



# Exhibit Space Application

Minot Christmas Show  
November 1<sup>st</sup> & 2<sup>nd</sup>, 2019  
(Juried Show)

Booth #'s

### Official Use Only-Leave Blank

Check #: \_\_\_\_\_ Date: \_\_\_\_\_  
Amount Pd: \_\_\_\_\_  
Amount Due: \_\_\_\_\_  
Notes: \_\_\_\_\_

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## SHOW HOURS

Friday, November 1<sup>st</sup> – 10 AM – 8 PM  
Saturday, November 2<sup>nd</sup> – 9 AM – 5 PM

## MOVE-IN/SET UP DATES & TIMES

Thursday, October 31<sup>st</sup> – 11AM – 9PM  
Friday, November 1<sup>st</sup> – 7 AM – 9:45 AM

## RULES AND REGULATIONS

### REGISTRATION:

Applications are accepted after current year show. All previous year vendors will be guaranteed entrance within their category if an application and payment is **RECEIVED by June 1st**. After **June 1st**, booth allocation is on a first come first serve basis. New applicants will not know booth allocation or show acceptance until after **June 30th**. Upon acceptance into the show and full payment made, a Confirmation Letter will be sent to you with your booth assignment and show guidelines. Booth assignment may be subject to change before the show.

### PAYMENT

Full payment and **#10 SASE (Self Addressed Stamped Envelope)** is required with application. **No refunds on booth space cancelled 60 days prior to the show.** No exhibitor will be allocated booth space or allowed to move in until payment has been made in full.

### EXHIBIT CONTENT AND MANNER OF USE:

**ALL CRAFTS MUST BE HAND MADE.** New exhibitors or exhibitors that change product(s) must supply pictures that prove all products are hand made. **THE BIG ONE** reserves the right to make decisions relative to the show content and reserves the right to reject exhibits which it deems unsuitable to the show or for any reason we see fit.

### SALES TAX:

Exhibitors are responsible for collection of North Dakota State Sales Tax of 5% & Ward County Sales Tax of 1/2% on all sales made during **THE BIG ONE**. You are responsible for collection and mailing of the sales tax to the ND State Tax Commissioner and Ward County. ND State Fair Center is outside of City of Minot limits. Visit [www.nd.gov/tax/salesanduse](http://www.nd.gov/tax/salesanduse) for further information.

**Mail application, pictures showing your work and a #10 Self Addressed Stamped Envelope to:**

**THE BIG ONE** PO BOX 1276 Minot, ND 58702

Stacy & Lisa Frank  
(701) 837-6059  
(701) 839-0874 Fax

[www.thebigone.biz](http://www.thebigone.biz)  
[info@thebigone.biz](mailto:info@thebigone.biz)

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ ND SALES TAX #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CONTACT: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (Number we can reach you at **BEFORE and DURING** the show if needed) \_\_\_\_\_

WEBSITE ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: (for show information, will not share) \_\_\_\_\_

YOUR CRAFT/ART: (All items must be mad by you. No buy/sell, import/commercial or Direct Sales merchandise allowed) \_\_\_\_\_

Check box if any of the above information is new from previous show(s).

**Booth Selection:** All booths include 1 chair. Tables are not included. All prices are for two days. Selection **NOT** a guarantee.

Qty	Size	Location	Building	Cost
_____	10' W x 10' D Booth	Wall Background	Magic Place	\$160.00 per booth
_____	8' W x 10' D Booth	Floor Aisle	Magic Place	\$130.00 per booth
_____	10' W x 10' D Booth	Wall Background	4H Hall	\$160.00 per booth
_____	10' W x 10' D Booth	Floor Aisle	4H Hall	\$140.00 per booth
_____	10' W x 10' D Booth	Floor Aisle	FFA	\$140.00 per booth
_____	8' W x 8' D Booth	Food	Food	\$110.00 per booth

### Options:

Tables (8') **\$10 EACH** before October 1<sup>st</sup>.

**\$15 EACH** after October 1<sup>st</sup>. Quantity? \_\_\_\_\_

Electricity **\$15 EXTRA** before October 1<sup>st</sup>. **\$20**

**EXTRA** after October 1<sup>st</sup>. Up to 50' extension cord needed.

Back drop curtain **\$7 EXTRA** before October 1<sup>st</sup>.

**\$10 EXTRA** after October 1<sup>st</sup> per 10' section.

Quantity? \_\_\_\_\_ Color (black, blue, gray, red) \_\_\_\_\_

**Total Booth Rental Cost \$** \_\_\_\_\_

### Payment Information

Make Check(s) payable in US funds to:

**The Big One Art & Craft Fair**

A non-refundable 3% fee will be added for Credit Card payments.

Card will be charged upon acceptance into the show.

Name on the card: \_\_\_\_\_

Card #: \_\_\_\_\_

Exp Date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Check here for permission to charge the card if submitting online.

## RULES AND REGULATIONS

### LIABILITY

Neither **THE BIG ONE**, its owners and employees, the ND State Fair Center, the State of North Dakota, nor their representatives, employees or agents, shall be responsible for any injury, loss or damage that may occur to the Exhibitor or Exhibitor's employees or property from any cause whatsoever, including, but not limited to claims based in contract, negligence, strict liability, or other sort. In no event shall the above mentioned be liable for any incidental or consequential damages. "FORCE MAJEURE – THE BIG ONE, its owners and employees, the ND State Fair Center, the State of North Dakota, nor their representatives, employees or agents, shall not be liable for failure to perform its obligations hereunder due to strikes, riots, acts of God, or any other act, circumstances, occurrence or cause beyond their control."

### INDEMNIFICATION

In consideration of the mutual covenants contained herein, Exhibitor hereby agrees and shall indemnify and save harmless **THE BIG ONE**, its owners and employees, the ND State Fair Center, the State of North Dakota, nor their representatives, employees or agents, against any and all suits, claims, actions, losses, costs, penalties, and damages, of whatsoever kind and nature, including attorney fees, arising out of, in connections with, or incident to the Exhibitors participation in **THE BIG ONE**.

### CARE OF THE BUILDING

Exhibitors, or their agent, must not injure or deface the walls or floors of the building and adjacent areas, including outside surfaces. If such damage appears, the Exhibitor is liable to the ND State Fair Center for the property damaged. Adhesive-backed stickers or material of any kind or nature are expressly prohibited. Exhibitor assumes total responsibility and liability for any and all damage due, related or pertaining to, or caused by loading and unloading of equipment or any exhibit materials to be utilized by the Exhibitor.

### FIRE & SAFETY RULES & REGULATIONS:

All rules and regulations relative to public buildings are prescribed by the City of Minot Fire Department and must be adhered to.

### AMENDMENTS:

These rules, regulations and conditions have been drawn for the purpose and intention of providing a well balanced, well regulated, attractive and successful show. The management shall have full power to interpret the rules and regulations or make such and any and all amendments of the foregoing rules, regulations and conditions which shall bind the Exhibitors. **NO EXCLUSIVE OR VERBAL CONTRACTS** will be recognized without written approval of owners.

# **THE BIG ONE**<sup>®</sup>

[www.thebigone.biz](http://www.thebigone.biz)

## 2019 Show Dates

**Minot's Spring  
Art & Craft Fair**  
ND State Fair Center  
April 12<sup>th</sup> & 13<sup>th</sup>, 2019

**Crookston's Fall  
Art & Craft Fair**  
Crookston Sports Center  
October 18<sup>th</sup> & 19<sup>th</sup>, 2019

**Fargo's Fall  
Art & Craft Fair**  
FARGODOME  
October 25<sup>th</sup> & 26<sup>th</sup>, 2019

**Minot's Christmas Art  
& Craft Fair**  
ND State Fair Center  
November 1<sup>st</sup> & 2<sup>nd</sup>, 2019

**Bismarck's Christmas  
Art & Craft Fair**  
Bismarck Event Center  
November 15<sup>th</sup> & 16<sup>th</sup>, 2019

# **THE BIG ONE**<sup>®</sup>

**44<sup>th</sup> Annual Minot's  
Christmas Art & Craft Fair**



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**ND State Fair Center**  
**Minot, ND**