

MELVINDALE HOUSING COMMISSION

Regular Board Meeting
January 16, 2025

A meeting of the Melvindale Housing Commission Board was held on Thursday, January 16, 2025 at 10:00 a.m. in the Library of Coogan Terrace (3501 Oakwood Blvd., Melvindale, MI 48122).

Chair C. Sue Herman called the meeting to order at 10:03 a.m.

ROLL CALL: H. Cotto, J. Decaire, C. Sue Herman and Annette Taylor were present.

Commissioner *Decaire* moved and *H. Cotto* seconded a motion to excuse Carmen Cotto's absence. Approved unanimously.

Also present: Staff- Cynthia C Telfer, Executive Director, Elizabeth Ray, Operations Manager

- I. Approval of Agenda
Decaire motioned to approve the January 16, 2025 agenda. *H Cotto* seconded Motion to approve agenda passed unanimously.
- II. Approval of Minutes
H. Cotto motioned to approve December 19, 2024 meeting minutes *Taylor* seconded. Motion to approve minutes passed unanimously.
- III. New Business
 - a. Election of Officers
 - Board Chair
H. Cotto nominated C. Sue Herman for Board Chair; Decaire seconded. Herman accepted. Approved unanimously.
 - Vice-Chair
H. Cotto nominated Decaire for Vice- Chair; Taylor seconded. Decaire accepted. Approved unanimously.
 - Sergeant of Arms
Decaire nominated H. Cotto for Sergeant at Arms; Taylor seconded. H. Cotto accepted. Approved unanimously.

b. Resolutions

Resolution 2025-001 Revise Personnel Policy for Sick Time

Taylor motioned to approve revision to the sick policy; Decaire seconded.

Discussion ensued regarding State Supreme Court decision regarding tipped wages and sick time for part time employees. The changes presented only affect part-time employees. Fulltime employees have time off that exceeds state requirements.

Motion passed unanimously

Resolution 2025-002 Revise Administrative Plan Inspection Charges

Decaire moved to approve revisions to the administrative plan for inspection charges; H. Cotto seconded. A review of current and proposed policy was discussed.

Motion passed unanimously

IV. Commission reports

Staff reviewed reports with Board.

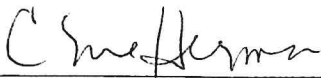
V. Public Commentary

- Duane Riddle # 103 – Found the board meeting to be very interesting. Has lots of questions. Will attend in the future. Need to discuss something with Ms. Telfer after the meeting.

VI. Announcements by Commissioners

- Decaire – Stay well
- H. Cotto – Keep safe; thank you for prayers for my wife
- Taylor – The meeting was very interesting; happy to have Mr. Riddle in attendance. Prayers for Carmen.

VII. Adjournment – Motion by Taylor; seconded by Decaire at 11:07 a.m. Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C Telfer, Executive Director