

**MONMOUTH COUNTY ASSOCIATION OF SCHOOL
BUSINESS OFFICIALS**

**General Meeting
April 18, 2019**

CALL TO ORDER:

The regular meeting of the Monmouth County Association of School Business Officials was held on Thursday, April 18, 2019 at the DoubleTree Hotel, Eatonton, NJ. President Christopher Mullins called the meeting to order at 9:00 a.m.

ROLL CALL:

Sign-in sheet.

INTRODUCTION OF NEW BUSINESS OFFICIALS & ASSOCIATE MEMBERS

Mr. Mullins asked any new business officials & associate members to introduce themselves.

CORRESPONDENCE

Ms. Wolf, Secretary, indicated there was no correspondence.

APPROVAL OF MINUTES

Motion by C. Lowell, seconded by F. Gripp to approve the minutes from the March 2019 meeting. All members were in favor.

APPROVAL OF TREASURER'S REPORT

Motion by P. Genovese, seconded by A. Ferreira to approve the March 2019 Treasure's Report. All members were in favor.

PRESIDENT'S REPORT

President Mullins announced the 2019-2020 Slate of Officers:

President	Corey Lowell
Vice President	Veronica Wolf
Secretary	Amy Gallagher
Treasurer	Amy Lerner

Bylaws will be presented for adoption at the May meeting.

President Mullins asked for feedback on the Monmouth University BA Academy program and for any suggestions to make it even better next year.

Each member will be receiving a MCASBO Under Armour warm-up shirt for the June conference. Sizes are being taken via survey and shirts will be distributed at the May meeting.

PRESENTATIONS

Mr. Mullins introduced the following:

Heather McCall of Sustainable Jersey was in attendance to give the membership a presentation on the program, it's benefits and how to enroll. One hour of Green Purchasing credit will be given towards QPA Certificate requirements (thank you, Corey!).

EXECUTIVE COUNTY SUPERINTENDENT/BUSINESS ADMINISTRATOR REPORT

Dr. Les Richens attended the meeting. He gave a warm thank you to all of the volunteer BA's that assisted the County Office in the budget review process. He was able to turn budgets around in a very efficient manner and was pleased at how well it went. He reviewed a few common budget submission mistakes for next year. He also went over the process of how he would address a Board's failure to adopt the final budget.

Dr. Richens reminded everyone that the CDS was still open and that there were a number of districts that needed to update their DUNS expiration date. He also commented that failure to meet any stated deadline in the Homeroom would cause a district to lose QSAC points because they would be considered "summarily late". Point loss is beyond his control in that circumstance.

COMMITTEE REPORTS

None.

OLD BUSINESS

None.

NEW BUSINESS

President Mullins noted that the May PD topic would be ethics and that Jonathan Busch of Busch Law Group would be presenting. CEU's are expected to be offered for the session.

June Meeting to be held in the same location as last year, banquet room in the Water Club.

COMMENTS FROM THE OFFICERS

None

ADJOURNMENT:

A motion was made by C. Lowell and seconded by A. Ferreira to adjourn the meeting at 10:20 a.m. All members were in favor.

Respectfully submitted,

Veronica Wolf

Veronica Wolf
Secretary