

Heritage Square Homes Association

August 29, 2024

Dear Owners and Residents,

Our Annual Meeting is scheduled for Thursday evening, September 19th, 2024 at 7 p.m. The meeting location is:

**Braddock Hall
9002 Burke Lake Rd
Burke, VA 22015**

Sign-in begins at 6:45 PM.

DIRECTIONS: Use entrance on the back of the building NOT the library entrances.

The Heritage Square Homes Association Annual Meeting is an important opportunity for all of us to hear about the business of our community, ask questions and share ideas about how to make Heritage Square a better and more attractive place to live. **Please mark your calendars and make plans to join us!**

We look forward to seeing you Thursday evening, September 19th. Sign-in is at 6:45 PM and the meeting will begin promptly at 7 PM. If you cannot attend, please complete the enclosed proxy statement and give it to the designee of your choice who is an association member, a Board member, or our Property Manager, Amanda Stevens at American Management of Virginia, Inc. (astevens@amvirginia.com)

Respectfully,
Jennifer McGuire-Robb, President
Heritage Square Homes Association

HERITAGE SQUARE HOMES ASSOCIATION

Thursday, September 19, 2024 7:00 p.m

Braddock Hall
9002 Burke Lake Road
Burke, VA 22015

Call to Order	President
Establish Quorum	Management
Minutes of the Prior Annual Meeting	Secretary
Financial Statements (as of August 31, 2024)	Treasurer
Overview of 2024	President
Open Forum	Homeowners
Elections for ZERO (0) open positions	President
Adjournment	President

PROXY
2024 HERITAGE SQUARE HOMES ASSOCIATION
ELECTION OF ITS BOARD OF DIRECTORS

Date: _____, 2024

I/We _____ Owner(s) of
(Please Print Your Name)

(Street Address)

do hereby constitute and appoint the following:

(Print name of proxy holder)

To serve as my proxy at the Annual Meeting of the Heritage Square Homes Association to be held on Thursday, September 19, 2024 or any scheduled dates due to lack of Quorum, for the purpose of one of the following options:

1. ___ for the purpose of establishing a quorum only; or,
2. ___ for the purpose of establishing a quorum and to vote the proxy as the
 Proxy holder decides.

This Proxy shall not be revoked except by actual notice of revocation in writing from the undersigned to the person presiding over the meeting.

The undersigned has executed this proxy on the date first above written.

Signature of Owner(s)

Witness

Please return this proxy no later than Wednesday September 18, 2024:
Heritage Square Homes Association
c/o American Management of Virginia, Inc.
7900 Sudley Road Suite 600, Manassas, VA 20109

Or by email to:
astevens@amvirginia.com