

**VILLAGE OF PARDEEVILLE  
PUBLIC WORKS, PARKS, & PROPERTY COMMITTEE  
MEETING AGENDA**

**Village Hall – 114 Lake Street, Pardeeville  
Tuesday, May 9th, 2023 at 4:30 p.m.**

- I. Call to Order
- II. Roll Call
- III. Verification of the Posting of Agenda
- IV. Agenda Approval
- V. Minutes Approval
- VI. NEW Business
  - 1. Security Suggestions for Village owned properties
- X. Adjourn

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Kayla Lindert, Clerk/Treasurer  
Posted: 05/04/23

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The Village Hall is accessible to the handicapped. If you require additional assistance, please contact the village office no later than 48 hours prior to the meeting date. Phone 608-429-3121. If members are present from other recognized Boards, Commissions or Committees which may constitute a quorum, the meeting is presumed to be for the above-stated agenda/purpose. An updated agenda may be posted 24 hours before meeting time.

**VILLAGE OF PARDEEVILLE  
PUBLIC WORKS, PARKS, & PROPERTY COMMITTEE  
MEETING AGENDA**

**Village Hall – 114 Lake Street, Pardeeville  
Wednesday, January 25, 2023 at 5:30 p.m.**

**Call to Order** – Haynes called meeting to order at 5:47 PM.

**Roll Call** – All members present except Balsiger. Also present are Salmon, DPW/Admin, Lindert, Clerk/Treasurer, Trustee Babcock, Trustee Henslin, Village President Possehl, Trustee Griepentrog, Chris Killoran, and Mark Taylor

Verification of the Posting of Agenda

**Agenda Approval** – Motion to approve Holtan/Haynes. Motion carries unanimously.

**Minutes Approval** – Motion to approve Holtan/Haynes. Motion carries unanimously.

NEW Business

1. Verizon cell tower lease

- Haynes stated examples and called White Lake and Rio. No concerns. Discussion on location and what needs to be discussed tonight.

**-Motion to present to Board for full board discussion on top of water tower Haynes/Holtan. Motion passes.**

-Salmon stated Balsiger is in favor and if funding comes in, he wants that to go towards water tower projects.

2. Concrete slab in Chandler Park for 4<sup>th</sup> of July fireworks

- Haynes discussed reason for agenda item. Stated not going to be losing green space and it's a safety concern. Salmon stated backstory and how the concrete slab makes a difference for the fireworks. Haynes doesn't want any anger to the playground and children.

-Possehl stated another option with picnic table. Dual-purpose pad.

**-Motion to recommend to full Board for a dual-purpose pad in Chandler Park for the use of the 4<sup>th</sup> of July fireworks Holtan/Haynes. Motion passes.**

3. Concrete slab in Chandler Park for horse carts and carriages

-Haynes discussed reason for agenda item; cleaning up feces from horses. Stated Salmon designated a spot that is out of the way with cars going around Shelter #2. This location also has shade and focusing on park location only.

**-Motion to recommend to full Board to approve concrete slab being put in Chandler Park Haynes/Holtan. Motion carries.**

-Further discussion by Salmon. Salmon showed map to committee and audience where location will be. Griepentrog stated he doesn't like it being so close to a shelter and people. Discussion on wind direction and trash can location.

**Adjourn** – Haynes adjourned meeting at 5:58 PM

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Kayla Lindert, Clerk/Treasurer

Approved:

# Security Suggestions for Village Buildings

from Sergeant Max Jenatscheck

Feb. 3, 2023

## VILLAGE HALL; 114 LAKE ST.

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### Office Area:

Note: Village Hall's main entry door is always open! Focus on this area, biggest concern to improve.

#### Proposed Future Budgets:

- Glass above the counter. (Apply a laminate/mirrored laminate to strengthen the glass)
  - Provide a slide space under the glass, but it needs to be thin.
- Install a full door after the hallway to the Board Room (between the hallway and the building inspector's doorway). This also addresses the issue of reducing the length of the front counter.
  - Keep this door locked at all times with keycard-only access
- Add employee picture to their keycards. Employee ID badges need to be made visible in case of an incident/emergency - easily identifiable to law enforcement.
- Security button for the front counter and Administrator/DPW Office – work with PerMar
- Door numbering system. Label each door on the inside of the building and the exterior.

? Move forward -  
See quote j  
Safety  
Concern.

#### Implemented or will be in 2023:

- *Glass breaking hammer for Administrator's office.*
- *Intercom for phones, practice how they work.*
- *Figure out gathering place in an evacuation.*
- Install "Perf" for some of the office windows, as performed in the Board Room
- Arlo Camera outside of Village Hall.
- Magnetic alarm for back door. If it doesn't latch; alarm will sound.
- Fire hose pieces for door closures.

### Board Room:

Note: Discussion on room layout. Determined existing layout is the best. Practice evacuation of exits.  
Need to practice together soon!

#### Implemented or will be in 2023:

- *Unlock door before meetings and re-lock after meetings.*
- *Back-room storage in the board room, cleaned out in front of the exit door.*
- *Perf on Doors and window shades down during the meetings.*
- Blackout shade for the door between the hallway and village hall offices.
- Fire hose pieces for door closures.

## VILLAGE/UTILITY GARAGE FACILITY AND INVENTORY STORAGE; 307 ROOSEVELT ST.

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### Proposed Future Budgets:

- Assets should be protected. Biggest concern! Fence-in the property, like at the WWTP. Building to building and at the entrance from the street. — 2 phases. Street side first.
- Could try to place a protective cage around the electric inventory?
- Put in place a key card system at the main door in/out. (Vendor card to Cintas)

### Implemented or will be in 2023:

- Key lock box, and keep it locked.
- Lock the water/electric meter testing rooms keeps potential perpetrator from a hiding spot.
- If no one is present the bay doors need to be closed. Cold storage building as well.
- Install "No Trespassing" and "Do Not Use Dumpsters" signs.
- Install "Unauthorized Personnel Keep Out" signs on the exterior doors and other areas.
- 2 Arlo Cameras for the site
- Remove the double lock on the east door on the addition.
- Apply reflective tape on the windows to deter seeing in shop and garage bays.
- Mirroring added to the door for the breakroom.
- Install a push-lock on the break room back door, from the inside.
- Fire hose pieces for door closures.

2023; secure  
our  
property

## WASTE WATER TREATMENT PLANT; 111 LYNCH ST.

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### Proposed Future Budgets:

- Install a solid steel door at the building with a peep-hole (*otherwise this site is protected much better than the garage facility, with the fence around the perimeter*).

### Implemented or will be in 2023:

- Key the Office Door
  - Office doors need to be locked if employees are not present.
- Fire hose pieces for door closures.
- Move the existing security camera to the entrance door to the facility



**PER  
MAR** SECURITY  
SERVICES

# Burglar Alarm System Proposal

## Madison

2851 Index Rd

Madison WI 53713

Phone: (608) 238-9295

Fax: (608) 238-9460

## Sales Rep:

**Brian Trongaard**

**(608) 238-9295**

**BTrongaard@permarsecurity.com**

Wisconsin License # 1109225

Proposal Number: Q58458

Proposal Date: 4/27/2023

**Security Alarm Systems \* Fire Alarm Systems \* Video Surveillance \* Access Control Systems \* 24 Hour Monitoring**

### Site Information

Name: **Village of Pardeeville**  
**114 Lake St**  
**Pardeeville WI 53954**

Phone: **6084293121**

Fax:

### Billing Information

Name: **Village of Pardeeville**  
**PO Box 217**  
**Pardeeville WI 53954**

Phone: **608-429-3121**

Fax:

Contact: **Village of Pardeeville**

### Package Detail

Qty	Item Description
1	DMP Cellular Communicator
1	DMP Wireless 2 button hold up
1	DMP Keypad
1	DMP Wireless Receiver
	144 DMP Burg Radio
	105 C (BASE MONITORING)
	112 (HOLD UP ALARM)

### Options

All prices are valid for 30 days from the proposal date.

	Term	Monthly	Installation Amount	
<b>Option 1: Outright Sale with no Maintenance</b>	<b>36 Months</b>	<b>\$42.00</b>	<b>\$1,599.00</b>	<input type="checkbox"/>
				<input type="checkbox"/>

### Scope of Work

Install a DMP Cellular Communicator (next to the panel), DMP Keypad (next to the Panel), Wireless 2 button Hold Up (at the front counter) and set up monitoring with Per Mar Security monitoring department.

\*\*\*\*Credit terms are Net 30. Project quotation does not include any applicable taxes.\*\*\*\*