

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING MINUTES**

Trinity County Fair

BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)
Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 847 8160 1071
Passcode: 491796
Dial In: 1-669-900-6833

MARCH 18, 2021

5:00pm – Director Tour of Fairgrounds

6:00pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Justin Bailey, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:00 pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

Directors Brinkley, Thompson, Dummer, Sauer, Eggleston, Rourke, Keys, Case, and Bailey were all present in person.

3. INTRODUCTION OF GUESTS / STAFF

Director Rourke welcomes Justin Bailey, Jim Erenberger, Christina Merritt, Michael Wine, Doug Gritts, Sue Erenberger, Liam Gogan. Via Zoom we had Billie Miller, Bob & Laura Taylor, and Krista Hymas.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

5. CONSENT AGENDA & MINUTES

Director Brinkley moves to approve. Director Eggleston seconds, motion carries unanimously.

6. APPROVE FEBRUARY 2021 FINANCIAL REPORTS

Electricity and Garbage has doubled. We are looking into alternative options to get the price brought down. Director Brinkley moves to approve. Director Dummer seconds, motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR OCTOBER 2020

Looks Good

8. CEO'S REPORT

- Employee of the Quarter is Michael Wine.
- Board Meetings will stay at 6:00 pm.
- Grant Application for concreting the Small Animal Barn went into McConnell Foundation, working on getting 6 Porta Coolers for Jr. Livestock Animal Barns, one at each end of the barns, we used the Exhibits coolers last year and kept small animals cooler. The Six Rivers Lions Club sent in a grant letter of support and \$500 towards this project. We received grant letters from Trinity County Agriculture Alliance, Hayfork Chamber, and Hayfork Rotary.
- Working on an Agreement with the Grasshopper Bike Event, June 11 – 13; for all our tent sites, this includes the north dirt parking lot, and any open RV sites for up to 400 campers. They will also use the fairgrounds for entertainment that they are booking, we will rent the facility to the organizer.
- Received a subpoena regarding our Golf Cart Policy, which we do not have, we have a Rule in our Fair Camping Rules. This is for a suit with the Dixon May Fair, where a Vendor hit a Guest with their golf cart. Contacted our Attorney and they said to respond with what we have, which we were able to do via email. Also talked to CFSA and they said all California Fairs received this subpoena, it is probably a good idea for us to create a Policy, so I will work with the Policy Committee on this.
- Currently we have sold \$910 in Money Tree Raffle Tickets and \$530 in Tractor Raffle Tickets.
 - We can sell you a “Book of Tickets” gets everyone to want to buy 10 tickets.
- Hayfork Chamber is redoing the Welcome Sign coming into town it gave us the opportunity to have our sign updated with our Logo, so that has been emailed off to the chamber.
- Concert will be Friday night and Races will still be on Saturday of Fair.
- Fireworks Saturday night of Fair.
- COVID Face Mask Egg Toss
- Commercial Kitchen Upgrade (Hayfork Rotary working on Grant)
 - Commercial Freezer temp alarm if it gets too hot for it.
 - Flooring
 1. White ceramic tile \$250 sq ft.
 - Sub Flooring
 1. 4x8 Sheets
 2. \$50 minimum grade sheets
 - Handwashing sink
- Front inside cover winner—Hayfork Tire & Auto
- Back inside cover winner—Kents Meats
- Back cover winner—Big Valley Properties

9. STANDING COMMITTEES

- **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
- **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer

10. JR. LIVESTOCK COMMITTEE: Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley

- There are more animals this year than ever before.
- We have about 19 Beef, and 150 Swine.
- Would like for the commission percentage to go up from 4% to 5%.

- Next meeting is April 13th, 2021 at 6:00 pm.

11. AD HOC COMMITTEES

- a **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b **COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
- c **GRANTS & FUNDRAISING COMMITTEE:** Director Sharon Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter
- d **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
- e **100 YEAR ANNIVERSARY COMMITTEE:** Wallace Brinkley (Chairman), Donny Case, Chuck Sauer, Carrie Bayley
 - a. Possible Float on a couple Trailers. Melanie Reagan as contact to help organize.
- f **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bailey.

12. CORRESPONDENCE:

- Director’s Binders (2021 Roster of TCFA Officials, Director’s Manual, Policy, By Laws) These will be available at the Board Meeting – let me know if you are not going to be in attendance and we will mail one to you.
- CDFA, February 16th, Temporary Amusement Rides Permit Requirements
 - Tim Saxon- Inspection
- Grant Support Letters (2 – Hayfork Chamber, 1 – Trinity County Agriculture Alliance, 1 – Hayfork Rotary)
- Flowerbed Sponsorship Competition
 - 13 Flowerbeds
 - Directors will be the Judge.
 - Nothing to be removed without approval first
 - Need out figure out a watering schedule that will work best with Competitors
- 2021 Bigfoot BBQ / Mtn Valley Raceway COVID-19 Plan
- Subpoena re: Golf Cart Policy

13. NEW BUSINESS

- APPROVE Jr. Livestock Committee Recommendation to increase JLC Auction Withholding from 4% to 5%, based on projected breakeven expenses
 - Director Brinkley moves to approve. Director Eggleston seconds, motion carries unanimously.
- APPROVE 2021 Bigfoot BBQ COVID Tiered Plan
 - Green Tier (Gov. Gavin Newsome will be announcing requirements)
 - Director Eggleston moves to approve. Director Keys seconds, motion carries unanimously.
- APPROVE Carnival

Director Brinkley moves to approve 80%-90% presale to Brass Ring Amusements plus 100% onsite sales., we will take 10%-20% of the pre-sale to cover our labor and expenses. Director Sauer seconds, motion carries unanimously.
- INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

<p>RENTAL AGREEMENTS RA21-01e Bryan Ward, TC Sheriff Search & Rescue</p> <p>STANDARD AGREEMENTS SA21-08 Jeff Blackford, Livestock Transport SA21-09 Dr. Terra, Livestock Vet</p>	<p>AGREEMENT FOR JUDGING JA21-01 Haydn Clement, Livestock JA21-02 Mike Portlock, Livestock JA21-03 Richard Schroeder, Livestock JA21-04 Scarlet Rose, Exhibits JA21-05 Scarlet Rose, Exhibits JA21-06 Britt Grimsman, Horse JA21-07 Diego Tantardini, Exhibits</p>
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	JA21-08 Troy Treanor, Exhibits JA21-09 Roger Brown, Exhibits JA21-10 John Albright, Exhibits JA21-11 Carl Szykowski, Exhibits JA21-12 Doug Evans, Exhibits JA21-13 Sue Erenberger, Exhibits JA21-14 Harvey Spector, Exhibits JA21-15 Wendy Armagnac, Exhibits JA21-16 Tom Schrader, Exhibits JA21-17 Jill Richards, Exhibits
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14. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

15. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

Former Director Billie Miller would like us to add what exhibits they will be judging under New Business in the future.

DIRECTORS' REPORTS

Adam Nothing to report

Chuck "I have a book here tonight that is 16 pages of pictures and descriptions from 1800's in Hayfork!"

Michael Nothing to report

Sharon "It's great to see the room full!"

Wallace "Ben is in the army in Fort Hood, Texas. He's 24 years old"

Adrien "Youngest brother is getting married in Idaho"

Justin "On April 8th I have a meeting at CR Gibbs with the Shasta logging Conference."

Donny "Working. Building cars"

Dennis "I want to look at that book"

16. ADJOURNED

Adjourned by Director Rourke at 7:45 pm.

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President