



**FALL/WINTER 2024-2025 INDOOR TENNIS PRIVATE OR SEMI-PRIVATE LESSON FORM**

PLEASE FILL IN ALL THE INFORMATION REQUIRED BELOW		
<b>FIRST NAME:</b>	<b>LAST NAME:</b>	<b>Birth Date: Year/Month/Day</b>
<b>Address:</b>		<b>Unit or Apt#:</b>
<b>City/Province:</b>		<b>Postal Code:</b>
<b>Residential #:</b>	<b>Business #:</b>	<b>Cell #:</b>
<b>Email Address:</b>		
EMERGENCY CONTACT		
<b>FIRST NAME:</b>	<b>LAST NAME:</b>	
<b>Residential #:</b>	<b>Business #:</b>	<b>Cell #:</b>
PLEASE CHECK OFF PAYMENT PROCEDURE AND ENTER THE TOTAL AMOUNT PAID BELOW		
<input type="checkbox"/> Cash OR <input type="checkbox"/> E-Transfer (Please send e-transfer to rd@topspin.ca) Amount Paid is \$ _____		

**2024-2025 INDOOR TENNIS LESSONS POLICIES AND PROTOCOLS:** Please read carefully and be fully aware of all policies and protocols

- 2024-2025 lesson form with a full payment must be completed to secure your spot due to the high demand this indoor season.
- All e-transfer or cash payments are due **prior to the start** of your or your child's lessons. For e-transfers, please send to rd@topspin.ca before the start of the lesson otherwise the player(s) will not be allowed on court for his/her lesson. If you are late in payments then the player(s) lessons will be put on hold until payments are completed and/or you will be asked to pay for lessons in advance.
- Any indoor private/semi-private lessons that are cancelled LESS THAN 48 HOURS will be charged full price.
- If a player is absent, on his/her scheduled semi-private lessons and has paid in advance, the player will not be refunded for the lesson missed. In the event of the player (s) absent in a semi-private lesson that has not paid then the lesson price will change accordingly to the number of players attending. It will be up to the other player (s) or parent to confirm if he/she wishes to pay the difference for the semi-private lesson or private lesson otherwise you may cancel the lesson in advance so that the hour can be offered to another player.
- Please be on time to drop off your child (ren) for his/her lesson and for pick up as facility may have its doors closed.
- Parents, spectators will not be allowed inside the facility during programs, or wandering around in hallways, the system every week that is required due to protocols and security reasons is to kindly drop off and pick up your child (ren) on time for lessons. If you are running late at any time, or your child (ren) has permission to wait at front doors after class please let us know ahead of time. If not, then your child (ren) will wait inside and inform the coach that parents/family member or guardian has arrived for pick up
- In the event the facility is required to close due to inclement weather conditions, players/parents will be contacted and informed of a rescheduled lesson as soon as possible. There will be no make-up for vacation time or sick days throughout the lessons.
- If the facility is required to shut down and/or the season is unable to be completed, a refund will be pro-rated to you at a later time once a final decision is confirmed before the end of session/season.
- Please be fully away that any recording during tennis lessons of any sort with any device will not be allowed inside and is prohibited "without consent or permission from the club directors or club pro." Any player, parent or spectator seen or reported recording without the club directors or club pro's consent or permission will not be tolerated and will be removed from the facility, along with the player who will no longer participate in the lessons. No refund will be provided. You are asked to kindly respect the "privacy policy and rules" at all times during the indoor season.
- Proper athletic tennis attire must be worn at all times with "non-marking tennis shoes." Players must have a clean pair of proper athletic shoes for lessons due to inclement weather conditions. Note: Jogging, running shoes with black marking soles, boots, crocks, slippers, socks or barefoot will not be allowed on court during lessons if tennis shoes are forgotten. All facilities are being very strict with only "non-marking shoes" on their court surface.
- All players/parents are expected to respect their coach, other players, and facility staff at all times in a code of conduct manner. Players and parents will be warned and if the no non-sense continues then players and parents will be removed from the lessons, the court, and the facility. No refund will be provided.
- Top Spin-The Winning Edge looks forward to serving you and or your child the best lessons that will help learn, improve and continue playing the game at the level of enjoyment.

***By signing below, I hereby have provided all information to my full knowledge and understand and agree to all the above conditions. Top Spin – The Winning Edge, its employees, partnership and directors with Mohawk Park Tennis Club are not responsible for any personal injuries/equipment loss/damages occurred during my or my child's participation in any of the 2024-2025 fall/winter indoor lessons and will not be liable of any risks towards COVID-19. My child, family and I hereby agree to abide by all the policies, facility rules, regulations and in the event any COVID-19 measures and protocols are put into place for the safety of yourself, the players and facility staff.***

Signature \_\_\_\_\_ Date \_\_\_\_\_  
 (If under 18yrs, a parent or guardian signature is required) Note: Your printed/signed name represents a digital signature of consent