

VILLAGE OF CAROLINE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Friday, January 17, 2020 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

Attendance: Councilors Mayor John Rimmer, Kim Ceasor, Mary Bugbee, Corby Parsons, Bill Sumyk

Staff: CAO Melissa Beebe, Municipal Clerk Cindy Cunningham

Absent:

**1. Call to Order**

Mayor Rimmer called the meeting to order at 12:58 pm.

**2. Adoption of Agenda**

Motion 016 01 20

Moved by Councilor Sumyk to adopt agenda as presented.

CARRIED

**3. Adoption of Minutes**

Motion 017 01 20

Moved by Councilor Bugbee to adopt minutes of January 3, 2020 as amended.

CARRIED

**4. Delegations**

4.1 NGTL West Path Delivery Project-Josh Pentland & Preston Seier, TC Energy

- Safety Moment
- About TC Energy
- West Path Delivery
- Project Workforce
- What to expect during Construction
- Community Benefits
- Safety and Emergency Response
- Public Awareness
- Contact Information

Motion 018 01 20

Moved by Councilor Ceasor to accept TC Energy, NGTL West Path Delivery Project presentation as information.

CARRIED

**5. Staff Reports**

5.1 Public Works Report

5.2 Financial Budget Meeting Summary

5.3 CAO Report (Written Report provided at meeting)

Motion 019 01 20

Moved by Councilor Bugbee for Administration to provide additional information on the 2020 Budget deliberation required resolutions as follows: grass cutting policy, cemetery bylaw rates, Courier RFP for water testing sample delivery, and public works wage summary by department as provided in January 17, 2020 regular council package financial reports and to table to next Budget Meeting.

CARRIED

Recess called at 1:53 pm.

Reconvene at 1:58 pm.

Motion 020 01 20

Moved by Councilor Rimmer to schedule Budget Meeting on Feb 13, 2020 at 11:00 am at the Village Office Council Chambers.

CARRIED

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Motion 021 01 20

Moved by Councilor Parsons to adopt Staff Reports as presented.

CARRIED

**6. Committee & Board Reports**

Councilor Rimmer

- None reported

Councilor Bugbee

- None reported

Councilor Ceasor

- Advised that would be resigning from Council on January 31, 2020 as residency has changed

Councilor Parsons

- None reported

Councilor Sumyk

- None Reported

Recess called at 2:31 pm.

Reconvene at 2:40 pm.

Motion 022 01 20

Moved by Councilor Rimmer to have administration contact FCSS coordinator to do presentation to Council on allocation of funds at Feb 7,2020 Council meeting.

CARRIED

Motion 023 01 20

Moved by Councilor Ceasor that she is submitting her resignation as a Councilor effective January 31, 2020 due to change of residency outside the municipality.

CARRIED

Motion 024 01 20

Moved by Councilor Sumyk to adopt Councilor Reports as presented.

CARRIED

Motion 025 01 20

Moved by Councilor Parsons to address Section 8.4 and 8.5 issues prior to addressing Section #7.

CARRIED

Motion 026 01 20

Moved by Councilor Rimmer to suspend Water Well at the Museum and winterize it immediately and table Item 8.4 to next meeting so Council can further review the existing Agreement with the Museum. Council is offering The Museum Board access to the Village Council Chambers for any meetings in the near future until further review has been completed.

CARRIED

Motion 027 01 20

Moved by Councilor Ceasor to accept Section 8.5 as information and forward to Capital Budget 2020

CARRIED

**7. Business**

7.1. Municipal Viability Review Information

Motion 028 01 20

Moved by Councilor Rimmer to postpone Municipal Viability Review discussions to Spring 2020 Council Meeting with a date to be determined at that time.

CARRIED

7.2. Contaminated Tax Forfeiture FasGas Property Inspection Reports

Motion 029 01 20

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Moved by Councilor Bugbee to accept the Inspection Reports as provided and table any further discussions of the reports to the next Budget Meeting.

CARRIED

7.3. RFP Residential Curbside Waste Draft

Motion 030 01 20

Moved by Councilor Rimmer for Administration to continue moving forward with the draft RFP for residential Curbside waste collection proposals to meet the deadlines for new contracted service award and start date of May 1, 2020.

CARRIED

**8. Discussion, Correspondence, and Information Items**

- 8.1. Rocky Mountain House/Clearwater County Rural Crime Watch Request Letter
- 8.2. Clearwater Regional FCSS Council Volunteer Appreciation Gala Invitation
- 8.3. Municipal Affairs Assessment Changes and Modifiers Letter January 2, 2020
- 8.4. Museum winter access letter request January 10, 2020
- 8.5. 49<sup>th</sup> Avenue utility Infrastructure Assessment
- 8.6. Caroline Fire Hall Generator

Motion 031 01 20

Moved by Councilor Ceasor to table section 8.6 Caroline Fire Hall Generator until after mediation and Fire agreement has been completed.

CARRIED

Motion 032 01 20

Moved by Councilor Sumyk to accept all other items under Discussion, Correspondence and Information items as information.

CARRIED

**9. In Camera**

- 9.1. Inter-governmental Service Mediation (FOIP Section 21, disclosure harmful to intergovernmental relations)

Motion 033 01 20

Moved by Councilor Ceasor to go In Camera at 3:45pm.

CARRIED

Motion 034 01 20

Moved by Councilor Parsons to come out of camera at 4:08 pm.

Motion 035 01 20

Moved by Councilor Ceasor to rescind Motion 014 01 20 that was made at the Friday, January 3, 2020 Council Meeting.

CARRIED

Motion 036 01 20

Moved by Councilor Rimmer to approve an Alberta Community Partnership Mediation and Cooperative process grant application by the village acting as the lead municipality for this project application for the regional partnering municipalities of Clearwater County and Town of Rocky Mountain House within the Stronger Together Agreement.

CARRIED

Motion 037 01 20

Moved by Councilor Parsons to approve a letter to the Minister attached with the application describing the nature of the issues and requesting provincial government support and funding.

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CARRIED

Motion 038.01.20

Moved by Councilor Ceasor to approve amending the letter of understanding mutually agreeing to dissolve the current Rocky Mountain Regional Waste Solid Waste Authority Agreement of 2001 as of Feb 28th, 2020 and agree to extend to March 31, 2020 agreeing to have a new agreement in place by the extended date.

CARRIED


**10. Adjournment**

Motion 039.01.20

Moved by Councilor Bugbee to adjourn at 4:12pm.

CARRIED

Time of Adjournment: 4:12 pm.

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER

CHIEF ADMINISTRATIVE OFFICER