



**CITY OF WHITEWRIGHT  
Public Library Regular Meeting  
April 11, 2017  
MINUTES**

**I) Call meeting to Order and Establish a Quorum**

Meeting called to order by Chair Rod Earnheart at 4:58 p.m.

Members present: Rod Earnheart, Mike Holloway, Jeannie Coleman, Bart Bodine, Vickie Stanford, and Oscar Smith.

Others present: Chris Ely

**II) Action Items**

**1. Approval of Minutes of January 10, 2017**

Motion made by Mike Holloway to approve, seconded by Vickie Stanford, motion carried.

**III) Information Reports**

**1.a. Advisory Board Concerns**

None stated.

**1.b. Financial and Statistical Reports**

Chris Ely noted \$2,270 of income had been incorrectly coded as State funding instead of County, and had notified City Hall to correct the error. Spending for materials is on track for the year's budget.

An overview of stats for January, February, and March was given. A total of 2,634 people visited the library, with 40 new cards issued. The library earned \$108.07 via Amazon referrals. There were 130 attendees at our Story Time and Young Writers Club programs.

**1.c. Director's Report**

**(1.c.1) City Council Proclamation for library's 50<sup>th</sup> anniversary**

A proclamation by Mayor Jeremiah Looney was given at the regular city council meeting on April 4<sup>th</sup>, in recognition of the library's anniversary on April 9<sup>th</sup>, 2017.

**(1.c.2) State Library Report**

A first draft of the annual report to TSLAC had been submitted. The day prior to this meeting, Chris Ely was notified that the library's required expenditures did not meet the minimum requirements. She is working with City Hall on financial reports to be certain nothing was missed, as the staff there have never dealt with the accounting system for the information needed in this specific report.

If the minimum is not met, the library can appeal the decision in an attempt to remain accredited. Accreditation means the library receives services via TSLAC, including databases and interlibrary loan service.

**(1.c.3)DVD inventory update**

An inventory was performed on February 8<sup>th</sup>, 2017, with a perfect count. Staff will continue to do inventory on a regular basis, and also have a camera monitoring the DVD aisle.

IV) **Adjourn**

Meeting adjourned at 5:33 p.m.



Jearlie Coleman  
Secretary, Library Advisory Board

10-5-17

Date