

**SUMMERSET CITY COMMISSION  
REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY FEBRUARY 6, 2020 6:00 P.M.**

Commissioner Kitzmiller called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Kitzmiller, McCoy and Butler were present. Mayor Lutz was absent. Also present was the City Finance Officer and City Administrator. The City Attorney was absent.

Commissioner Kitzmiller led the Pledge of Allegiance.

**Motion** by Butler, second by Hirsch to approve the agenda for February 6, 2020. Motion carried

**Motion** by McCoy, second by Butler to approve the January 16, 2020 Minutes as presented. Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by McCoy, second by Hirsch to approve the claims and hand checks in the amount of \$135,589.94, from January 17, 2020 through February 6, 2020 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	507.39
ALLEN, DON	Cell Phone Allowance	50.00
AMBORSE, JONATHAN	Cell Phone Allowance/Travel	218.00
ANDERSON, DAN	Cell Phone Allowance/Travel	205.91
AXON ENTERPRISE, INC	LE Professional Services	3,564.00
BLACK HILLS ENERGY	Govt Utilities	5,669.65
BUTLER, DAVE	Cell Phone Allowance	50.00
CARISA BOLLINGER	WWTP Deposit Refund	50.00
CBH CO-OP	Auto Expense	703.56
CITY OF RAPID CITY	Professional Services	29,863.14
DAKOTA PUMP, INC	WWTP Repairs	2,250.75
DAVE'S AUTO & CYCLE	LE Auto Expense	678.00
DELTA DENTAL	Insurance Expense	498.60
DOCUSIGN INC	Professional Services	2,351.52
DON HANTZSCHE	WWTP Deposit Refund	50.00
FIRST INTERSTATE BANK	LE Auto Expense	855.74
FIRST INTERSTATE BANK	Govt Building Expense	4,911.76
FORD MOTOR CREDIT COMPANY	LE Auto Expense	1,479.21
GOLDEN WEST TECHNOLOGIES	Professional Services	1,638.50
GREENAPSIS	Govt Repairs	280.00
H&S UNIFORMS	LE Uniform Expense	8.00
HARMON, LONNIE	Cell Phone Allowance/Travel	218.00
HAWKINS INC.	WWTP Supplies	2,402.00
HDR ENGINEERING, INC	Professional Services	4,624.25
HEALTH POOL OF SD	Insurance Expense	8,531.74
HIRSCH, CLYDE	Cell Phone Allowance	50.00
HIGH TECH MECHANICAL	WWTP Repairs	949.91
JUSO, COLTON	Cell Phone Allowance	50.00
KIEFFER SANITATION	Sanitation Expense	12,772.04
KITZMILLER, MICHAEL	Cell Phone Allowance	50.00
KIWANIS OF THE FOOTHILLS	Annual Membership	102.00
LUTZ, BRYCE	Cell Phone Allowance	50.00
MASTERCARD	General Expenses	3,865.85
MBFS USA LLC	Street Auto Expense	3,068.32
MDU	Govt Utilities	552.71
MID-AMERICAN RESEARCH CHEMICAL	WWTP Supplies	271.53
MITCHELL HILDEBRANT	WWTP Deposit Refund	50.00
NORMA STEVENS	WWTP Deposit Refund	55.00
NORTHERN TRUCK EQUIPMENT	Street Equipment Expense	1,812.20
PALMER, BRANDY	Cell Phone Expense	50.00
RAPID CITY JOURNAL	Publishing Expense	342.14
REKK PROPERTIES	Govt Rent Expense	500.00

RON GALBRAITH	WWTP Deposit Refund	110.04
SDPAA	Insurance Expense	31,173.89
SDRS-SUPPLEMENTAL	Retirement Expense	420.00
SERVALL UNIFORM & LINEN	Govt Repairs	130.51
STAGEBARN LODGING	Liquor License Refund	1305.00
STEPHANIE MCCOY	Cell Phone Allowance	50.00
TANNER FENENGA	Cell Phone Allowance	50.00
TAYLOR, JUSTIN	Cell Phone Allowance	50.00
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
USA BLUEBOOK	WWTP Supplies	337.23
VAST	Govt Utilities	772.51
VERIZON WIRELESS	LE Utilities	160.04
WESTERN COMMUNICATIONS	LE Equipment Expense	2,700.00

#### **UTILITY BILLING ADJUSTMENTS**

**Motion** by Butler, second by McCoy to approve utility billing adjustments of \$125.25 for the period January 1-January 31,2020. Motion carried.

#### **UPCOMING EVENTS**

February 17, 2020-Admin Office closed for Presidents Day

January 31, 2020 to February 28, 2020-Election petitions open

#### **CITIZENS INPUT**

None

**Motion** by Butler, second by Hirsch to enter executive session at 6.07 pm. Motion carried.

**Motion** by Butler, second by McCoy to reconvene the regular meeting at 6:18 pm. Motion carried.

#### **ADJOURNMENT**

**Motion** for adjournment at 6:18 pm by Hirsch, second McCoy. Motion carried.

(SEAL)

ATTEST:

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Debbie Muzio  
Finance Officer

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Bryce Lutz  
Mayor