

WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2 MINUTES OF THE REGULAR MEETING – January 23, 2025

Williamson County Emergency Services District #2 held a regular meeting on January 23, 2025 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at <https://global.gotomeeting.com/join/645098693> and by phone at 1-571-317-3129 or 1-877-309-2073.

Commissioners in Attendance:

Commissioners present in person: Jordan Baltazor, President; Tim Hunsberger, Treasurer.
Darryl Pool, Secretary; Trish Weiner.

Commissioner present on-line: Russell Strahan, Vice-President.

Meeting called to order at 7:01pm by Commissioner Baltazor. A quorum was present.

Pledge of Allegiance led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak.

Action items

[The Williamson County Commissioners Court at their meeting on 12/17/24 unanimously reappointed Jordan Baltazor as ESD #2 Commissioner. The Court also unanimously appointed Trish Weiner to serve as ESD #2 Commissioner in place of Thomas Nanninga. Both appointments are for two-year terms beginning 1/1/25.]

ITEM 4: *Discuss and approve board roles of commissioners.*

Commissioner Baltazor welcomed newly appointed Commissioner Trish Weiner to the board. He said she took the oath of office on 1/21/25 and that he has received her written oath of office and anti-bribery statement.

Commissioners were asked their preference for board positions. Commissioner Weiner agreed to fill the vacant role of Assistant Secretary/Treasurer. Each of the other Commissioners said they were willing to remain in the roles in which they served in 2024.

ITEM 5: *Approve minutes of prior meeting(s).*

Motion to approve minutes of regular meeting held December 17, 2024 as presented.

Motion: Baltazor Second: Hunsberger [Unanimous]

ITEM 6: *Service recognition of former Comm. Thom Nanninga.*

The board commissioned a wall plaque to be made in recognition of former Commissioner Thom Nanninga. He served as Commissioner from January 2011 through December 2024 and was board President most of those years. Former Commissioner Nanninga was not present at this meeting so Commissioner Hunsberger will deliver the plaque to him in person.

ITEM 7: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to:*

a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.

Municipal Accounts & Consulting representative Alexia Kolmodin presented the District's monthly financial statements, bills, and invoices for December 2024. She stated there was

nothing out of the ordinary to report.

Motion to approve MAC reports as presented.

Motion: Baltazor Second: Hunsberger [Unanimous]

Kolmodin will have Commissioner Weiner sign the District's bank signature card and add her to the District's credit card authorization.

ITEM 8: *Review Sam Bass Fire Dept. bookkeeper's report from M.A.&C.*

Kolmodin presented SBFD's monthly financial statements, bills, and invoices for December 2024. She stated there was nothing out of the ordinary to report.

ITEM 9: *Discussion and action on ordering an election to adopt a Sales and Use Tax in the District at a rate not to exceed two percent in any location in the District and authorize appropriate District officers and officials to take all necessary action to implement the same.*

Commissioner Baltazor reported District Legal Counsel Ken Campbell delivered the election order authorized by the board on 12/17/24 to the Williamson County Elections office.

Commissioner Baltazor said he and SBFD Chief James Shofner met with officials from Capital Metropolitan Transportation Authority (CapMetro) earlier this month. They presented the board's request that CapMetro voluntarily deannex the territory in their district that overlaps with the ESD #2 district. He reported the meeting went well with CapMetro officials saying they were open to considering the matter. Their officials agreed CapMetro does not currently provide services to that area. They said CapMetro is discussing a long-term plan which might call for them to provide services there in the future. Both parties agreed to meet for further discussion on 1/31/25.

Commissioners discussed how to proceed regarding the District being able to collect a uniform 2% sales tax throughout the District. Commissioner Pool agreed to assist with legislative action that might be needed to secure deannexation of CapMetro territory within ESD #2.

ITEM 10: *Receive monthly operations report from Sam Bass Fire Department.*

a) *Receive monthly statistics report from Sam Bass Fire Department.*

SBFD Captain Corby Bryan presented abbreviated SBFD incident report data and activities for December 2024 plus comparison to prior years. Captain Bryan had previously emailed Commissioners the full report. He stated there was nothing out of the ordinary to report. He noted certain response time information reported by Williamson County EMS had been misinterpreted in prior reports as the system used by that department is not the same as that used by SBFD. He now understands the EMS reporting system and will be able to provide accurate EMS data in the future.

Captain Bryan also presented a 2024 Summary page showing basic statistics of SBFD's actions for that year.

b) *Receive update on Community Outreach Program at Sam Bass Fire Department.*

SBFD Assistant Chief Amber Jordan reported outreach included SBFD's tradition of carrying Santa through District neighborhoods over the first three Saturdays of December. They also carried several children from Station 2 to a Christmas party at Cat Hollow Park. She said a larger than normal number of children were given unscheduled tours of Station 2, likely due to people from out of the area visiting family in the District.

She announced that 1/22/25 was the 45th anniversary of the founding of SBFD.

c) *Receive report and take action to station maintenance.*

Chief Shofner reported a months-long Insurance Services Office (ISO) audit of SBFD has been completed, and he has been verbally informed the department's Class 2 rating will be retained. He will send a notice through social media once he receives an official statement to that effect. He stated only 323 fire departments in Texas have received that rating, the second best out of ten ratings that can be given by ISO.

Chief Shofner also reported he and his team's inspection of Engine 2 now under construction by Pierce Manufacturing in Appleton, Wisconsin determined the manufacturing process is going well and met their approval. The new Engine 2 should be in service in March. He has not determined yet at which station it will be assigned.

Chief Shofner said he, Chief Jordan, and SBFD Administrator Emma Replogle plan to attend next month's SAFE-D conference.

Commissioner Strahan said two recent rains have indicated the roof leaks at Station 1 appear to be fixed. Final payment to Ja-Mar Roofing has been approved.

Commissioner Strahan said the heat system at Station 1 is not functioning properly. He and Chief Shofner discussed possible causes. They will work together on how to address the problem.

ITEM 11: *Discuss potential agenda items, location, time, and date(s) for future business meetings. (2/20/2025)*

Next regular meeting to be held February 20, 2025 beginning at 7:00pm at Sam Bass Fire Station 2.

Adjournment:

Motion to adjourn made at 7:51pm.

Motion: Strahan Second: Baltazor [Unanimous]

“I attest that all the above information is true and correct to the best of my knowledge.”

Submitted by Darryl Pool, Secretary, Williamson County ESD #2