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## Rockford Town Regular Council Meeting March 1, 2017 7:01pm

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NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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Mayor Carrie Roecks called the meeting to order at 7:01pm with the Pledge of Allegiance.

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Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki Harnois, Tim Fricke, William Benson and Brian Laude. Public Works' Dave Thompson, Deputy Clerk Heidi Johnson and several residents were also in attendance.

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**Mr. Fricke made a motion to approve the amended agenda. Mr. Benson seconded the motion.**

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**Mr. Benson made a motion to approve the minutes from the February 15, 2017 regular meeting. Ms. Harnois seconded the motion. Motion was carried.**

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### GLEN WAGEMANN – WASHINGTON DEPARTMENT OF TRANSPORTATION

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Mr. Wagemann introduced himself, stating that he was with the Maintenance and Trafficking department of WSDOT. Ms. Harnois asked what would need to be done if council requested that we change the three-way stop to a four-way at Emma and First Streets. He said it can easily be changed. Mr. Fricke asked if there has been any research done as far as pros and cons go for revising an intersection. Mr. Wagemann said that there has been research done and that it can temporarily cause rear-end accidents initially. Mr. Wagemann reported that there has only been one accident at that intersection in the last six-years so he sees no reason to change it, but it is ultimately up to the council to decide.

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Mr. Stevenson asked if WSDOT would provide "traffic revision" signs prior to changing the intersection.

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Mr. Wagemann said yes, signs would be provided for as long as needed.

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Ms. Harnois said her biggest concern is the safety of the pedestrians. Mr. Wagemann said that WSDOT could place some signage stating where the crosswalks were and that there are a couple choices if council wanted lights on the signs.

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There was discussion of other pros and cons of changing the intersection. Council said that they would have a public meeting before any decisions were made.

### PUBLIC COMMENT

None

### ANNOUNCEMENTS

None

### COMMISSION REPORTS

Planning and Zoning

Scott Hoagland – Building Permit

As discussed in a prior meeting, Mr. Hoagland stated that he will pay for the water hookup instead of getting written permission from the adjoining property owner to get his water.

**Mr. Stevenson made a motion to approve the building permit on NE Stringham Road. Mr. Fricke seconded the motion. Motion was carried.**

51 COMMITTEE REPORTS

52 None

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54 ORDINANCES/RESOLUTIONS

55 None

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57 STAFF REPORTS

58 Public Works

- 59 • Mr. Thompson updated council with the ditching and street maintenance that has been done
- 60 and what still needs to be done, specifically in the southeastern part of town. He also mentioned
- 61 that there should be some discussion about charging fees for residents who fill in the ditches
- 62 without proper drainage (culverts) on town property.
- 63 • Mr. Thompson talked about the vacated streets and alleyways we have listed on a map and
- 64 how some have been recorded with the county and other have not. He also stated that there are
- 65 some streets that show a vacation but no ordinance to back it up. He suggested we look further
- 66 into this make a priority of having corresponding ordinances passed.
- 67 • Mr. Thompson asked that the council consider purchasing a sewer camera.

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69 Clerk/Deputy Clerk

- 70 • February Utility Adjustment Report
- 71 **Mr. Stevenson made a motion to approve the February Utility Adjustment Report. Mr.**
- 72 **Benson seconded the motion. Motion was carried.**
- 73 • The Past Due report was submitted.
- 74 • Mrs. Johnson asked that the council start thinking about passing new ordinances for both water
- 75 and sewer, as the existing ordinances do not coincide at this time.
- 76 • The January Treasurer’s Report was submitted to council.
- 77 • The January Dispatch Report was submitted to council on behalf of the fire department.

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79 OLD BUSINESS

80 Tax Parcel Update

81 **Mr. Stevenson made a motion to approve putting parcel number 53283.0604 up for surplus. Mrs.**  
82 **Harnois seconded the motion. Motion was carried.**

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84 First Street Lighting Project

85 Ms. Harnois stated that Layne Merritt from JUB Engineers, Inc anticipates the project to start by mid-  
86 April.

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88 Comprehensive Plan

89 Ms. Harnois passed out a timeline stating when each piece of the Comprehensive Plan would be  
90 discussed. Per the timeline, the Comprehensive Plan will be completed in October 2017.

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92 Dredging Rock Creek

93 Ms. Harnois met with Representative Dye and Senator Schoesler at the AWC Conference in February.  
94 She told talked with them about wanting to dredge the creek and getting some resistance from the  
95 Department of Ecology and other entities. They said fill out the proper paperwork and if the request  
96 gets denied, they would write a letter stating the importance of the project.

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98 NEW BUSINESS

99 None

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101 PUBLIC COMMENT

102 None

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104 COUNCIL REPORTS

105 None

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107 APPROVE CHECKS

108 **Mr. Stevenson made a motion to approve checks 13793 – 13818 and one EFT for a total of**  
109 **\$16,145.82. Mr. Benson seconded the motion. Motion was carried.**

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111 **Mr. Stevenson made a motion to adjourn the meeting. Mr. Benson seconded the motion. Mr.**  
112 **Stevenson opposed. Motion was carried.**

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114 Meeting was adjourned 9:05pm.

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Heidi Johnson, Deputy Clerk

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Carrie Roecks, Mayor