:

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|---------------------|--|
| • August 1, 2018    | Applications available   |
| • September 4, 2018 | Applications submission deadline   |
| • October 1, 2018   | Notification of awards   |
| • July 31, 2019     | Deadline for explanation of funds<br>and submission of affidavit certifying<br>how funds were expended |

**All applications for funding must be received by September 4, 2018 in order to be considered for funding from October 2018 through July 2019.**

**LATE APPLICATIONS WILL NOT BE CONSIDERED.**

Application packets shall be submitted to:

Community Performing Arts Grant Program  
Lancaster Performing Arts Center Foundation  
ATTN: Teri Lamping  
44933 Fern Avenue  
Lancaster, California 93534

For more information or assistance, applicants are invited to contact Teri Lamping at (661) 723-6096 or [info@lpacf.org](mailto:info@lpacf.org)

### **Grant Award Process:**

1. Community organizations that are Antelope Valley-based and serve Antelope Valley residents with performances at the LPAC will be given preference. The LPAC Foundation may entertain other applications at the discretion of the committee, only if they are to perform at the LPAC.
2. The Foundation's Grant Committee will rank the applications for funding consideration. Funding of the recommended applicants is discussed and agreed to by the Committee based on the ranking.
3. Applicants should not depend on LPAC Foundation funding to support their project; LPAC Foundation reserves the right to support only part of a request and to determine which portion of the request it will fund.

### **Responsibilities of Grant Awardees:**

1. The organizations approved for funding will submit a report certifying how they expended the grant funds within twelve (12) months from date of award. To be eligible for a new funding cycle, the report must be submitted no later than July 31 post funding.
2. The LPAC Foundation must be acknowledged in all programs and promotional materials. The Foundation's logo should be included accompanied by the following language:  
*"This program was funded in part by the Lancaster Performing Arts Center Foundation."*
3. Recipients shall be required to furnish the Foundation with a Certificate of Insurance naming the Foundation as additionally insured for a minimum of \$1,000,000.
4. Advise the Foundation in writing as soon as possible of any substantial changes planned to the project. (Changes made to awarded projects without notification may harm an awardee's applications for future grants.)



2018-2019  
COMMUNITY PERFORMING ARTS  
GRANT PROGRAM APPLICATION

Organization: \_\_\_\_\_

Title: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Is this a non-profit organization? \_\_\_\_\_ Tax ID# \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Performance Title: \_\_\_\_\_

Performance Date(s): \_\_\_\_\_

Performance Type (*i.e. dance, music, play, etc.*): \_\_\_\_\_

Funding Amount Requested: \$ \_\_\_\_\_

Provide a brief summary of your mission, history, programs/ activities as well as current goals and challenges.

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Describe the primary activities of your organization as they relate to the performing arts: \_\_\_\_\_

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List the project objectives and the goals from the funding requested: \_\_\_\_\_

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Describe the project activities and the timeline the funds requested would be used for: \_\_\_\_\_

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Identify the number and audience (*i.e. students, general public, etc.*) to be served: \_\_\_\_\_

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If your program is aimed at young audiences, explain how it complies with the common core curriculum for the arts. To view these standards, see <http://www.cde.ca.gov/be/st/ss/>. \_\_\_\_\_

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Will your organization be collaborating with any other group in providing these services? \_\_\_\_\_

If so, please identify group(s) : \_\_\_\_\_

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Please list any additional information you would like the LPAC Foundation to have (*i.e., work samples, DVD's, programs, supporting documentation and materials, etc.*): \_\_\_\_\_

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2018 - 2019  
LANCASTER PERFORMING ARTS CENTER FOUNDATION  
COMMUNITY PERFORMING ARTS GRANT PROGRAM  
BUDGET FORM

**Project income (Projected)**

**Notes**

Sponsorships:	\$ _____	_____
Admission/Ticket Sales ( <i># of tickets at \$</i> ):	\$ _____	_____
Fundraising:	\$ _____	_____
Donations:	\$ _____	_____
In-Kind Donations ( <i>Specify i.e. facility, etc.</i> ):	\$ _____	_____
Other ( <i>Specify</i> ):	\$ _____	_____
<b>Total Project Income:</b>	<b>\$ _____</b>	

**Project Expenses (Projected)**

**Notes**

Facility Rental:	\$ _____	_____
Equipment Rental:	\$ _____	_____
Security:	\$ _____	_____
Awards:	\$ _____	_____
Contracts ( <i>Specify</i> ):	\$ _____	_____
Complimentary Tickets ( <i># of tickets at \$</i> ):	\$ _____	_____
Marketing:	\$ _____	_____
Advertising:	\$ _____	_____
Printing:	\$ _____	_____
Postage:	\$ _____	_____
Supplies:	\$ _____	_____
Subscriptions:	\$ _____	_____
Travel:	\$ _____	_____
Food:	\$ _____	_____
Event Refreshments:	\$ _____	_____
Memberships:	\$ _____	_____
Other ( <i>Specify</i> ):	\$ _____	_____
Other ( <i>Specify</i> ):	\$ _____	_____
<b>Total Project Expenses:</b>	<b>\$ _____</b>	_____

**Project Profit/Loss (Projected):**      \$ \_\_\_\_\_