

***SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY, OCTOBER 19th, 2023, 6:00 P.M.***

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Butler, Kitzmiller and Reade were present. Absent: Hirsch. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

Motion by Kitzmiller, second by Reade to approve the agenda for the Regular Meeting of the Summerset City Commission for October 19th, 2023. Motion carried.

CONSENT CALENDAR

Motion by Reade, second by Butler, to approve the minutes of the regular meeting of October 5th, 2023. Motion carried.

APPROVAL OF CLAIMS

Motion by Butler, second by Reade, to approve the claims and hand checks in the amount of \$868,280.06 from October 5th, 2023, through October 18th, 2023, as presented or amended. Motion carried.

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| Cardmember Services | 77.49 |
| Cardmember Services | 9,426.86 |
| American Legal | 1,643.05 |
| Black Hawk Water Users District | 68.50 |
| CBH CO-OP | 2,339.99 |
| City of Rapid City | 4,949.91 |
| Demersseman Jensen Tellinghuisen & Huffman, LLP | 2,525.00 |
| Diamond Water Company | 146.45 |
| Fire Pro | 63.00 |
| Golden West Technologies | 3,808.50 |
| HDR Engineering, Inc | 46,089.05 |
| Hermanson Egge Engineering, Inc. | 310.00 |
| IBM | 26.76 |
| Kieffer Sanitation | 250.00 |
| McComb Services | 3,631.38 |
| MDU | 323.00 |
| MG Oil Company | 732.60 |
| Midcontinent Communications | 178.09 |
| Midcontinent Testing Laboratories, Inc. | 345.50 |
| Precision Lawn & Hydroseed LLC | 3,050.00 |
| Rapid City Journal | 672.91 |
| RCS Construction Inc | 785,593.67 |
| Sanitation Products Inc. | 271.02 |
| SD One Call | 26.25 |
| Servall Uniform & Linen Supply | 184.26 |
| Sturdevant's AV Rapid City | 40.95 |
| Tyler Technologies | 1,316.26 |
| USA Bluebook | 189.61 |

DEPARTMENT HEAD REPORTS

Stephany Baumeister, Finance Officer, Jon Ambrose, Wastewater Treatment Plant Superintendent, Anthony Kayl, Public Works Manager, Lisa Schieffer, City Administrator, and Rich Nasser, Police Chief gave their monthly reports.

RESOLUTION 2023-12 ESTABLISH CAPITAL OUTLAY FOR STREET IMPROVEMENTS

Motion by Butler, second by Reade to open discussion. Motion carried.

Mayor Torno gave a brief overview about adding \$250,000 per year to the capital outlay budget for the next 5 years. The cap would be \$1.5 million and would need to spend within 7 years. Street improvement for Siouxland Dr., Brighton St., Glenwood Dr., Breckenridge St., or other streets deemed in need of repair were discussed.

Motion by Butler, second by Kitzmiller to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller, to approve resolution 2023-12 Establish Capital Outlay for Street Improvements. Motion carried.

PAYROLL CHANGE – POLICE DEPARTMENT

Motion by Kitzmiller, second by Reade to approve Corey Jonas 90-day review increase to \$26.94 effective 10/26/2023. Motion carried.

SURPLUS PROPERTY UPDATE – SD CODIFIED LAWS

Motion by Butler, second by Reade to open discussion. Motion carried

Mike Wheeler, City Attorney, gave a brief overview that the properties need to be listed, all offers will be accepted by realtor. Once all offers are accepted, they will then be given to the Board to review and decide. Wheeler stated that the city is not able to offer the land to the surrounding homeowners exclusively. The laws are clear and it needs to be same throughout the whole community.

Mitch Burdick, resident, expressed his concerns and would like to see the lot stay vacant and reverse surplus sale. Sara Donley, resident, expressed her concerns regarding the long process to surplus this property.

Motion by Kitzmiller, second by Reade to close discussion. Motion carried.

Motion by Butler, second by Kitzmiller, to move forward with listing the following property:

OC.50.07.36 6515 Astoria Court
OC.50.07.35 6509 Astoria Court
OC.50.07.34 6505 Astoria Court
OC.50.07.33 6499 Astoria Court
OC.50.07.32 6495 Astoria Court
OC.50.13.PARK Cambridge Street Picnic Park

and to table the matter on listing OC.50.07.24R located by the lift station. Motion carried.

MAILBOX/BEAUTIFICATION – TIMOTHY REISBECK

Motion by Kitzmiller, second Reade, to open discussion. Motion carried

Timothy Reisbeck gave a brief overview of some of the inconsistency of the mailboxes within Summerset. It would make our community more beautiful if they were all consistent. Collectively come up with a plan, maybe the city could investigate a bulk purchase.

Motion by Reade, second by Butler to close discussion. Motion carried
No action taken.

APPLICATION AND CERTIFICATE FOR PAYMENT #7

Motion by Butler, second by Reade to approve payment #7 for the Wastewater Treatment Plant expansion project. Motion carried.

WASTEWATER TREATMENT PLANT CAPACITY EXPANSION CHANGE ORDER #2

Motion by Butler, second by Reade to approve the wastewater treatment plant expansion change order #2. Motion carried

SURPLUS PROPERTY – POLICE DEPARTMENT

Motion by Kitzmiller, second by Reade to surplus the 2016 Ford Police Interceptor Utility Vehicle, VIN #1FM5K8AT1GGB73756. Motion carried.

SET FIRST READING FOR ORDINANCE 2023-17 EXTRA TERRITORIAL JURISDICTION

Motion by Kitzmiller, seconded by Butler to set the first reading for November 16th, 2023. Motion carried.

SET FIRST READING FOR ORDINANCE 2023-18 153.999 PENALTY

Motion by Reade, seconded by Kitzmiller to set the first reading for November 16th, 2023. Motion carried.

SET FIRST READING FOR ORDINANCE 2023-19 ALTERNATE MATERIALS

Motion by Butler, seconded by Kitzmiller to table the first reading until find out covenant's expiration date. Motion carried.

CITIZENS INPUT

None.

UPCOMING EVENTS:

City Offices will be closed Friday, November 10th in Honor of Veterans Day.

ITEMS FROM CITY ATTORNEY

No executive session.

ADJOURNMENT

Motion by Kitzmiller, second by Reade, to adjourn at 8:08 p.m. Motion carried.

(SEAL)

ATTEST:

Stephany Baumeister
Finance Officer

Melanie Torno
Mayor

Published once _____, at a cost of \$ _____