

Richwood Village Council Regular Meeting – Agenda 02/23/2026

1. Pledge of Allegiance

2. Call to Order

3. Roll Call

Reddy Brown Y Pat Morse A Von Beal Y Donald Ridgeway Y Brad Plotner Y Laurie Eliot-Shea Y

5. Meeting Minutes from regular meeting on 2/09/2026

Motion to approve Minutes:

Motion LES Second RB Vote: RB Y PM A VB Y DR Y BP Y LES Y

7. Warrants and electronic payments dated 02/23/2026

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM A VB Y DR Y BP Y LES Y

8. Introduction of Visitors

9. Legislation:

Motion to enter into executive session to discuss employee compensation.

Motion VB Second RB RB Y PM A VB Y DR Y BP Y LES Y Time: 7:06 pm

Motion to return to regular session.

Motion VB Second BP RB Y PM A VB Y DR Y BP Y LES Y Time: 7:26 pm

Ordinance 26-02092026 amending section 733.04 of the codified ordinances of the Village of Richwood regarding license application and requirements for peddlers and solicitors. Second reading

Motion RB Second DR RB Y PM A VB Y DR Y BP Y LES Y

Ordinance 26-02232026 Providing for the permanent appropriations and annual budget of the Village of Richwood, State of Ohio, for the fiscal year ending, December 31, 2026

Motion VB Second RB RB Y PM A VB Y DR Y BP Y LES Y (first reading)

Resolution 26-02242026 to designate village Fiscal Officer, Sarah Sellers, to receive Sunshine Law Training on behalf of certain elected village officials.

Motion BP Second DR RB Y PM A VB Y DR Y BP Y LES Y (first reading)

10. Mayor

11. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

12. Old Business:

13. New Business:

14. Adjourn

Motion VB Second DR

Vote: RB Y PM A VB Y DR Y BP Y LES Y Time: 8:03 pm

Next Council meeting March 9th at 7pm

February 9, 2026
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew on February 9, 2026 at 7:00 pm.

Mayor Scott Jerew swore in council member; Laurie Eliot-Shea with the Oath of Office.

Mayor, Scott Jerew called for attendance. Council members present were Von Beal, Donald Ridgeway, Pat Morse, Brad Plotner, Laurie Eliot-Shea and Reddy Brown. Village Administrator Monte Asher (Eric Kincaid), Police Chief Jim Hill, and Fiscal Officer Sarah Sellers, Solicitor Julie Spain (virtual). Zoning Officer Jason Brown was absent.

Pat Morse moved and Brad Plotner seconded the motion to approve meeting minutes for the regular meeting on 1/12/2025. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded the motion to approve meeting minutes for the special meeting held on 01/14/2026. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

Gail DeGood-Guy – Gave council an update on America 250 and the Touch A Truck event for all Vets, law enforcement, EMS, fire dept, townships on the 3rd of October at the elementary school parking lot.

Julie Cardone represented the Softball for Girls. She presented council with a check for \$1710.00 for their full payment of the electric pole that was their share to take care of as well as a rent check for \$1.00 for the season. Cardone stated there will be food for purchase at the park after the parade on April 25th and requested we hang a flyer and share on social media. A brief discussion regarding new restrooms and avenues for grants and individuals to talk to get the project started. Scott will send her an email. Sarah will send her the new contract for signatures.

Shawn Baily – running for County Commissioner introduced himself; stayed after the meeting to answer any questions.

Tanalee Stoll – running for Union County Auditor introduced herself; stayed after the meeting to answer any questions.

Barb Phillips introduced herself – present with the candidates

Sherriff Justice gave council an update on the sheriff's department and the updates on different positions to fill.

Ben Weber – running for State Representative introduced himself; stayed after the meeting to answer any questions.

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion to approve **Resolution 25-12232025** adding various fees to the Village fee Schedule. Third and final reading, motion passed unanimously.
- Von Beal moved and Reddy Brown seconded the motion for **Ordinance 26-02092026** amending section 733.04 of the codified ordinances of the Village of Richwood regarding license application and requirements for peddlers and solicitors. Motion approved unanimously.

Mayor's report:

- Spring tire clean up – requested to have here in Richwood this year; different places were suggested. Uptown or the school were the 2 best locations suggested.
- All council agreed to having Summerfest at the park on August 8th. The drive ways will be blocked on Friday night for set up.
- Receiving grant from Union County Tourism for Summerfest in the amount of \$2500.00
- Applying for new Capital Budget grant for new playground equipment. The amount is around \$200k - \$300k; everything ADA compliant. If awarded, will not be funded until 2027.
- Cornhole people should be there this week to make corrections.

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Jason Brown – no report attached

Old Business:

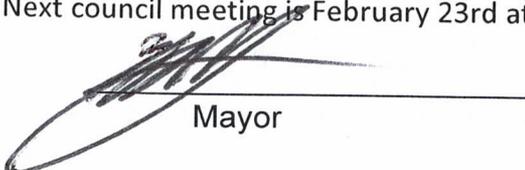
- Reddy Brown suggested the letters for vacant properties be sent out soon from Eric Kincaid and Monte Asher. The list was done.
- Pat Morse asked about the quote for the **Opera House demo** after discussion; Von Beal moved to have the building torn down, Pat Morse seconded the motion. Vote was 3-3 with Donnie Ridgeway, Reddy Brown and Laurie Eliot-Shea voting no. Mayor Jerew voted yes for the tie breaker. Motion passed 4-3. As much of the clock as possible will be kept. A commemorative clock of some kind can be done. There are still funds available from the capital budget if there is a stage or shelter house put on the property. More details to follow. There should also be a fence between the house next to it and the lot.
- Brown mentioned there is a lot split happening at the property beside Ag-Pro.
- Sarah Sellers was asked to represent council for the Sunshine Law; resolution will follow.

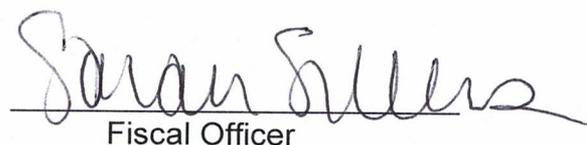
New Business:

- Plotner asked if the path at the park was plowed after a snow; Kincaid responded, yes.

Pat Morse moved and Von Beal seconded a motion to adjourn. The motion passed unanimously at 8:11 pm.

Next council meeting is February 23rd at 7:00 pm


Mayor


Fiscal Officer

Payment Listing

February 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
97-2026	02/18/2026	02/23/2026	CH	CHARTER COMMUNICATIONS	\$209.94	O
98-2026	02/13/2026	02/23/2026	CH	EDGE TECHNOLOGY	\$326.56	O
99-2026	02/12/2026	02/23/2026	CH	REPUBLIC SERVICES	\$114.61	O
100-2026	02/09/2026	02/23/2026	CH	EDGE TECHNOLOGY	\$346.48	O
101-2026	02/09/2026	02/23/2026	CH	Columbia Gas	\$4,333.52	O
102-2026	02/23/2026	02/23/2026	CH	CINTAS	\$432.04	O
28060	02/23/2026	02/23/2026	AW	HERITAGE COOPERATIVE	\$1,122.21	O
28061	02/23/2026	02/23/2026	AW	Roy Tailor Uniform	\$1,943.51	O
28062	02/23/2026	02/23/2026	AW	RONA PENIX	\$300.00	O
28063	02/23/2026	02/23/2026	AW	MASI Environmental Services	\$787.57	O
28064	02/23/2026	02/23/2026	AW	CLEMANS NELSON	\$250.00	O
28065	02/23/2026	02/23/2026	AW	Shelly Materials, Inc.	\$792.28	O
28066	02/23/2026	02/23/2026	AW	MD SOLUTIONS	\$109.17	O
Purpose: SEWER MAIN REPAIR						
28067	02/23/2026	02/23/2026	AW	CUNNINGHAM TRUCKING	\$237.96	O
Purpose: FREIGHT FOR STONE						
28068	02/23/2026	02/23/2026	AW	KOORSEN FIRE AND SECURITY	\$724.45	O
Purpose: FIRE EXTINGUISHER INSPECTIONS (3 BUILDINGS)						
28069	02/23/2026	02/23/2026	AW	REGAL PLUMBING	\$250.00	O
28071	02/23/2026	02/23/2026	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$642.50	O
28072	02/23/2026	02/23/2026	AW	NOFZIGER DOORS	\$355.00	O
28073	02/23/2026	02/23/2026	AW	Ohio Municipal League, The	\$777.00	O
Purpose: ANNUAL DUES						
28074	02/23/2026	02/23/2026	AW	BRIAN L SHOOK	\$7,330.00	O
Purpose: REPAIR TRAFFIC SIGNALS						
28075	02/23/2026	02/23/2026	AW	BISHOP UNLIMITED INC	\$3,815.00	O
28076	02/23/2026	02/23/2026	AW	ARTESIAN OF PIONEER INC	\$3,264.00	O
28077	02/23/2026	02/23/2026	AW	BONDED CHEMICALS INC	\$1,489.25	O
28078	02/23/2026	02/23/2026	AW	Ohio Water Development Authority	\$17,937.00	O
Purpose: MAGNETIC SPRINGS - LOAN FEE						
Total Payments:					\$47,890.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$47,890.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later. **Waiting on better weather**
- 3) **Plowing and salting.**
- 4) **Completed sanitary survey at new water plant. Updated Contingency Plans, Asset Management Program and updated Lead service line inventory.**
- 5) **Open Water Maintenance position has been offered to Shane Dean. Waiting for physical and background check.**
- 6) **HSX has started dumping dirt at the water plant, to get rid of some dirt from the Magnetic Springs Sewer Project. Next dump site would be at the water tower, for a sledding hill.**
- 7) **A tree has fallen on Tommy Ross's Fence at Ross Automotive. Getting quotes to cut down 3 trees and repair fencing.**
- 8) **Excavated sites on N. Franklin St. for tap and bore. The Tap was completed 2/17. Waiting on Pickens Underground to Bore.**
- 9) **Locating water service lines for Phase 4 Franklin St. Project.**
- 10) **New Overhead doors for Old Water Plant coming in on Thursday 2/26**
- 11) **Power Line feeding the Street lights went bad. Brittle and frayed in several places. Had new line installed 2/19.**

Richwood Police Department/Council Report 02/23/2026

- **Chief Hill attended and spoke at February RABA meeting.**
- **Masonic Lodge held a 1st responder recognition dinner at Lodge. Presented "Community Builders Award" to Lt. Justin Baldwin.**
- **Union County Law Enforcement Memorial Ceremony will be held at the Union County Courthouse on Saturday, 05/16, at 11am.**

Village of Richwood
Finance Report: 2/23/2026

- Payroll: biweekly 2/13; biweekly and monthly 2/27
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Working on submitting updates for Ordinances to Walter Drane – Sent and also put this on hold for more updates.
- working on final budget for 2026 – **Completed; after 3 readings, will submit to county. Any changes after submission will then need to be an amended budget.**
- **year-end work - completed; filed in Hinkle System with Auditor of State, legal add in the paper, all UAN documentation completed.**
- **2024-2025 officially started today with CPA Charles E Harris & Associates; their report is due June 30th to State.**
- **Andrea Weaver will be at our March 9th meeting to discuss our 3.0 mill road repair & Maintenance levy that expires at the end of this tax year (2027 collection).**

REPORTS:

- **January bank reconciliation**
- **Budget information emailed; please see me for hard copy**

Out of Office:

- Local Government Training – March 18th – 20th
- Vacation: June 4th – 8th (will miss council meeting)
June 17- 24th (will miss council meeting)

Star Ohio: January interest: \$8,225.67; YTD interest: \$8,225.67 Rate: 3.84%

Bulk Water: YTD revenue: \$170.00

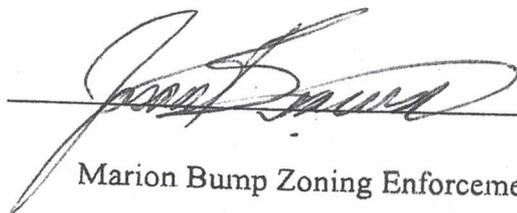
Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Case Activity Report

Date from: 1-26-26 To: 2-23-26

1) Pending Cases	<u>5</u>
2) Active Cases	<u>6</u>
3) Completed Cases	<u>1</u>
4) Cases on Hold	<u>X</u>
5) Zoning Applications	<u>6</u>
6) Zoning Permits	<u>2</u>
6) Demolition Application	<u>X</u>
7) Demolition Permits	<u>X</u>
8) Tree Permit Application	<u>X</u>
9) Tree Permit	<u>X</u>
10) Zoning Complaints	<u>X</u>
11) Record of Complaint	<u>X</u>
12) Cases Referred to Solicitor	<u>X</u>
13) Inspections	<u>X</u>
14) Letters Sent	<u>X</u>
15) Certified Letters Sent	<u>X</u>
16) Clean up Due	<u>X</u>
17) Clean up Completed	<u>X</u>
18) Clean up Billed	<u>1</u>
19) Unlicensed Vehicles Removed	<u>4</u>


Marion Bump Zoning Enforcement Officer