

**MINUTES OF THE JULY 22, 2025 MONTHLY MEETING
OF THE BOARD OF TRUSTEES OF THE
MILL CREEK WATER RECLAMATION DISTRICT**

Meeting Date:	July 22, 2025
Place:	Valleybrook Community Church 0N377 N. Mill Creek Dr. Geneva, Illinois
Time:	5:30 p.m.
Attendance Trustees:	James Dougherty, Mark Hammond and Ben D'Andrea were present
Others:	William Thomas, James Hare, Jason Fowler, and Dan Whiston.

AGENDA ITEM NUMBER:

1 and 2.

CALL TO ORDER and ROLL CALL.

The monthly meeting of the Mill Creek Water Reclamation District Board of Trustees ("District") was called to order at 5:30 p.m. at the Valleybrook Community Church 0N377 N. Mill Creek Dr., Geneva, Kane County, Illinois on Tuesday, July 22, 2025, by Trustee D'Andrea. Trustee D'Andrea, Trustee Hammond and Trustee Dougherty were present.

ANNOUNCEMENTS AND PUBLIC COMMENT. Jason Fowler advised that there were no emails with public comments, no calls and no one from the general public in attendance.

3. **LONG RANGE PLANNING.** None

4. **OLD BUSINESS.**

- a. Approval of the minutes of the June 24, 2025, Board of Trustees' Meeting. Motion by Trustee Hammond to approve the minutes of the June 24, 2025, Board of Trustees Meeting; Seconded by Trustee Dougherty

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- b. Approval of the Closed Session Minutes of the May 27, 2025 Board of Trustees meeting. Motion by Trustee Hammond to approve the closed session minutes of the May 27, 2025 Board of Trustees meeting, Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- c. Approval of the Closed Session Minutes of the June 24, 2025 Board of Trustees meeting. Motion by Trustee Hammond to approve the closed session minutes of the June 24, 2025 Board of Trustees meeting, Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

5. NEW BUSINESS.

- a. **Financial reports, including discussion and approval or disapproval of accounts payable list, Treasurer's report, financial statements, past due account payment plans and outstanding invoices.**

Jim Hare presented the financial reports including accounts payable in the amount of \$251,019.77 plus additional accounts payable in the amount of \$104,960.64.

Motion by Trustee Hammond to approve the financial reports, Treasurer's Report, financial statements and accounts payable and past due account payment plans; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

b. Operations Report from Sheaffer & Roland.

Jason Fowler provided an update to the Board which included updates on water related repairs. A water main break on Warner Lane at North Mill Creek was reported on Tuesday July 15, 2025. G Snow was contacted to make the repair. The 10" main was excavated and shut down at 11am and a repair clamp was installed with service restored at 6pm. 3 houses were affected by the shutdown. A boil order was issued and lifted after receiving a passing result. Well 2 cabinet has been completed, tested and is fully operational. Final payment request has been submitted by the contractor. On the Filter Building, Carmody has completed the repairs. The final invoice has been submitted to the insurance company for reimbursement up to the amount permitted by the policy. As to Lift Station 1, the order for equipment has been placed. The panel build is underway and the contractor has scheduled the ComEd shutdown for 8/5/25. The panel installation will follow along with the testing of the new system. As to the Metronet Service, an order has been placed with Metronet and a construction manager has been assigned for the project. Site visits were completed the week of July 14. Construction is likely to start in the next 3 weeks. Motion by Trustee Hammond to

approve the operations report from Sheaffer & Roland; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

- c. **Discussion of Shodeen Construction Report.** J. Fowler and Attorney D. Whiston provide an update on a meeting with D. Patzelt of Shodeen. Shodeen will work on providing a cost analysis to include treatment, wells and storage. Plan is to meet again in the next 2 weeks with additional information to be provided.

- d. **Discussion and approval of an Amendment to Ordinance Number 2023-06, An Ordinance Amending and Restating Ordinance Number 2012-01 Establishing Rates, Fees and Charges in Connection with the Use of the Waterworks, Wastewater Reclamation and Reuse Systems Owned or Operated By, or Located within the Boundaries of, the Mill Creek Water Reclamation District.**

Discussion on issues but no action taken.

- e. **Consideration and Approval of Resolution 2025-01 approval of the District's annual insurance policies.** Trustee Hammond motion to approve the annual insurance policies subject to legal review of the cyber security policy; Seconded by Trustee Dougherty.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved.

6. CLOSED SESSION.

- a. To consider any subject identified as an exception in the Open Meetings Act pursuant to 5 ILCS 120/2(c).

 - c. Litigation, when an action against, affecting or on behalf of the public body has been filed and is pending before a court or administrative tribunal, or when a public body finds that an action is probable or imminent, in which case the basis for that finding shall be recorded and entered into the Minutes of the closed meeting 5 ILCS 120/2(c)(11).
- None.

7. ADJOURNMENT.

Upon motion duly made by Trustee Dougherty to adjourn until the next Meeting of the Board of Trustees on September 23, 2025; seconded by Trustee Hammond and unanimously carried.

Roll Call Vote: Ayes: 3 Nays: 0 Absent: 0

Motion Approved and the meeting of the Board of Trustees was adjourned at 6:10 p.m.

APPROVED:



Mark Hammond, District Clerk

CERTIFICATION
OF MINUTES OF THE BOARD OF TRUSTEES
MEETING

I hereby certify that the attached minutes were reviewed and approved for the July 22,
2025, Meeting of the Board of Trustees for the Mill Creek Water Reclamation District.



MARK HAMMOND
DISTRICT CLERK

Date: 8/26/25

Subscribed and sworn to
this 26th day of August, 2025.

Barbara L Remus

Notary Public for Illinois

