

**Greetings ALA Arizona!**

**Are you ready to start a new year and organize your Auxiliary Files?**

**Do take time to organize your Finances:**

- **Review your program expenses, general expenses, expected income to set up a workable budget for 2025-2026**
- **A Budget Committee can finalize a Budget for next year.**
- **Set up an Audit Committee, and get your treasurer there as a source for answering questions. Complete the Audit.**
- **See if your 990 has been filed with IRS. Do not forget to report to the Arizona Corporation Commission.**

**Are you a new Unit?**

- **Sign on to IRS.gov, go to the charities and non-profits section and click on requests for an EIN.**
- **Once your EIN is assigned you need to send an Inclusion letter to the National organization. ALA National will send you this all important letter. Please keep a copy for your files.**
- **Then go to ACC.gov and register.**

**Yolanda Bonilla, Chairman, 602-989-3321, [yodobo@msn.com](mailto:yodobo@msn.com)**

**Penny Maklary, Member, 520-364-5038, [ahhpenny@aol.com](mailto:ahhpenny@aol.com)**

**Barbara White, 602-908-2980, [barbara.white99gmail.com](mailto:barbara.white99gmail.com)**

**Members by Virtue of Office: Dolores Chavez, President; Stacey Mayberry, NEC; Rose Ficklin, Executive Director of Operations (no vote)**