



Bay-CSS Walk, Run & Roll Team Planning Guide

Help support the Annual Bay-CSS Walk, Run & Roll by creating a Fundraising Team with your closest family and friends. Raise funds with your Team before the event, and enjoy the race together the day of. The top-earning team will win great gifts and prizes (to be announced).

How to get started:

1. **Create your Team** - Gather your closest friends and family to create your Team
2. **Choose your Team Name**
3. **Register your Team** – Register online at www.baycss.org/walk_register.html or complete the Team Registration Form (included at the end of this planning guide) and mail it to the address below along with your payment in the form of a check or money order made payable to Bay-CSS. Please contact Brandy Blackstone at (301) 863-8870 with any questions. **Note:** Please have one Team Member complete the registration for your Team. They will need to know the contact information and shirt sizes for each member to complete the form (for both the hardcopy and online versions).
4. **Provide your Team Story/Photo** - If you would like your Team to be included in our Walk website, please click on the email in the confirmation page after you register, and provide a short paragraph about your Team (are you neighbors, co-workers, childhood friends, are you honoring someone special, etc.) and a photo (please send high-quality jpeg images), **OR** provide the information on the Team Registration Form (included at the end of this planning guide). Please send the completed form, your payment in the form of a check or money order made payable to Bay-CSS, and your photo (please submit a copy only as images cannot be returned) to the address provided below.
5. **Work as a Team to Raise Funds** - Hold a bake sale, car wash, dinner or other small event, and/or reach out to friends, neighbors and/or acquaintances to request donations. Please submit a check or money order for the amount you've earned to the address below by Tuesday, April 18, 2017 by 12pm to be considered for the Team Contest. The Team prizes will be awarded to the winning Team the day of the event.

Please mail or drop off your Team Earnings

by Tuesday, April 18, 2017 at 12pm to the address below:

Note: Please have donors make their checks or money orders payable to Bay-CSS, and include your Team Name on the memo line so your Team can receive credit for the donation.

Donors may pay by credit card here: http://www.baycss.org/walk_teamdonation.htm. Please ask your donors to note your Team Name in the Donation Reason line and make their payment by the due date/time noted above to credit your Team with the donation.

Bay Community Support Services
Attn: Brandy Blackstone
25410 Rosedale Manor Lane
Hollywood MD 20636 (Inside Greenwell State Park)

BAY-CSS Walk, Run & Roll

Team Registration Form

(Please have one person complete for the whole Team)

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Team Name: _____

Please enter the names/t-shirt sizes for the remaining members
of your Team (if additional space is needed, please continue on back or on an attached sheet):

Team Member 1:

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Team Member 2

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Team Member 3

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Team Member 4

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Team Member 5

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Team Member 6

Name: _____

Address: _____

Phone: _____

Email: _____

T-shirt Size: Small Medium Large X-Large
(Please circle One)

Please provide additional Team Members on another sheet of paper.

Please provide your Team Story and a Photo for your Team page on the Event Website

Please include a brief paragraph introducing your Team for your Team Page on the event website:
(Are you neighbors, co-workers, childhood friends, are you honoring someone special, etc.)

Please forward the completed Team Registration Form, your Team Photo (please send copies only as images cannot be returned), and your payment in the form of a check or money order made payable to Bay Community Support Services to the address below.

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