

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE (EC)
Sept. 15, 2023 - Committee Minutes (w/additional actions noted if required between meetings)
Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet 9/15/23): Lee Hadden, Chairman, George Long, Vice, Geoff Scherer, Sec./Treas., and staff-Cheryl Burrows, EMS Coordinator

FINANCIAL REPORT / ACTION ITEMS 7/12/23:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- **Checking** = **\$ 134,803.21**

Program Balances:

- 2023 Office = \$ 101,580.88
- FY23 Training = \$ 33,222.33
- Total Balance = \$ 134,803.21**

Checks issued (2023): #6734-6740 (7) = \$ 27,737.64

Electronic Fund Transfer (8/22/23) = \$ 318.14

Voided check(s): none

TOTAL PAYMENTS = **\$ 28,055.78**

The Executive Committee reviewed and approved vouchers and corresponding invoices for Aug./Sept., revenues, account registers, and activities for 8/14/23-9/14/23. All account activities were available for review in the form of Umpqua Bank Accounts Activity Summary, Bank Statement, Quick Books register, and program spreadsheets. Chairman verified vouchers, signed, and mailed checks on 9/15/23.

- **Other Committee Action:**

- Requested recommendation for a WA State DOH - IV Therapy Course application. The course is identified in the Training Workplan based on need. Dr. Horsely approved the course. The cost of the course is covered by course fees.
- 9/26 – Treasurer activities reviewed with Geoff Scherer and bank account reconciliation verified.

Approved by:

Prepared by:

Lee Hadden, Chairman
George Long, Vice Chair
Date: _____

Cheryl Burrows
EMS Coordinator