

**AMELIA VILLAGE, OHIO  
ORDINANCE O-2019-21**

**AN ORDINANCE AMENDING THE  
AMELIA VILLAGE PERSONNEL POLICY MANUAL  
TO ADD ARTICLE 11 REGARDING SOCIAL MEDIA POLICY  
AND DECLARING AN EMERGENCY**

**WHEREAS**, Amelia Village has an adopted Personnel Policy Manual which it has amended from time to time (“Personnel Manual”); and

**WHEREAS**, the Personnel Manual does not include any provisions related to the management of social media; and

**WHEREAS**, Council recognizes that the Village and its Departments frequently use social media accounts to disseminate information to the general public, and that such use of social media accounts is likely to be an ongoing part of some Village operations; and

**WHEREAS**, Council recognizes that Village officials and employees frequently possess their own personal social media accounts; and

**WHEREAS**, both Village social media accounts and those personal accounts of Village officials and employees may be subject to certain limitations or impose obligations on the Village; and

**WHEREAS**, Village Council desires that a policy be developed that addresses issues commonly related to the existence of Village social media accounts and to those personal accounts of Village officials and employees, so that such issues may be addressed lawfully, uniformly, and consistently; and

**WHEREAS**, the Ohio Electronic Records Committee (“OhioERC”) is an organization that, “identifies best practices and develops resources concerning the creation, maintenance, long-term preservation, and access to the electronic records of Ohio’s public entities”; and

**WHEREAS**, OhioERC makes available a number of recommended model social media policies for use by Ohio public entities; and

**WHEREAS**, the attached Amelia Social Media Policy (“Policy”) is a document that is based on a recommended OhioERC form, and Council reviewed a draft of the attached Policy in a form substantially similar to the attached Policy during its January 17, 2019 Council Meeting; and

**WHEREAS**, Council desires to incorporate the attached Policy into its Amelia Personnel Policy Manual;

**NOW, THEREFORE**, be it ordained by the Council of Amelia Village, Clermont County, Ohio, that:

**SECTION I.** Council hereby amends the most recent Amelia Personnel Policy Manual to include the attached Social Policy Manual as Article 11 of the Amelia Personnel Policy Manual, with all other portions of the Amelia Personnel Policy Manual remaining as previously adopted.

**SECTION II.** Village Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of this council, and that all deliberations of the Council and of its committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION III.** This Ordinance is hereby declared an emergency which is necessary for the preservation of the public health, safety, and general welfare. The reason for such necessity is to be able to undertake the consistent and uniform administration of a policy related to social media use by the Village and its officials and employees as soon as possible. Therefore, provided this emergency clause receives the affirmative vote of two-thirds of all members elected to Council, this ordinance shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise from and after the earliest period allowed by law.

MS. RUMKE moved to suspend the rules requiring two readings on two separate dates.

MR. HACKER seconded the motion.

	Yea	Nay	Absent
Douglas Fischer.....	<u>✓</u>	_____	_____
Clayton Fite.....	<u>✓</u>	_____	_____
Steven Hacker.....	<u>✓</u>	_____	_____
Regina Rumke.....	<u>✓</u>	_____	_____
Andrew Sturm.....	<u>✓</u>	_____	_____
Matthew Walriven.....	<u>✓</u>	_____	_____

MR. FISCHER moved to adopt the emergency clause, and the ordinance for passage by emergency.

MR. STURM seconded the motion.

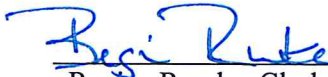
	Yea	Nay	Absent
Douglas Fischer.....	<u>✓</u>	_____	_____
Clayton Fite.....	<u>✓</u>	_____	_____
Steven Hacker.....	<u>✓</u>	_____	_____
Regina Rumke.....	<u>✓</u>	_____	_____
Andrew Sturm.....	<u>✓</u>	_____	_____
Matthew Walriven.....	<u>✓</u>	_____	_____


\_\_\_\_\_ moved for the adoption of the ordinance.

\_\_\_\_\_ seconded the motion.

	Yea	Nay	Absent
Douglas Fischer.....	_____	_____	_____
Clayton Fite.....	_____	_____	_____
Steven Hacker.....	_____	_____	_____
Regina Rumke.....	_____	_____	_____
Andrew Sturm.....	_____	_____	_____
Matthew Walriven.....	_____	_____	_____

**Adopted April 18, 2019**

  
\_\_\_\_\_  
Regina Rumke, Clerk Pro-Tempore

  
\_\_\_\_\_  
Todd J. Hart, Mayor

