

BOARD OF TRUSTEES

JANUARY 8, 2024

Members Present: Terry Brungardt, Ken Schmidt, Daniel Tatro, Shawn Davis, Michael Snyder

Members Absent: None

Staff Present: Nicole Lawless – Town Clerk; Margaret Stratton - Treasurer

Others Present: Jeremy Estep, Troy Boling, Faith Boling, Charles Daughety, Mike Estep, Nicole Illescas, Tracy Davis, Jill Ray, Keith Heinley, Royetta White, Sheree Bordwine

- 1. Meeting called to order and roll call. Mayor Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Friday, January 5, 2024 @ 4:00pm.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. None**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the special meeting held December 11, 2023, with action as necessary. Trustee Schmidt asked that the minutes be amended to reflect Trustee Brungardt as the person who seconded the motion. Trustee Schmidt made a motion to approve the minutes with the amendment, Seconded by Trustee Davis. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of December 2023, with action as necessary. Trustee Snyder made a motion to approve the claims, checks and warrants for the month of December 2023, Seconded by Trustee Brungardt. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**
- 5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department Secretary, with action as necessary. No Action**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. No Action**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Director of Operations/Director of Public Works, with action as necessary. No Action**
- 8. Consideration of approval, rejection, amendment and/or postponement of compensating Daron White Sr. for removal of the beaver problem on the Northeast side of town and a possible contract for future animal control within Calumet town limits, with action as necessary. Trustee Snyder made a motion to table due to lack of information, Seconded by Trustee Brungardt. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**

9. **Consideration of approval, rejection, amendment and/or postponement of depositing all 2023 ACOG REAP Grant Funds into the Fire Department for the 2024 ACOG REAP Grant future purchases OR reimbursing the General Fund, in the amount of \$73,135.00, for the purchase of the 2023 F550 and the balance of reimbursement funds going to the Fire Department, with action as necessary. Trustee Snyder made a motion to move deposit all 2023 ACOG REAP Grant Funds into the Fire Department for the 2024 ACOG REAP Grant future purchases, Seconded by Trustee Davis. Roll Call: Trustee Davis, Aye; Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 5-0.**
10. **Consideration of approval, rejection, amendment and/or postponement of purchasing an artificial Christmas Tree for Main Street, with action as necessary. No Action**
11. **Consideration of approval, rejection, amendment and/or postponement of acceptance of resignation from Shawn Davis of his seat on the Board of Trustees, with action as necessary. Trustee Snyder made a motion to accept the resignation of Shawn Davis from his seat on the Board of Trustees, Seconded by Trustee Tatro. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.**

Shawn Davis stepped down.

12. **Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of the following:**

A. *Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:*

Nicole Lawless	Robert Baysinger
Margaret Stratton	Jerry Goodwin
Bruce Wallace	Aubrey Massey
Adam Tarver	Sierra Thurman
Johnny Sanchez	Terry Hubbard

B. *Discussion concerning interviewing and hiring for the position of Deputy Clerk/Court Clerk pursuant to 25 O.S 307 B(1).*

C. *Discussion concerning the 90-Day Probationary period for Terry Hubbard pursuant to 25 O.S. 307 B(1).*

Trustee Brungardt made a motion to enter executive session, seconded by Trustee Snyder. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

Acknowledgement of exiting executive session and re-entering the regular session of the meeting.

13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried officer or employee pursuant to 25 O.S. 307 B(1). In reference to the following:

**Nicole Lawless
Margaret Stratton
Bruce Wallace
Adam Tarver
Johnny Sanchez**

**Robert Baysinger
Jerry Goodwin
Aubrey Massey
Sierra Thurman
Terry Hubbard**

Trustee Snyder made a motion to increase Nicole Lawless' hourly wage to \$19.60, effective 1/1/2024, to match what the previous Town Clerk was making at the time of her departure, Seconded by Trustee Tatro. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

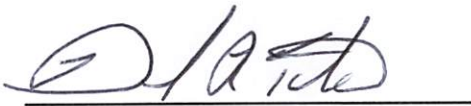
B. Discussion concerning interviewing and hiring for the position of Deputy Clerk/Court Clerk pursuant to 25 O.S 307 B(1).

Trustee Snyder made a motion to offer Tracy Davis the position of Deputy Clerk/Court Clerk with a starting hourly rate of \$17.15, pending outcome of Pre-employment Drug Test and Background check, Seconded by Trustee Schmidt. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

C. Discussion concerning the 90-Day Probationary period for Terry Hubbard pursuant to 25 O.S. 307 B(1).

Trustee Tatro made a motion to extend Terry Hubbard's Probationary period an additional 90-Days, Seconded by Trustee Snyder. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.

14. Consideration of approval, rejection, amendment and/or postponement of removing Bruce Wallace from the Town Planning Commission and appointing Kaslin Baros to the Town Planning Commission to a 3-year term, effective immediately, with action as necessary. Trustee Snyder made a motion to remove Bruce Wallace from the Town Planning Commission and appoint Kaslin Baros to a 3-year term, pending acceptance, Seconded by Trustee Tatro. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
15. Consideration of approval, rejection, amendment and/or postponement of appointment of, Ben Morgan, Shawn Davis, Lacey Rowell, Mark Stanke and Tyler Ross, to serve on the Zoning Board of Adjustments for a term of three (3) years, with action as necessary. Trustee Snyder made a motion to appoint Ben Morgan, Shawn Davis, Lacey Rowell, Mark Stanke and Tyler Ross to the Board of Adjustments for a term of three (3) years, pending acceptance, Seconded by Trustee Tatro. Roll Call: Trustee Brungardt, Aye; Trustee Schmidt, Aye; Trustee Snyder, Aye; Trustee Tatro, Aye; Mayor Tatro declared the motion carried 4-0.
16. Remarks and inquiries of the governing body members. None
17. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action
18. Adjournment.



Daniel Tatro, Mayor



Attest: Nicole Lawless, Town Clerk

