

Greetings ALA Arizona!

Are you available to share finances with your Unit? Just, who is responsible, in case your Treasurer resigns, falls ill, or goes on a long trip? Unit Presidents need to keep a close relationship with all officers, and yes, treasurers, compliance is the key with your Financial Requirements.

Do take time to organize your Finances:

- **Review your program expenses, general expenses, expected income to set up a workable budget for 2024-2025**
- **A Budget Committee can finalize a Budget for next year.**
- **Set up an Audit Committee, and get your treasurer there as a source for answering questions. Complete the Audit.**
- **See if your 990 has been filed with IRS. Do not forget to report to the Arizona Corporation Commission.**

Are you a new Unit?

- **Sign on to IRS.gov, go to the charities and non-profits section and click on requests for an EIN.**
- **Once your EIN is assigned you need to send an Inclusion letter to the National organization. ALA National will send you this all important letter. Please keep a copy for your files.**
- **Then go to ACC.gov and register.**

Yolanda Bonilla, Chairman, 602-989-3321, yodobo@msn.com

Penny Maklary, Member, 520-364-5038, ahhpenny@aol.com

Barbara White, 602-908-2980, barbara.white99gmail.com

Members by Virtue of Office: Stacey Mayberry, President, NEC, Rose Ficklin, Sec/Tres. (no vote)