

**SOUTHERN MINNESOTA EDUCATION CONSORTIUM #6083
CABINET**

Regular Meeting

Tuesday, October 16th, 9AM

SMEC Office, 203 2nd Street NW, Adams, MN 55909

The regular meeting of the Cabinet of Southern Minnesota Education Consortium #6083, was called to order at 9:06AM by Dan Armagost on Tuesday, October 16th, 2018. The meeting opened with roll call to determine a quorum. Cabinet members present were: Brian Shanks, Jerry Reshetar, Paul Besel, Jim Hecimovich, Jeff Sampson, and Bryan Boysen. Administration and staff in attendance were: Executive director Dan Armagost, Coordinator Denise Kennedy, Business Manager Todd Lechtenberg, and Administrative Assistant Tiffany Lewison.

A motion was made by Paul Besel, seconded by Brian Shanks to approve the Agenda with the addition to New Business for the approval of a contract for Danielle Hanson for a SMEC COTA. Motion carried.

Public comments: none

A motion was made by Jeff Sampson, seconded by Paul Besel to approve the Consent Agenda. Motion carried. The following items were approved: Minutes from the September 18th Regular meeting, Treasurer's Report/Financial Report, the NEXT Step bank account statement, approval of the contract for Tyler Kressin (SMEC Paraprofessional), approval of the contract for Dominiq Bouska (SMEC Paraprofessional), approval of the contract for Cheryl May (SMEC Nurse), and the approval for SMEC to be the financial host for consortium staff development.

A motion was made by Jeff Sampson to approve a contract for Danielle Hanson for COTA pending background check. Motion was seconded by Jim Hecimovich. Motion carried.

Executive director Dan Armagost presented his updates: Fernbrook financial update, Fernbrook staff doing well and SMEC will continue to help get school linked mental health in each member district; ALC continuing to run strong with 20 students and students adapting well to their new space in downtown Adams; continuing to work on the sale of the bonds in the upcoming months.

Coordinator Denise Kennedy presented her updates: SMEC CEU Committee has been created; working towards a more common calendar for the consortium

Business manager Todd Lechtenberg presented his updates: met with business managers on Oct 9th and discussed billing, the SMEC building, and district CAPS.

Paul Besel presented admin council updates: working on getting welding and ag technology programs available to the students in the consortium; next Admin Council meeting is Nov 13th from 12:00-4:00PM.

The next regular meeting of the board of education will be on Tuesday, November 20th, 2018 at 9AM at the SMEC office located at 203 2nd Street NW, Adams, MN 55909.

A motion was made by Brian Shanks, seconded by Bryan Boysen, to adjourn the meeting. Motion carried. Meeting adjourned at 10:03AM.

*Unofficial minutes submitted by Tiffany Lewison, Admin Assistant for SMEC on October 18th, 2018.
Minutes approved by Cabinet on November 20th, 2018*