



**VILLAGE OF INNSBROOK
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
Innsbrook Village Hall
1835 Highway F
Friday, February 09, 2018, 1:30 PM**

AGENDA

- 1) CALL TO ORDER
- 2) UNFINISHED BUSINESS:
 - a. Short Term Rental Properties
 - b. Village Cemetery
 - c. On-site Wastewater Treatment Systems
- 3) NEW BUSINESS:
- 4) EXECUTIVE SESSION - LEGAL COUNSEL
- 5) ADJOURNMENT

MINUTES

The February 09, 2018 special meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 1:30 PM with Chairman Thomsen presiding. Chairman Thomsen led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Jerry Rust, Ted Sator, Tom Stevener and Jeff Thomsen were present. After roll call, Chairman Thomsen announced that a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Village Attorney, Chris Graville; Allen Huddleston (2 Oakwood Est.); Don Zuhone (4 Oakwood Est.); Donna West (1 Elysium); Ed Grobbe (1703 Hwy F); Les Kauble (1765 Hwy F/26119 Rynelle Dr) and Randy Lewis (1711 S. Strack Church Rd).

UNFINISHED BUSINESS:

- a. Short Term Rental Properties - Village Attorney, Chris Graville, described types of short term rental properties that are beginning to become issues in residential areas. Other municipalities have passed ordinances regulating and/or banning them. This area of the law is constantly changing and it was suggested that the Village handle this type of issue through a nuisance ordinance. Parking restrictions, loud music, trespassing, littering, etc. can be included in this complaint driven ordinance, and would hold the property owner accountable. The property owner potentially could be cited in Municipal court, after an Administrative hearing is held at Village Hall. Mr. Graville will draft an ordinance for the Trustees to consider.
- b. Village Cemetery - Multiple families have approached Trustees about the need of a Village Cemetery. The Cemetery would have to be publically accessible, within the boundaries of the Village. Plats and deeds would need to be created and long term maintenance needs to be considered. A budget amount in the General Fund would need to be set aside each year to maintain the property. Trustees will continue to look into this.
- c. On-site Wastewater Treatment Systems - A recommendation from Planning and Zoning has been submitted to the Board of Trustees. The recommendation states that no further action is needed at this time. Village Attorney, Chris Graville, suggested creating a section in the nuisance ordinance to be reactive in the event a failed system is reported. It would set community standards for residents to comply to, and could require inspection of system upon sale of property. Mr. Graville will add this section to ordinance for the Trustees to consider.

NEW BUSINESS:

None at this time.

EXECUTIVE SESSION - LEGAL COUNSEL

Motioned by Trustee Dunn, seconded by Trustee Stevener, to adjourn the special meeting and enter executive session. By roll call vote, Trustee Dunn "Aye", Trustee Rust "Aye", Trustee Sator "Aye", Trustee Stevener "Aye" and Chairman Thomsen "Aye". All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned into executive session at 3:00 PM.

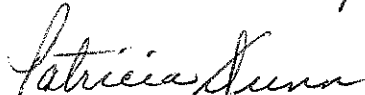
ADJOURNMENT

Motioned by Trustee Rust, seconded by Trustee Stevener, to adjourn the special meeting. All Trustee's present voted "Aye". Motion passed with a 5-0 vote. Meeting adjourned at 3:37 PM.


I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Friday, February 09, 2018.

Date Minutes Approved: 3/30/2018

Carla Ayala, Village Administrator/Clerk



Patricia Dunn,
Village Board Clerk



Attest: Carla Ayala,
Village Administrator/Clerk

(seal)

