

***Inscription Canyon Ranch Sanitary District***  
**P.O. Box 215**  
**Chino Valley, AZ 86323**

**NOTICE OF MEETING**

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Monday, February 3, 2014 at 9:00 A.M. The meeting will be held at the Chino Valley Unified School District Board Room at 650 E. Center Street in Chino Valley, Arizona. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

**AGENDA**

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. CALL TO THE PUBLIC

*Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.*

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Possible amendment to the Amended and Restated Development Agreement
- C. Attorney fees previously paid by the District in the Developer Lawsuit and possible action for reimbursement.
- D. Possible Expansion of the Governing Board from three to five members.

*During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened*

RECONVENE INTO PUBLIC SESSION

5. REPORTS:

Report from Insurance Agent – Bill Weber, Weber Insurance Agency

Report from the Chairman – Explanation of Fees charged in the District

Report from Board Member Freeman- Differences between budget line items and Income Statement line items

Report from District Manager

- o Status of Plant Operations
  - Plant Statistics/Repairs/website/insurance audit/taped minutes
- o Status of addition of FEQ tank
- o Status of RFQ

- Repayment due to developers
- Record Management Training Webinars

Report from MDI

- November Financial Report
- December Financial Report

6. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of prior meetings

- Public Meeting Minutes of December 6, 2013
- Executive Session Minutes of December 6, 2013
- Public Meeting Minutes of December 18, 2013

Reimbursement to District Manager for total of \$471.72 for:

Board packet supplies (binders, paper, dividers, etc) for meetings from September through December, 2013 (\$15.59), and for carbon canister filters for the FEQ tanks (\$456.13).

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE;

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Setting a time and place for future meetings of the District Board.

- A. Approval of Financial Reports, November & December, 2013.
- B. Forum and Format for Public Comment at Public Meetings
- C. Attorney fees previously paid by the District in the Developer Lawsuit and possible action for reimbursement.
- D. Possible Expansion of the Governing Board from three to five members.
- E. Possible newsletter
- F. Approval of Insurance Coverage Proposal
- G. Approval of the extension of the Operator Contract with AQuality Water Co. for three years at the same rate.
- H. Possible amendment to the Amended and Restated Development Agreement.
- I. Consideration of an Alternate Funding Plan for District Operations, to include ad valorem taxes AND user fees.
- J. Approval to issue Records Destruction Certificate for Election Records from 2011.
- K. Discussion of RFQ responses and possible course of action for plant upgrades and expansion.
- L. Approval of payment to developers in accordance with terms of the Amended & Restated Development Agreement.

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on January \_\_\_\_\_, 2014 at \_\_\_\_\_ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this \_\_\_\_\_ day of January, 2014.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature