

## HATCH PUBLIC LIBRARY TECHNOLOGY ACCEPTABLE USE POLICY

The computer workstations and wireless Internet access in the Hatch Public Library enable the Library to expand its reference/information services by providing access to unique resources worldwide. Patrons are encouraged to use the computers and Internet access for their informational, educational, and recreational needs while following these guidelines:

1. Users must have a library card in good standing from a Library in the Winding Rivers Library System, and be at least 8 (eight) years of age.
2. In some situations, a temporary guest pass may be available to users who do not have a library card from a Library in the Winding Rivers Library System.
3. Users must be able to demonstrate adequate computer ability.
4. Use of the computer workstations in the Technology Room will be allocated in 1 hour time slots, accessed on a first come first served basis, for up to 4 (four) hours per day, depending on availability of other computer workstations.
5. Users will use the computer workstations and wireless Internet access in a responsible and ethical manner.
6. Users will not attempt to modify, alter, or damage software and equipment.
7. Users will not send, receive, or display text/graphics which may reasonably be construed as obscene.
8. Internet access is a privilege, not a right, which may be revoked at any time for inappropriate conduct.
9. Upon recommendation of the Library Director, violations to this agreement will be reviewed by the Hatch Public Library Board of Trustees and appropriate action will be taken up to and including complete revocation of library privileges.
10. No files may be saved on Library computers. Files can be saved on the users own CDs or removable USB drives, or they are available for purchase at the front desk. Re-writable CDs are \$3.00 and removable USB drives are \$10.00. The Library is not responsible for damage to a patron's CD, memory chip, phone, computer, camera or removable thumb drive.
11. PARENTS of minor children MUST ASSUME RESPONSIBILITY for their children's use of the Internet through the library's connection. Both wireless Internet access and Internet access in the Technology Room are equipped with filtering software, but it is the PARENTS' RESPONSIBILITY to make sure that their child uses the library's resources properly.
12. The Hatch Public Library is not responsible for the content, quality, or accuracy of the information obtained from the Internet.
13. A "Hatch Public Library Computer/Internet Use Agreement" must be signed by a parent or legal guardian before Internet access will be provided to patrons under the age of 18.
14. U.S. Copyright law (Title 17 US Code) prohibits the unauthorized reproduction or distribution of copyrighted material, except as permitted by the principles of fair use. Users may not copy or distribute electronic materials, including electronic mail, text, images, programs or data, without the explicit permission of the copyright holder. Any responsibility for the consequences of copyright infringement lies with the user. The library expressly disclaims any liability or responsibility resulting from such use. The library expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic information systems, or any consequences thereof.

**Please LOG OFF your computer when you are finished.  
When you LOG OFF your computer will restart and  
erase all previous history.**

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