

Richwood Village Council Regular Meeting – Agenda 09/8/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown A Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting on 08/25/2025

Motion to approve Minutes:

Motion PM Second DR Vote: RB X PM Y VB Y DR Y JH Y BP Y

4. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second PM Vote: RB X PM Y VB Y DR Y JH Y BP Abstain

5. Introduction of Visitors

6. Legislation:

- **Resolution 25-09082025** authorizing the Village Administrator of the Village of Richwood to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and / or Local Transportation Improvement Programs and to execute contracts as required and declaring it an emergency.

Motion VB Second BP Vote: RB X PM Y VB Y DR Y JH Y BP Y

- **Resolution 25-09092025** accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Motion PM Second VB Vote: RB X PM Y VB Y DR Y JH Y BP Y

- Opera House sale – ODNR guidelines; repayment of \$44,100 to Ohio Treasurer of State

Resolution 25-09102025 amending Ordinance 25-03242025 and approving the permanent appropriation funds for the Village of Richwood for 2025 and declaring an emergency.

Motion VB Second DR Vote: RB X PM Y VB Y DR Y JH Y BP Y

7. Mayor

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion PM Second DR

Vote: RB X PM Y VB Y DR Y JH Y BP Y Time: 7:40

Next Council meeting Monday, September 22nd at 7pm

August 25, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on August 11, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Jackie Hamilton, Donald Ridgeway, Brad Plotner, Pat Morse, and Von Beal and Reddy Brown. Zoning Officer Marion Bump, Julie Spain Solicitor (virtual), Village Administrator Monte Asher (Eric Kincaid filled in), and Fiscal Officer Sarah Sellers. Police Chief, Jim Hill absent.

Pat Morse moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 08/11/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

Legislation:

- Reddy Brown moved and Von Beal seconded the motion to approve **Ordinance 07282025** to approve Village of Richwood Public Records Policy, third and final reading. Motion passed unanimously.
- Von Beal moved and Reddy Brown seconded the motion to approve **Resolution 07292025** adopting a fee schedule for video record requests made to the Village of Richwood Police Department, third and final reading. Motion passed unanimously.

Mayor's report:

- Summerfest was unbelievable, more than ever expected. Trailblazers raised over \$17,000, not including what the other committees made for themselves. Would like permission for next year and need to reserve all shelter houses for Friday and Saturday next year on August 8th. Will have more food trucks, no complaints and appreciate all help that was given. Pat Morse suggested a car show and Reddy Brown stated America 250 will be involved for next year.

Street / Utility report: Administrator, Monte Asher – report attached

- Will get a with Craig from Access Engineering for a bid packet for street work in the spring of 2026 for Blaine, West Blagrove, George and Edgewood streets.

Police report: Police Chief, Jim Hill – no report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Marion Bump. Report attached

- Bump stated that a permission was given for portable building at the old depot lot; no permit, under 200 square feet.

Old Business:

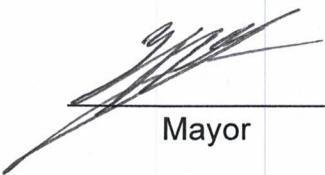
- Mayor - Blighted houses update; working with Tom McCarthy. He was misinformed on the grant from landbank. They want permission to put a lien on the houses to have their grant money returned if sale of property. Still questions in the air.
- Plotner stated the fair opening ceremony is Wednesday at 7:30 at the flagpole by the barns, ribbon cutting for the walking path to follow.
- Plotner stated there was a meeting with Union County Soil and Water, himself, Craig Moran and a couple residents at the new building site on North Franklin; Moran stated he is putting a retention pond in the back corner to make sure drainage is not an issue. Should be ready by October 1st.
- Reddy Brown updated on Opera House title search; working on getting paperwork to title company that they requested from ODNR and what we have so they can complete the title search part.

New Business:

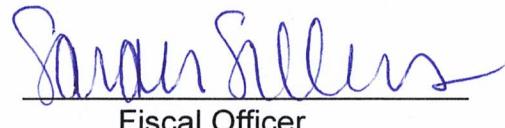
- September 13th; RuthWoods 5k race and RABA uptown customer appreciation.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously at 7:41 pm.

Next council meeting is September 8th at 7:00 pm



Mayor



Sarah Sillers

Fiscal Officer

Payment Listing

September 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
27871	09/08/2025	09/05/2025	AW	VERIZON WIRELESS	\$200.83	O
27872	09/08/2025	09/05/2025	AW	MASI Environmental Services	\$1,107.47	O
27873	09/08/2025	09/05/2025	AW	PLOTNER HARDWARE	\$272.56	O
27874	09/08/2025	09/05/2025	AW	JULIE SPAIN LAW	\$2,288.36	O
27875	09/08/2025	09/05/2025	AW	RICHWOOD AUTO AND TRUCK, LLC	\$148.80	O
27876	09/08/2025	09/05/2025	AW	AG-PRO	\$126.30	O
27877	09/08/2025	09/05/2025	AW	AUNALYTICS, INC	\$15.00	O
27878	09/08/2025	09/08/2025	AW	Shinn Bros Inc	\$29,590.00	O
Purpose: WATER PLANT CONSTRUCTION						
27879	09/08/2025	09/08/2025	AW	Pat's Print Shop	\$272.99	O
27880	09/08/2025	09/08/2025	AW	BRIAN L. SHOOK	\$7,700.00	O
Purpose: RELOCATE TRAFFIC SIGNALS						
27881	09/08/2025	09/08/2025	AW	ALL IN ONE CONTRACTING	\$1,500.00	O
Purpose: REPAIRS TO SHELTER HOUSE #2 ROOF						
27882	09/08/2025	09/08/2025	AW	EUBANKS ELECTRIC LLC	\$350.00	O
Purpose: EXTRA OUTLET FOR CAMERA AT PICKLEBALL COURT						
27883	09/08/2025	09/08/2025	AW	KALE MARKETING, INC.	\$78.69	O
27884	09/08/2025	09/08/2025	AW	WESTWATER SUPPLY	\$32.00	O
27885	09/08/2025	09/08/2025	AW	Ohio Utilities Protection Service	\$12.00	O
Total Payments:						\$43,695.00
Total Conversion Vouchers:						\$0.00
Total Less Conversion Vouchers:						\$43,695.00

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village of Richwood
Finance Report: 9/08/2025

- Payroll: biweekly 9/12; biweekly and monthly 9/26)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- **Amend budget appropriation – send to County (if resolution is approved tonight for Opera House)**

Park recreation fee revenue history:

Year	Budgeted	Actual
2023	\$3500.00	\$5,955.31
2024	\$4500.00	\$7655.60
2025	\$7000.00	\$9,112.21

Reports attached:

- **August bank reconciliation report**
- **Fund status report**

If you have any questions after review; please let me know!

Star Ohio: August interest: \$9,376.25 YTD interest: \$68,421.34 Rate: 4.46%

Bulk Water: YTD revenue: \$6,890.00

Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Case Activity Report

Date from: AUG 28 2025 To: SEP 08 2025

1) Pending Cases	<u>2</u>
2) Active Cases	<u>3</u>
3) Completed Cases	<u>0</u>
4) Cases on Hold	<u>2</u>
5) Zoning Applications	<u>0</u>
6) Zoning Permits	<u>0</u>
6) Demolition Application	<u>0</u>
7) Demolition Permits	<u>0</u>
8) Tree Permit Application	<u>0</u>
9) Tree Permit	<u>0</u>
10) Zoning Complaints	<u>0</u>
11) Record of Complaint	<u>0</u>
12) Cases Referred to Solicitor	<u>0</u>
13) Inspections	<u>5</u>
14) Letters Sent	<u>0</u>
15) Certified Letters Sent	<u>2</u>
16) Clean up Due	<u>5</u>
17) Clean up Completed	<u>0</u>
18) Clean up Billed	<u>0</u>
19) Unlicensed Vehicles Removed	<u>0</u>



Marion Bump Zoning Enforcement Officer