

**Ward Planning Commission**  
**Regular Meeting Minutes**  
**April 23, 2018**

**Call to Order**

Vice-Chairman Tyler Madding called the meeting to order.

**Roll Call**

Members

Gary Meadows –absent  
Sidney “Shane” Phillips – present  
Helen Huitt –present  
Tyler Madding – present  
Wayne Knight – absent  
Mike Montalbano – present  
William Tremaine - present

Guest

Deborah Staley  
Randy Staley  
Randy Taylor  
Mayor Art Brooke  
James Moore  
Aaron Robinson  
Charles Gastineau  
Ron Bissett  
James Wier  
Greg Kidd  
Corbin Kidd  
Patrick Melikan

**Minutes**

Vice-Chairman Madding presented the minutes for March 2018 regular minutes for approval. Helen Huitt motioned; Mike Montalbano seconded to accept March 2018 regular minutes as printed. Voice vote all approved.

**New Business**

Vice-Chairman Madding presented the Preliminary Plat for Oakland Grove Estates Phase 1. Aaron Robinson of Bond Engineering presented the project. Chief Staley and Mr. Robinson had met on the fire hydrants and the Chief agreed. The streets will be to code also. The subdivision will have sidewalks on one side of the streets. Randy Taylor stated the water was to code and will be looped as possible (Dogwood and Stagecoach will be looped and the line will dead end at Old Highway 38 for future development). There will be an additional wet well added at the Churchill Downs pump station for the wastewater for the extra volume. Shane Phillips motioned; Mike Montalbano seconded to accept the Preliminary Plat for Oakland Grove Estates Phase 1. On voice vote all approved.

Vice-Chairman Madding presented the Final Plat for Lots 9 – 12 Heather Lynn Addition. Mr. Patrick Melikan presented the plat. This is a duplex subdivision that has been under development for several years. Kidd Properties will extend the water and wastewater lines, electrical and any other utilities that are needed. Where the utility lines and street improvement stop at this time is not verified. The Water, Wastewater, Street and Fire Departments will need to verify before the Council meeting. Randy Taylor reminded the developer that the service lines that will be under the road will need to be encased. Mayor Brooke suggested that the road remain unpaved until the buildings were completed. This will help with the compaction of the road bed.

Helen Huitt motioned; William Tremaine seconded to recommend to the City Council the approval of the Final Plat for Lots 9 – 12 Heather Lynn Addition with the following requirements, the utilities to be completed and inspected prior to any building permits being issued for Lots 7 -14, the road curbing, gravel and initial compaction completed on the street, Street Department being notified and on site for the compaction test before the asphalt is installed, the asphalt being laid within 90 days of the last Certificate of Occupancy for the last duplex is issued. On voice vote all approved.

Mr. James Wier spoke to the Commission Members about the Commission working with the committee for adding sidewalks to the subdivision regulations. The sidewalks will improve the property, safety for pedestrians and make our community more walkable. The Commission was on board to join the committee in this joint effort.

## **Old Business**

## **Announcements**

Vice-Chairman read the announcements:

Next Planning Commission meeting Tuesday 29, 2018 at 7:00 PM

Council Meeting Monday, May 14, 2018 at 6:30 PM

Spring Cleanup Saturday, April 28<sup>th</sup>, 8 AM to 2 PM or when all dumpsters are full

Fishing Derby at Busby Lake, Saturday May 19<sup>th</sup> 8 AM to Noon

Start making plans for July 4<sup>th</sup> Celebration on Wednesday – July 4<sup>th</sup> – Vendor Booths, Free hamburger and hot dogs, Live music, and Fireworks at dark. Donations are welcome to pay for fireworks.

## **Adjournment**

Helen Huitt motioned; Mike Montalbano seconded to adjourn the meeting. On voice vote all approved. Meeting was adjourned.

Date Accepted: \_\_\_\_\_

\_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_

Secretary