

MEETING TO ORDER BY: Diehl 7:30 p.m. Pledge of Allegiance

Roll Call

Chris Diehl: Chair, present, Vice chair: Tim Pfile absent Trustee Jeffrey Bixler: present, Bill McCluskey, Fiscal officer, present, Jesse Baughman, fire chief, present. Rhonda Lippy, zoning, absent. Emily Duma zoning/fiscal, present.  
Guests : Scott Simmons, as fire department rep role.

**I. MOTION TO APPROVE AGENDA FOR 8/28/25**

Moved By: Bixler Second: Diehl

Mr. Pfile: Yes Mr. Diehl: yes Mr. Bixler: yes

**II. MOTION TO APPROVE MINUTES:**

7/31/2025: Moved By: Bixler Second: Diehl

Mr. Pfile: absent Mr. Diehl: yes Mr. Bixler: yes

8/14/2025: Moved By: Bixler Second: Diehl

Mr. Pfile: absent Mr. Diehl: yes Mr. Bixler: yes

**III. Correspondence:** Chris shared newsletter from County Prosecutors Office. Jeffrey shared information letter from BWC regarding ongoing Claimant.

**IV. Old BUSINESS.** Jeffrey Bixler shared information regarding a survey of township parcels, discussed whether to do fire and administration separate or at same time. Bill mentioned Kevin said County would accept letter from trustees with intention to join to relieve burden on the building placement issue. Discussion with Bill regarding funding, Trustees approved transfer of funds from GF contingencies to Contracted services (not related to park parcels)

Jeffrey made a **MOTION: RESOLUTION: 2025-020**

Approval for Payment of Titan Commercial Real estate in amount of 5900 for township parcel surveys to move forward with joining adjacent parcels. Seconded by Chris

Moved By: Bixler Second: Diehl

Mr. Pfile: absent Mr. Diehl: yes Mr. Bixler: yes

Jeffery allowed Scott Simmons to make presentations. (hard to hear all information> Mr Simmons said he had accepted 6 AED's from Salem schools. He was offering them to University hospital, but they had bad batteries. Battery cost \$500.00. American Coupler agreed to accept 3 AED's then another, They agreed to offer \$500.00 battery donation, for one AED for the Township Park for the exchange, Jesse said they will remove from the cold and store at the Fire department at end season to help extend life of the unit. Scott said he also will have a cabinet application into the Portage County Parks grant. He mentioned that Jesse suggested it after the Road department said they would not be applying. We would need to buy and then grant reimbursed. Cabinet unit with stop the bleed kits \$1662.00. Placement discussed if we get grant. Scott said he sent an email to county commissioners and trustees asking for a letter of support, but did not receive response from trustees, He said Tim, Jeffrey and Deborah (?). Jeffrey said he did not see a letter from Scott but only saw a post on face book. Jeffery said he must have missed it, Tim was not present to respond. Chris was not included. Jesse reviewed that he did talk with Bill who suggested Jesse work with Nate on this project, but Nate had not identified a use, so Jesse moved forward with sharing with Scott. Scott also mentioned that the AEG grant (for fire engine through FEMA grant program) is still closed (by the Administration in charge) and there is no information regarding reopening the US government grants program or potentially even having a FEMA program in 2026. Chris asked Bill and/or Emily to (perform secretarial role) and draft a thank You letter to American Coupler for the trustees to sign. Emily said she would. She asked if Fire department is doing their own, Jesse said he would be doing one as well. Scott will forward information to Emily.

**V. Trustee Report:** None:

**VI. Department Reports.**

1. **Roads:** We are currently roadside mowing 2 passes along with cutting brush back. The town hall parking lot has been chip and sealed and we notified the striping company to paint the lines on some time in the next couple weeks. (Previously presented) We have prices for the surveying to be done on the 2 parcels. The price to do both is \$5,900.00. The price break down is \$2950.00 a piece. I have enclosed the proposals.

Park: we replaced 2 boards on the picnic tables that were splintered and also stained them.

Cemetery: we leveled a few stones in the old section. Trees slated for removal have been removed. mowing roadsides, cemetery, and finished up road patching.

**2. Fire Report**

No report. EMS continuing UH training, September, a mass casualty training. 1518 testing, however, 1517 and 1518, pumps good, but drive side dump shoot needed repair, Jesse discussed the mechanics that were bad and suggested covering was offered, However they did the work, without an estimate approval. The new charge is \$1005.00 higher than previously approved. Some discussion of the process and approval process. Chris voiced trustee need to approve before work performed. Discussed some light replacement needs as well. On 1513.

Jeffrey made **MOTION** to approve Countryside trucking \$5026,95 payment amount of \$3,5092.00 for dump shoots repair testing. Chris

Mr. Pfile absent

Mr. Bixler: Yes.

Mr. Diehl: Yes

Bill mentioned the soccer association was interested in CPR training and he gave them Amber's name as contact.

**3. Zoning:**

Keener 3677 SR 14

- I am working with Tom at the prosecutor's office
- He asked me to get some new pictures so that I can tell him what needs to be disposed of.

Update

- I have received some complaints about the auction barn on Tallmadge. They have collected a lot of junk and have been preforming new construction. The property is listed as vacant land. Randy Roberts from the building department has sent a letter regarding this matter. I have sent them violations in the past. I have also talked to Tom about this property. Jesse reports EPA has called fire department regarding burning complaints. Some discussion,

Permits

- 7511 Tallmadge Rd for new construction,

I have been fielding calls and emails from people inquiring about new projects.

**VII. Fiscal Officer:** Shared financial reports, Eft's Payments.

1. Bill reported new phones have arrived and he will be working on setting up scripts and need any forwarding needed, Chris asked for more information,
2. Bill reported the need for date trunk-or-treat, Trusted said will be 10.26.2025
3. Bill reviewed the tax budget numbers and resolution required to be sent to the County Auditors office, if they Resolve to accept the amounts and rate as determined by the budget commission and authorizing the necessary tax levies and agree to certify them to the County Auditor, Chris read the resolution and made the motion, seconded by

Edinburg Township Trustees Meeting

Town Hall

August 28th

2025

Jeffrey, **MOTION: RESOLUTION: 2025.021** approved.

Mr. Pfile absent                      Mr. Bixler: Yes.                      Mr. Diehl: Yes

4. Bill and Emily discussed NOPEC energy grant, Since they have not got any response from departments regarding LED replacement, they reviewed pricing available for “plug and Play” Florescent replacements, Pricing shared, Mentioned it will likely be below full grant amount available, so may modify with additional energy saving items. Bill asked each department to create a list of number and size of replacement bulbs needed at there building, including Park concession as well, They will order bulbs so that we can receive grant money as deadline is approaching.

**VIII.    MOTION to pay Bill:** Jeffrey made a motion to pay the bills, eft and warrants shared; 43989-44004 motion seconded Chris,

Mr. Pfile:        absent                      Mr. Diehl: yes                      Mr. Bixler: yes

**IX.    Mr. Bixler** made a **MOTION** to Adjourn the meeting 8:18 pm seconded by Chris.

Mr. Pfile:        absent                      Mr. Diehl: yes                      Mr. Bixler: Yes

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Chris Diehl, Chairman

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absent  
Tim Pfile,        Vice Chairman

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Jeffrey Bixler, Trustee

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William McCluskey, Fiscal Officer