

Friends of the Sharon Public Library Minutes, Board meeting on June 12, 2017 –
potluck held at Elizabeth Kassab's house

Prepared by: Joanne Blatte

Present: Elizabeth Kassab, Carolyn Weeks, Kate Mason, Joanne Blatte, Kirstin Gray,
Giselle Princz, Amity Kelley, Mary Alice Dowdell

Key Tasks assigned at this meeting:

All:

Sell raffle tickets for Cow Patty Bingo

Carolyn:

Ask if we can post a flyer at the lake

Ask if we can sell raffle tickets at the July 4th celebration and library's Square Jam table

Ask Lee Ann if she has a tent we can use for farmer's market and Cow Patty Bingo

Elizabeth:

Coordinate Cow Patty Bingo with Crescent Ridge

Manage painting of grid lines

Ask Melody Ritt if she can help with publicity

Get the bags from Miki with library and Friends material

Joanne:

Organize volunteers for Cow Patty Bingo

Provide card table and chair for farmer's market

Kate:

Coordinate with Garden Club for our annual meeting

Provide umbrella for farmer's market

Provide cash box for farmer's market

Create smaller "What We Do" poster

Kirstin:

Create Cow Patty Bingo flyer

Create raffle tickets

Check how many tote bags we have left. Do a size comparison between our totes, a
grocery reusable bag and a plastic bag

Provide umbrella stand

Kirstin motioned to accept the March minutes

Carolyn seconded

Motion passed

Book Sale:

We discussed ways to improve the book sale. Here is what we discussed:

Notes from 2017 Book Sale:

- Offer to pick up donations from people who can't make it to the library. Could only handle limited quantity
- Offer to select books for people who can't make it to the library
- Assign one board member to be lead at each sorting and sale shift
- Actively try and recruit more volunteers and board members from book sale patrons
- Communicate more clearly where leftover books go
- Ask Big Hearted books for a donation in return for the leftover books (they pay buy the pound for books collected in donation bins)
- Bag day - can we be more flexible on size of bags. Let people bring their own bags, say you get # of books for \$5. Kirstin will check how many of our totes we have left. She will also compare how many books can be held in our tote, a reusable grocery bag and a plastic bag. We will discuss this next year.
- Print new yard signs
- Print extra postcards to leave at library (library printed out versions this year)
- Make sure someone is assigned task of writing thank you to sponsors, box donors, and purchasing a gift card for Gary
- Sort and place all books with titles facing in the same direction
- Someone asked if we could have a Sharon only day. We tried that once. The book sellers didn't come and we didn't make as much money. Also, we have Friends' members who no longer live in Sharon
- Open up preview day to teachers – must show their badge for entry
- Pricing: Make all trade paperbacks (adult, young adult and children) the same price at \$1.50. Define trade by original cost of book vs size of book. (Post meeting: Joanne reviewed pricing of paperbacks. Mass market paperbacks tend to cost \$7.99 or less. So anything more than \$7.99 should be a trade paperback)

Books in Blook/Annual meeting: Kate

The Garden Club contacted Kate about hosting a Books in Bloom with a local author for our annual meeting. Local author would speak and 3 flower displays would be created based on their books. We all thought it was a great idea. Kate will coordinate with Garden Club.

Cow Patty Bingo: Elizabeth

8/5 – no rain date

Elizabeth has been in contact with someone from rec dept. who will paint the gridlines for us
We reviewed how Mendon did their bingo:

- Charged \$10/square
- 12"x12" squares
- 40'x40' area
- They sold 600 tickets. Had \$1,000 grand prize, \$500 second prize, \$250 third prize

Our field at Crescent Ridge can be up to 100'x100'. We can sell raffle tickets at Crescent Ridge (inside), during farmer's market and at library. Raffle tickets will be distributed to each location. People can only choose a square location based on what tickets/squares are available at purchase location.

Elizabeth will work with town clerk to upgrade our raffle permit. She will check if cost of permit is dependent on value of raffle prize.

We decided to charge \$10/ticket. 30'x30 squares. \$1,000 1st prize, \$500 2nd prize, \$250 3rd prize. Crescent Ridge offered to give us 10 gift cards. We will draw names from a hat for the gift cards.

Kirstin will create and print raffle tickets. Rules will be posted on Website and available at each selling location. Elizabeth and Kirstin will create rule sheets. Elizabeth will create a visual representation of the bingo layout.

Farmer's market is from 10am-2pm. Will try and get volunteers to sell tickets each Saturday until event. We will begin selling July 1 (unless Giselle can do 6/24). Joanne will handle 10-12 shift. Mary Alice will handle 12-2 shift. Joanne has a card table and folding chair. Kate has an umbrella and Kirstin has an umbrella stand. Carolyn will ask Lee Ann if she has a tent we can borrow. Elizabeth will get the bags from Miki that she created with library and Friends pamphlets and forms. Elizabeth will get our donation box and raffle bars from the library.

Crescent Ridge thinks we should hold bingo at 1pm on 8/5 so we can sell tickets from 10am until 1pm. Elizabeth will talk with Crescent Ridge to figure out how long we might need to Cow to do their business. Mendon set a time limit. If they don't do it in that time, we could pick winner from hat (need to include this in rules).

Promotion. Kirstin will create a poster/flyer. Elizabeth will ask Crescent Ridge if they can help promote – how are they advertising their event. Carolyn will ask if we can post a flyer at the lake and if we can sell raffle tickets at the July 4th celebration and at the library's Square Jam table.

Kate will make a half size poster of what we do.

Quick check on membership. Membership is up!

Next event is Cow Patty Bingo on 8/5. Our next board meeting is at 7:30pm on September 11th at the library

Kate motioned to adjourn

Amity seconded

Meeting adjourned