

# ***Headquarters U.S. Air Force***

---

*Integrity - Service - Excellence*

## **Morale, Welfare and Recreation (MWR) Community Partnership Opportunities**



25 January 2017



# *Agenda*

---

- **Introduction (Mr. Teran Judd)**
- **Morale, Welfare and Recreation (MWR) Community Partnership Opportunities (Mr. Glenn Garrison)**
- **Partnership Ideas for MWR Activities from the AFCP Process**
- **Closing (Mr. Teran Judd)**

# ***Headquarters U.S. Air Force***

---

*Integrity - Service - Excellence*

## **Morale, Welfare and Recreation (MWR) Community Partnership Opportunities**



**Mr. Glenn Garrison  
AF/A1SO  
25 Jan 17**



# *MWR Programs*

## ■ Community Programs

- Responsible for providing recreation and entertainment programs that promote fitness, resiliency, unit cohesion and family well-being

## ■ Child & Youth Programs

- Responsible for providing high quality, affordable and available child care and youth programs

## ■ Air Force Library Program

## ■ MWR Program Categories

- A – Mission Sustaining
- B – Basic Community Support
- C – Revenue Generating





# ***MWR Program Categories***

## **CATEGORY**

<b>A Mission Sustaining</b>	<b>B Community Support</b>	<b>C Revenue Generating</b>
<b>Libraries Fitness Intramurals Community Ctr Picnic Areas</b>	<b>Arts &amp; Crafts Outdoor Rec* Child Dev Ctr Youth Ctr Tickets &amp; Tours Bowling (16 lanes or less)</b>	<b>Golf/Pro Shops Clubs Aero Clubs Equipment Rental Cabins/Marinas Bowling (&gt; 16 lanes)</b>

**\* All Air Force swimming pools are Category B**



# ***MWR & Community Partnership***

---

- **MWR programs are an integral part of the military compensation and benefits package that is designed to recruit/retain professional, ready Airmen**
- **Congress and Department of Defense (DoD) exercise close scrutiny over patronage to ensure continued effectiveness**
- **DoD and Air Force policy on community partnership opportunities varies based on category of MWR program**



# MWR Program Categories

## CATEGORY

<b>A</b> <b>Mission Sustaining</b>	<b>B</b> <b>Community Support</b>	<b>C</b> <b>Revenue Generating</b>
Libraries Fitness Intramurals Community Ctr Picnic Areas	Arts & Crafts Outdoor Rec Child Dev Ctr Youth Ctr Tickets & Tours Bowling (16 lanes or less)	Golf/Pro Shops Clubs Aero Clubs Equipment Rental Cabins/Marinas Bowling (> 16 lanes)
Partnerships possible but more difficult to achieve		Waivers may be granted on a case by case basis



# ***DoD Policy***

---

**DoD Instruction (DoDI) 1015.10 authorizes DoD Components to “establish agreements with local governments for use of similar Category A and B MWR programs when it is in the best interest of the Department of Defense and when the provisions of such agreements are otherwise in compliance with applicable law and regulation.”**

**Reference: <http://www.dtic.mil/whs/directives/corres/pdf/101510p.pdf>**

---





# AF Policy

**Air Force Instruction (AFI) 34-101 3.1.3. allows establishment of community agreements with local governments so that MWR patrons may use community facilities similar to Category A and B MWR activities that may be available in the local community when it is in the best interest of the Air Force and when the provisions of such agreements are otherwise in compliance with applicable laws and regulations**

- **Category A and B: MWR agreements must be approved by the Secretary of the Air Force**
- **Category C: When existing Category C activities have capacity excess to authorized patron requirements, Air Force Services (AF/A1S) may (and often does) grant waivers for local community use on a case-by-case basis**

Reference: [http://static.epublishing.af.mil/production/1/af\\_a1/publication/afi34-101/afi34-101.pdf](http://static.epublishing.af.mil/production/1/af_a1/publication/afi34-101/afi34-101.pdf)



# Category C Waiver

*“General Public Use on a Reoccurring Self-Directed Basis”*

## Waiver process is initiated at the installation

The installation commander determines that adequate facilities are available and are currently under-utilized by higher priority users

- Allowing individuals to use specified Category C facility (or facilities) is beneficial to both the military members and civilians in the community
- No conflict exists with Federal, State, or local laws (including Status-of-Forces Agreements)
- Written agreements are obtained from local businesses of like nature, local government officials including the Chamber of Commerce, or other appropriate community leaders indicating they have no objection to expanded use of these programs

AFI 34-101, Attachment 2, Note 5

Category C Waiver Approval Authority is AF/A1S



# Category C Waiver Cont.

*“General Public Use on a Reoccurring Self-Directed Basis”*

- Authorization is limited to attendance and purchase of food/beverages and convenience merchandise incidental to participation (such as golf tees and balls)
- The members authorized are designated by letter maintained on file by the Force Support Squadron (FSS) Commander/Director
- Installation commander request for a Category C waiver must contain the information required above and be endorsed by the respective Major Commands and AF Services Activity (AFSVA) Commander
- AFSVA forwards waiver package to AF/A1S for approval

**EXAMPLE: Civilian Access to MWR Golf Courses**

**Category C Waiver Approval Authority is AF/A1S**



# ***Special Circumstances that Allow non-DoD access to MWR***

---

- Local leaders program (e.g., Honorary Commanders)
  - Force Support Squadron (FSS) MWR Events – As authorized by the installation commander
  - Invited guests of eligible MWR patrons
- 

## **Local leaders (Honorary Commanders) as designated by the installation commander**

- Category C activities only
- Installation commander re-certifies individuals annually by letter
- Re-certification documentation is maintained by FSS



# ***Special Circumstances that Allow non-DoD access to MWR***

**Members of the general public can attend infrequent FSS-sponsored MWR events as authorized by the installation commander**

- **Category A, B and C activities**
- **Rules governing local procedures on the number of guests and the frequency of use at specific facilities will be put into an installation policy letter or installation regulation**
- **Allowing these individuals to use these facilities is beneficial to both the military members and civilians in the community**
- **No conflict exists with Federal, State, or local laws (including Status-of-Forces Agreements)**

***Examples: air shows, open houses, MWR bowling leagues with a definite beginning and end date, community appreciation event, etc.***



# ***Special Circumstances that Allow non-DoD access to MWR***

## **Invited Guests**

- **Category A, B and C activities**
- **Those otherwise not eligible to use FSS MWR programs, when specifically invited and accompanied by an authorized person**
- **Installation commander approves local rules governing the number of guests and the frequency of use at specific facilities**
- **Rules governing local procedures on the number of guests and the frequency of use at specific facilities will be put into an installation policy letter or installation regulation**
- **Allowing these individuals to use these facilities is beneficial to both the military members and civilians in the community**
- **No conflict exists with Federal, State, or local laws**



# ***Backup***



# Authorities

- Leverage new and existing authorities to identify potential partnership initiatives
- 10 USC 2679 - enables intergovernmental support agreements with State and local communities
- Lay out the initiative objectives first, then identify the tools to make it happen

Grant 31 USC 6304	Cooperative Research and Development Agreement 15 USC 3710a	License 10 USC 2667	Community Agreement DoDI 1015-10 AFI 34-101
Mutual Aid Agreement 42 USC 5121-5206	Procurement Contract 31 USC 6303	Permit 10 USC 2667	IGSA 10 USC 2679
MOU Authority may vary	MOA Authority may vary	Cooperative Agreement 31 USC 6305	Lease 10 USC 2667





---

# ***Partnership Ideas for MWR Activities from the AFCP Process***



# Example MWR Partnerships

Partnership Initiative	Description
<p>Davis-Monthan AFB Swimming Lessons for Dependents  <b>Status:</b> Complete  <b>POC:</b> Lt Col Jonathan "Scott" Findley, jonathan.findley@us.af.mil</p>	<p><b>Partnership Description:</b> Partner with YMCA to provide swimming lessons to children at DMAFB. As a result of receiving a \$4,500 grant, the YMCA will provide the instructors and lifeguards, while the base will supply the facilities.  <b>Agreement Type:</b> Verbal Agreement</p>
<p>Dover AFB Golf Course  <b>Status:</b> Complete  <b>POC:</b> Laura Kantor-Chupp, laura.kantor-chupp@us.af.mil</p>	<p><b>Partnership Description:</b> Dover AFB offers partnering golf courses to use Eagle Creek for the cost of the cart. DAFB team members get to use the partnering golf courses at a discounted price. For both the installation and community, revenue is expected to increase.  <b>Agreement Type:</b> Memorandum of Understanding (MOU)</p>
<p>Dover AFB Community Gardens  <b>Status:</b> Complete  <b>POC:</b> Laura Kantor-Chupp, laura.kantor-chupp@us.af.mil</p>	<p><b>Partnership Description:</b> This partnership is a collaborative effort between the Kent Community Gardens Collaborative (KCGC) and Hunt Housing in an effort to promote community wellness, increase community connectedness, and assist neighbors in becoming engaging community gardeners.  <b>Agreement Type:</b> Memorandum of Understanding (MOU)</p>
<p>Dyess AFB Library  <b>Status:</b> Complete  <b>POC:</b> Brian Crawford, Brian.crawford@us.af.mil</p>	<p><b>Partnership Description:</b> The MOA facilitates the most direct and efficient transfer of library resources, to the City of Abilene. Dyess AFB resources will be readily available for use by Dyess AFB families and residents of Abilene and Taylor County through the Abilene Public Library (APL).  <b>Agreement Type:</b> Memorandum of Agreement (MOA)</p>



# Example MWR Partnerships

Partnership Initiative	Description
<p>Eielson AFB Enhance Quality of Life for community youth through establishment of a recreation partnership network- 2015 baseball, 2016 Soccer</p> <p><b>Status:</b> Complete</p> <p><b>POC:</b> Ms. Charlotte Lewis, charlotte.lewis@us.af.mil</p>	<p><b>Partnership Description:</b> Through the MOU, Eielson AFB will enhance the quality of life for community youth through establishing a recreation partnership network. In 2015, the partnership focused on establishing a baseball pony league, and in 2016, focused on a soccer league. The interior baseball league will use the indoor facility at Eielson (Baker Field House) for practice during cold months. In return, the league offers discounted fees for military families.</p> <p><b>Agreement Type:</b> Memorandum of Understanding (MOU)</p>
<p>Ellsworth AFB Airmen Bus</p> <p><b>Status:</b> Complete</p> <p><b>POC:</b> Lt Col Jennifer Berenger, jennifer.berenger@us.af.mil</p>	<p><b>Partnership Description:</b> Transportation is provided to Airmen and families for large events in Rapid City: Fruhlingfest (May), Art and Wine Festival (Jun), and BierBorse (Sep). DRC gets a sponsor to pay for the buses and the base works access to the pick-up locations.</p> <p><b>Agreement Type:</b> Verbal Agreement</p>
<p>F.E. Warren AFB Joint use/golf course membership</p> <p><b>Status:</b> Complete</p> <p><b>POC:</b> Maj Shawn Booher, shawn.booher@us.af.mil</p>	<p><b>Partnership Description:</b> The objective of this MOU is to establish policies and procedures for F.E. Warren and the City of Cheyenne to allow reciprocal play at participating golf courses. Membership at any course provides three opportunities to play at the other courses. The City of Cheyenne golf courses are in high demand and it is difficult to get tee times on a regular basis, especially on weekends.</p> <p><b>Agreement Type:</b> Memorandum of Understanding (MOU)</p>



# Example MWR Partnerships

Partnership Initiative	Description
<p>Goodfellow AFB Monthly City Tours for Arriving Military Members and Dependents  <b>Status:</b> Complete  <b>POC:</b> Ms. Jane Mickenheim, jane.mickenheim@us.af.mil</p>	<p><b>Partnership Description:</b> The San Angelo Chamber of Commerce offers a free, four hour tour of the city to newcomers to introduce them to the community and generate interest in local attractions and businesses. Tours are funded through donations from the community to the Chamber of Commerce. Shannon Medical Center has funded tours through August 2017. The Chamber of Commerce coordinates transportation, tour guide and payment. The Airman &amp; Family Readiness Center schedules attendees and coordinated with the Chamber of Commerce. During this partnership, an average of 23 people have attended the City Tour each month, with 18 people staying for the optional lunch. There are four restaurants that belong to the Chamber of Commerce that are patronized and are rotated each month.  <b>Agreement Type:</b> Verbal Agreement</p>
<p>Hill AFB Community Aided Open House/Air Show  <b>Status:</b> Complete  <b>POC:</b> Brooke Rinehart, brooke.rinehart.1@us.af.mil</p>	<p><b>Partnership Description:</b> In FY14, Hill AFB accepted \$324K worth of services in-kind to offset government air show costs. The air show infused \$13M into local economy and over 500K people attended the two-day event. Top of Utah Military Affairs Committee is working with the State of Utah to budget annually for the services provided. FY16 included over \$480K of services in-kind and over 600K attendees, with a local economic impact over \$15M+ for the weekend. The State of Utah Visitor's Bureau has estimated that the Warriors of Wasatch Air show brings in \$53M of economic impact to the state.  <b>Agreement Type:</b> Gift</p>



# Example MWR Partnerships

Partnership Initiative	Description
<p>Hill AFB Library  <b>Status:</b> Complete  <b>POC:</b> Maj Scott Cline,  scott.cline.2@us.af.mil</p>	<p><b>Partnership Description:</b> The MOA provides on-base library services to military, civilians, and the local community. Sponsored programs provide base personnel with the opportunity to participate in activities while increasing the literacy of pre-school children, youth, and adults and reducing AF labor costs. The partnership allowed the base to retain its reading program after it experienced 75% budget cuts (\$53K/yr).  <b>Agreement Type:</b> Memorandum of Agreement (MOA)</p>
<p>JB Charleston Library Services  <b>Status:</b> Complete  <b>POC:</b> Lt Col Ralph Taylor,  ralph.taylor.1@us.af.mil</p>	<p><b>Partnership Description:</b> Through this MOU, the Berkeley County Library System (BCLS) will bring its bookmobile to the Naval Weapon Station every other week for expanded services to the base population on days when the base library is closed. The installation will promote the bookmobile, its schedule, services, and programs through marketing channels to inform the base population about the bookmobile. Other programming opportunities may be pursued at a later date.  <b>Agreement Type:</b> Memorandum of Understanding (MOU)</p>
<p>JB Charleston Summerville Challenger League  <b>Status:</b> Complete  <b>POC:</b> Dorothy (Dottie) Cybrynski,  dorothy.cybrynski@us.af.mil</p>	<p><b>Partnership Description:</b> Through this MOA, Summerville Challenger League (SCL) is allowed to utilize the Joint Base Charleston Youth Program youth sports fields.  <b>Agreement Type:</b> Memorandum of Agreement (MOA)</p>



# Example MWR Partnerships

Partnership Initiative	Description
JB Elmendorf-Richardson ADF&G Youth Shotgun League use of JBER's Trap and Skeet Range <b>Status:</b> Complete <b>POC:</b> Dave Ryckman, david.ryckman.1@us.af.mil	<b>Partnership Description:</b> This MOA between the Alaska Department of Fish & Game (ADF&G) and JBER provides an opportunity for up to 60-70 participants each session to use the installation's trap/skeet range. The Alaska Department of Fish and Game establish/manage the youth shotgun league while the installation provides access to facilities. <b>Agreement Type:</b> Memorandum of Agreement (MOA)
JB McGuire-Dix-Lakehurst Swimming Pool <b>Status:</b> Complete <b>POC:</b> Kevin Kaysing, kevin.kaysing@us.af.mil	<b>Partnership Description:</b> The license grants the Burlington County College (BCC) swim team use of JB McGuire-Dix-Lakehurst's pool while the BCC pool is undergoing repairs. <b>Agreement Type:</b> License
JB McGuire-Dix-Lakehurst Soccer Fields <b>Status:</b> Complete <b>POC:</b> Theresa Yarber, theresa.yarber@us.af.mil	<b>Partnership Description:</b> The verbal agreement allows the installation to support the local demand for soccer and lacrosse fields. JB McGuire-Dix-Lakehurst has over 24 soccer fields which can be used to host large tournaments. The installation is estimated to receive approximately \$100K - \$125K in revenue for use of the fields and \$15K-\$17K in revenue from food and beverage concessions. <b>Agreement Type:</b> License



# Example MWR Partnerships

Partnership Initiative	Description
<p>Laughlin AFB Shared Swimming Pool for High School Swim Team  <b>Status:</b> Complete  <b>POC:</b> Ms. Susan Powell, susan.powell@us.af.mil</p>	<p><b>Partnership Description:</b> Through this Memorandum of Understanding (MOU), Laughlin AFB will provide access by the Del Rio High School Swim Team Members to the Losano Fitness Center on base in order to utilize the indoor pool facilities during the high school swim season (February - November).  <b>Agreement Type:</b> Memorandum of Understanding (MOU)</p>
<p>JB San Antonio Libraries  <b>Status:</b> Complete  <b>POC:</b> Laurie Murphy, laurie.murphy@us.af.mil</p>	<p><b>Partnership Description:</b> Exploring options to provide ongoing library services to military members and student personnel; Randolph AFB needs different solution than Lackland or Fort Sam Houston. 150 e-readers were donated by Bibliotech for use in JBSA libraries and \$75K also donated to increase content on Bibliotech and e-readers.  <b>Agreement Type:</b> Memorandum of Agreement (MOA)</p>
<p>Laughlin AFB Del Rio Families and Airmen Connection  <b>Status:</b> Complete  <b>POC:</b> Ms. Carla Rincones, carla.rincones@us.af.mil</p>	<p><b>Partnership Description:</b> Laughlin AFB partnered with the local community to host a reception on July 2, 2015, to bring together local families and Airmen in an effort to create an exchange program over the long term. The partnership will help make initial connections between the base and local community to encourage local families to sponsor an Airman from Laughlin AFB ("Adopt an Airman") during the holidays and other key community events. This partnership has grown to include off base tours for new families settling in at Laughlin which includes a tour of downtown, the local winery, and lunch at local restaurants.  <b>Agreement Type:</b> Event</p>



# Example MWR Partnerships

Partnership Initiative	Description
<p>MacDill AFB Air Fest 2016 Partnership  <b>Status:</b> Complete  <b>POC:</b> Frederick Fallman,            frederick.fallman@us.af.mil</p>	<p><b>Partnership Description:</b> Patterned after a similar successful model established by Hill AFB, this construct allows for community and corporate contributions to a 501C3 sponsored by the Greater Tampa Chamber of Commerce. The first Air Fest occurred in March 2016 and will happen every two years.  <b>Agreement Type:</b> Event</p>
<p>Moody AFB Public Access to Grassy Pond Recreational Area  <b>Status:</b> Complete  <b>POC:</b> COLEMAN, DAWN M GS-13            USAF ACC 23 FSS/DD,            dawn.coleman@us.af.mil</p>	<p><b>Partnership Description:</b> The waiver allows the local community access and utilization of the Moody AFB off-site Grassy Pond Recreation Area. Scheduled 2016 events included an Easter egg hunt in March and an “iron man in the mud” event in May. Base is now working with the Chamber of Commerce to host a Shakespeare In the Park in 2017.  <b>Agreement Type:</b> Waiver</p>
<p>Little Rock AFB Libraries  <b>Status:</b> Complete  <b>POC:</b> John Steele,            john.steele.4@us.af.mil</p>	<p><b>Partnership Description:</b> The MOA states that the Central Arkansas Library System (CALs) will provide display materials for program opportunities and personnel for story time and other events. 19 FSS/FSDL and CALs will work together to provide programming for Airmen and their families. Financial gain will be in-kind by both partners consisting of providing manpower for outreach programs.  <b>Agreement Type:</b> Memorandum of Agreement (MOA)</p>





# Example MWR Partnerships

Partnership Initiative	Description
Travis AFB Golf Course <b>Status:</b> Complete <b>POC:</b> Lt Col Christopher Lambert, christopher.lambert@us.af.mil	<b>Partnership Description:</b> The only golf course in Vacaville has recently closed. Golfers have access to Travis' course and driving range. The installation experienced \$43K in revenue from March - June 2016.
Vance AFB Base Tours Vance AFB Tours <b>Status:</b> Priority Concept <b>POC:</b> Lt Col JJ Loschinsky, jason.loschinsky@us.af.mil	<b>Partnership Description:</b> Vance AFB would host tours of various base activities (nursing, maintenance, flight ops, etc.) for Enid Public Schools and Autry Tech/NOC/Northwestern students/faculty on a periodic basis. Autry Tech/NOC/Northwestern to host tours for airmen and spouses to explore local education opportunities/programs and potentially work as adjunct professors. These tours could be associated with the Spouses Group and/or Newcomer Orientation and will be closely coordinated with the Vance AFB education office. <b>Agreement Type:</b> Memorandum of Understanding (MOU)



---

# *Closing*



# ***Brownbag Feedback***

---

**We want your feedback!**

**A link to the survey will be distributed after the  
brownbag**

**Thank you!**



# ***AFCP National Seminar***

---

- **When: February 27, 2017, 9:00 AM – 12:00 PM prior to the Association of Defense Communities (ADC) 2017 Installation Innovation Forum**
- **Where: Hyatt Regency San Antonio Riverwalk, 123 Loyosa St, San Antonio, TX 78205**
- **Who: Anyone interested in the AFCP Program**
- **Cost: Complimentary for all attendees**
- **To register and for more information, go to:  
*<https://community.apan.org/wg/airforcepartnerships/p/seminar>***



# ***AFCP National Seminar Objectives***

---

- **The AFCP National Seminar will feature Air Force leadership as well as base and community stakeholders who are directly engaged in the AFCP program. Air Force installations and communities will highlight how they are mutually benefiting from partnerships to meet community needs and mission requirements in the face of declining resources.**
- **Objectives:**
  - **Share successes, challenges, lessons learned, and best practices in taking these partnerships from working ideas to implemented agreements**
  - **Reenergize AFCP installations and communities with motivational discussions on how installations and communities can leverage the AFCP framework**
  - **Provide high-level overview of the AFCP Program to prospective bases and partner**



# ***AFCP Policy Resources: Quick Reference Guide***



**Air Force Community Partnership  
Program  
Quick Reference Guide**

*"Military installations and local communities partnering to  
achieve mutual value and benefit"*

VERSION 14 AS OF 3 NOV 2016

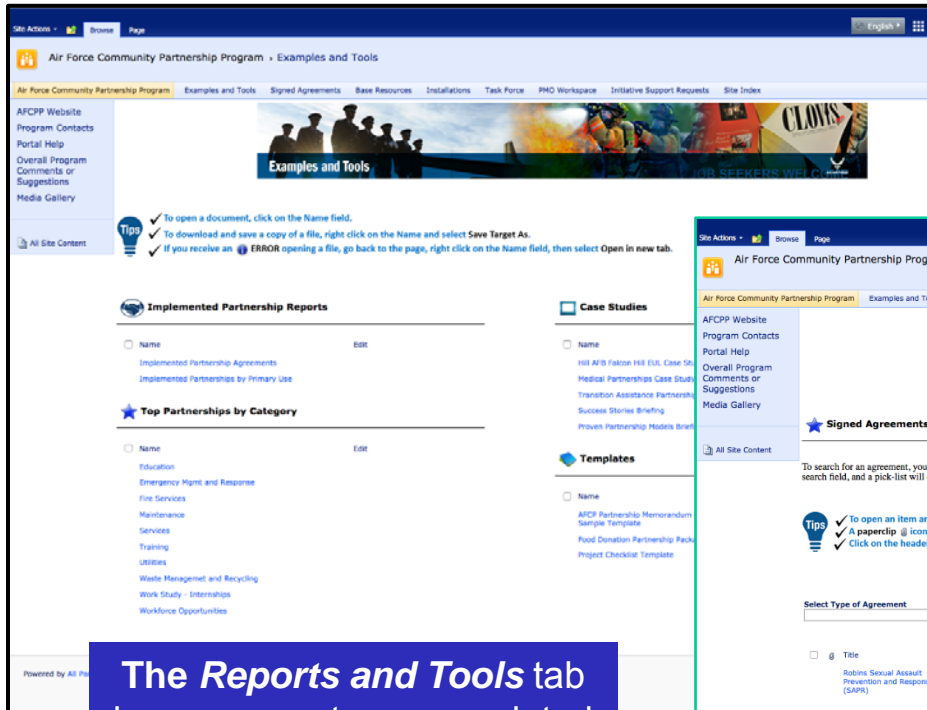
The AFCP Program Quick Reference Guide is available for both communities and bases to use as a reference to address questions raised as installations and communities propose and work through projects. This is an informational document only. Official AF guidance and authorities should always be consulted

Located on AFCP SharePoint Site:  
**<https://wss.apan.org/s/airforcepartnerships>**  
or **[www.airforcepartnerships.org](http://www.airforcepartnerships.org)**  
(for use outside the AF firewall only)

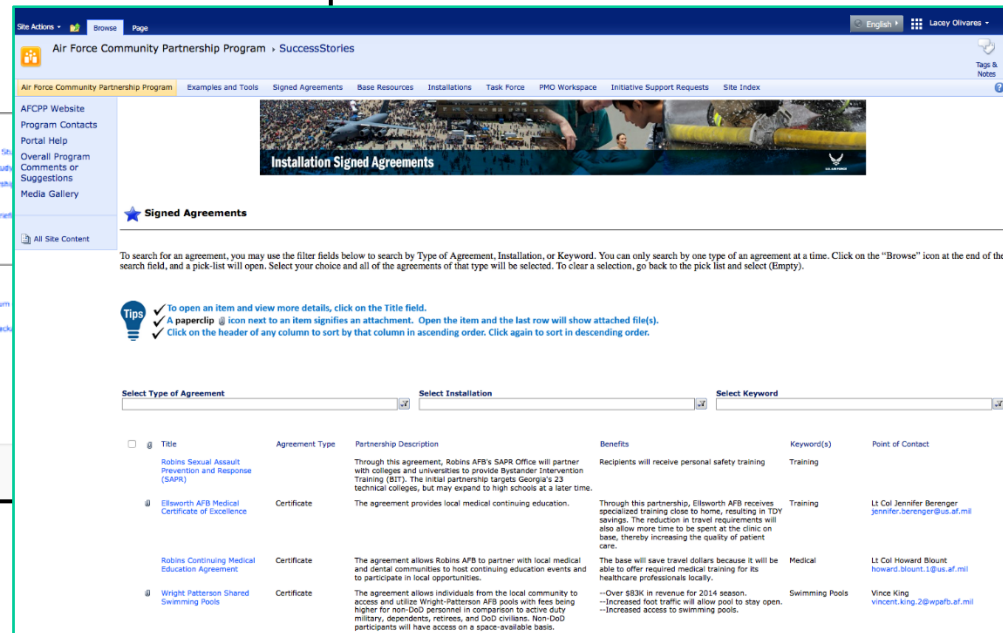


# AFCP SharePoint Resources

**AFCP Program SharePoint Site**  
<https://wss.apan.org/s/airforcepartnerships>  
 or [www.airforcepartnerships.org](http://www.airforcepartnerships.org) (available outside the AF firewall)



The **Reports and Tools** tab houses reports on completed partnerships, case studies, and templates



The **Signed Agreements** tab houses information on all completed agreements including copies of any publicly available agreements. This tab includes a search function so that users can easily find any agreement



# Directions for AFCP SharePoint Account

## How to Register:

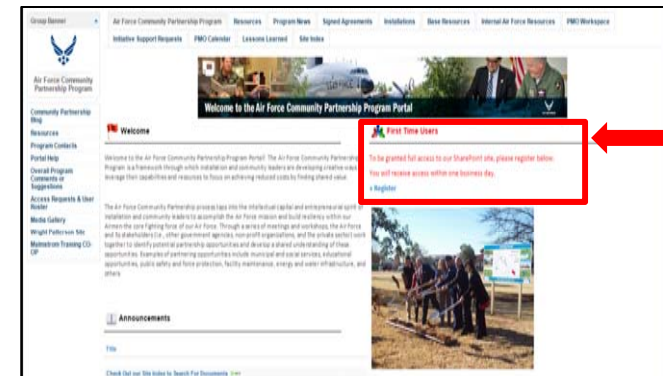
The process of establishing an account consists of two steps:

### 1. Create an APAN account:

- To register for an account, go to <https://wss.apan.org/s/airforcepartnerships> or [www.airforcepartnerships.org](http://www.airforcepartnerships.org) (for use outside the AF firewall only)
- In the upper right hand corner of the site, click the green "Create an Account" button
- Enter your e-mail address as requested
- A validation e-mail will be sent to you from APAN Support. Follow the instructions provided in the e-mail to set up your account

### 2. Register on the site as a user:

- Proceed to <https://wss.apan.org/s/airforcepartnerships> or [www.airforcepartnerships.org](http://www.airforcepartnerships.org) (for use outside the AF firewall only)
- Register under First Time Users on the main page to be added as a user. Until you request access, you will only have limited access to content on the Welcome page. You will receive access within one business day



Hosted on All Partners Access Network (APAN), a web-based, non .mil collaboration platform developed to foster information and knowledge sharing between DOD and non-DOD entities

For any technical issues or questions, please contact: Marta Dunn, Knowledge Manager, SAF/IEI, Ctr; E-mail: [dunn\\_marta@bah.com](mailto:dunn_marta@bah.com); Phone: 703.622.5581





---

***Questions?***