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| **Date** | **June 14, 2016** | **Time** | **9:00 am** |
| **Facilitator** | Dan Armagost | **Scribe** | Amy Wylde |
| **Subject** | SMEC Board meeting |
| **Attendees** | Dan Armagost, Jeff Sampson, Jerry Reshetar, Brian Shanks, John McDonald |

| Key Points Discussed |
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| No. | Topic | **Highlights** |
| 1 | Approve minutes | *1st Jerry Reshetar 2nd Brian Shanks Approved*  |
| 2 | **Approve bills** | *1st Brian Shanks 2nd Jeff Sampson Approved**Discussion about possibly purchasing 2 vehicles.* |
| 3 | **Review Bank Rec Stmts** |  |
| 4 | **Approve SERVs printout** | *1st Jeff Sampson 2nd Jerry Reshetar Approved* |
| 5 | **Business mgr update** | *ALC discussion* |
| 6 | **CTIC** | *No update this month* |
| 7 | **County Collaborative** | *No update this month* |
| 8 | Admin Council update | *Jeff Sampson update*  |
| 9 | Approve 2016-2017 budget | *1st Jerry Reshetar 2nd Jeff Sampson Approved* |
| 10 | Personnel | Approve COTA position – *Kris Stevens, Delores Koster, Laurie Salz 1st Jeff Sampson 2nd Jerry Reshetar Approved*Approve SLP position – Megan Labitzky – *not approved. Board would like the SLPA position reposted.* Approval of Admin Assistant – *Dan will offer the position to 1st candidate, if turned down, will offer to the 2nd. When accepted board approved hiring with a start date of July 1st and Dan will bring contract to the meeting on July 14th for final approval.*Approval of ECSE B-3 – Stephanie Bonjour *1st Jerry Reshetar 2nd Jeff Sampson Approved* |
| 11 | Update 5 year plan for programming needs | Approval of remodel of GE classroom *1st Jerry Reshetar 2nd Brian Shanks Approved* |
| 12 | ESY update | *Reading and Math camp discussion*  |
| 13 | Admin Retreat | *Discussion only* |
| 14 | Update on Para training | 2016 Infinitec – *paras will be doing Infinitec as their para training this year. They all received a list of Infinitec trainings to complete. They will receive a stipend for this. Next year we are working with Region 10 to join their para staff development.* 2017 Summer staff development 2017 SMEC/MDE para handbook2017 Para Leadership team |
| 15 | Fillmore Sharing Director Contract | *Contract was shared and will be tabled for next month.* |
|  | July meeting | *Meeting for July was discussed and scheduled for July 14, 2016 at 9am in Adams office.*  |