

The Town of Arnaudville is seeking applicants for the position of Accounting Clerk. This position will encompass multiple duties within the operation of the Town of Arnaudville.

Some of the duties of this position are to answer the telephone, greet customers, make copies, file documents, order supplies, assist with utility billing and payments, assist with the collection of court fines and Ad Valorem Taxes. Experience preferred.

Candidates must be high school graduates.

Applications will be accepted through April 18, 2025.

Applicants may apply in person and obtain an application at the Arnaudville Town Hall, 107 Rue De Jausiers, Arnaudville, La 70512.

Please submit a resume along with the application.

The Town of Arnaudville is an equal opportunity provider and employer!