## TOWN OF JEFFERSON'S RESPONSE TO THE COVID-19 VIRUS

Due to the current South Carolina State of Emergency concerning the COVID-19 virus and the impact it is having in our state, in the United States and around the world, and given the potential devastation this pandemic could cause on our community the Town of Jefferson is modifying its work activities in an effort to protect the health, safety, and welfare of our residents and visitors as follows:

- All organized activities of the recreation department are suspended until further notice.
- The parks and playgrounds will remain open for individual use only.
- The Community Center will be closed to the public until further notice and anyone having a reservation for hosting an event there will be entitled to a refund of their reservation deposit.
- The Town Hall will remain staffed; however, it will be closed to the public. Anyone wishing to pay a utility bill, business license, or fine is encouraged to submit payments through the mail or leave in the town's drop box located outside town hall.
- Customers wishing to establish a new service are encouraged to contact the town clerk at 843-658-7600 to arrange for access to the facility or have information sent to them via mail or e-mail.
- Water service will not be disconnected for non-payment during this State of Emergency. Customers will still be responsible for their bill, but this is a way to assist customers impacted by this situation.
- Municipal court operations will be postponed until further notice.
- Regularly scheduled town council meetings will be postponed until the State of Emergency is lifted.
- The town council may conduct special meetings to enact emergency ordinances as needed in accordance with Section 5-7-250(d) of the South Carolina C ode of Laws.

The safety of our citizens and our staff is the highest priority of the town and it is our hope that these changes to our operations will help prevent or minimize the spread of COVID-19 in our community. We apologize for any inconvenience these changes might cause but we trust that you understand our commitment to protect the lives of our citizens and staff during this difficult time. Please contact town hall at 843-658-7600 with any questions or concerns.

Sincerely,

Chuck W. Raley, Jr. Mayor