

Notice and Agenda for Regular Board Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, OK 74960 with videoconferencing
VIA Zoom App ID: 479 709 7822 at
Rt 1 Box 10, Stilwell, OK 74960 918-696-2280 and
1240 Persimmon St., Stilwell, OK 74960 918-696-9449
Tuesday, November 12, 2024
5:00 P.M.

I. Call Meeting to Order

Trustee Bill Garrett will be physically present and participating in the meeting from Rt 1 Box 10, Stilwell, OK 74960, 918-696-2280, via videoconference (Zoom App ID: 479 709 7822). Trustee Doug Funburg will be physically present and participating in the meeting from 1240 Persimmon St., Stilwell, OK 74960, 918-696-9449, via videoconference (Zoom App ID: 479 709 7822). All other Trustees will be physically present and participating in the meeting from 925 West Hickory, Stilwell, OK 74960.

The agenda for this meeting of the Stilwell Utility Department board is identical to the agenda for the Stilwell Area Development Authority board. Discussion and possible action to combine the agendas for Stilwell Utility Department and Stilwell Area Development Authority board meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

These items are placed on the Consent Agenda so that members of the Stilwell Utility Department/Stilwell Area Development Authority ("SUD/SADA") boards, by unanimous consent, can designate routine items to be approved by one motion. Any item proposed on the Consent Agenda not meeting with the approval of all SUD/SADA board members will be removed and heard in as part of the Regular Agenda.

- a. Approval of Regular Meeting Minutes: October 08, 2024
- b. Approval of Special Meeting Minutes: October 16, 2024
- c. Approval of Special Meeting Minutes: October 23, 2024
- d. Approval of Payment of Purchase Order Invoices for the Month of October 2024: \$683,439.37

III. Regular Agenda

1. Discussion and possible action to approve, approve with modifications, or deny any item removed from the Consent Agenda.
2. Discussion and possible action to acknowledge receipt of September 2024 Financial Reports.
3. Construction projects update.
4. Discussion and possible action to approve, approve with modifications, or deny Pay Application #8 from Walters-Morgan in the amount of \$1,090,941.04.
5. Discussion and possible action to approve, approve with modifications, or deny Pay Application #4 from Cook Consulting in the amount of \$202,880.00.

6. Discussion and possible action to approve, approve with modifications, or deny regularly scheduled board meeting dates for calendar year 2025 at 925 West Hickory Street, Stilwell, OK 74960 at 5:00 p.m.

January 14, 2025	February 11, 2025	March 11, 2025	April 08, 2025
May 13, 2025	June 10, 2025	July 08, 2025	August 12, 2025
September 09, 2025	October 14, 2025	November 12, 2025	December 09, 2025

7. Discussion and possible action to approve, approve with modifications, or deny 2025 Holiday Schedule.

January 01, 2025	January 20, 2025	February 17, 2025	April 18, 2025
May 26, 2025	June 19, 2025	July 04, 2025	September 01, 2025
October 13, 2025	November 11, 2025	November 27, 2025	November 28, 2025
December 24, 2025	December 25, 2025		

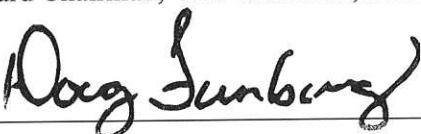
8. Discussion and possible action to approve, approve with modifications, or deny Employee Appreciation Lunch.
9. Discussion, consideration, and possible action to approve, approve upon modification or deny Stilwell Area Development Authority/Stilwell Utilities personnel to complete required safety course. Those who successfully complete the course, and pass a test, including the Interim General Manager, will earn as compensation a \$650.00 stipend, less tax and retirement deductions. Copies of the lesson plan and test will be developed by the Interim General Manager and administered accordingly. Once the course is completed and the test is passed, the safety stipend, less deductions, will be paid.
10. Discussion and possible action to approve, approve with modifications, or deny Cash Collection Lead position, Cash Collection Lead position job description, and promote Claressa Pettit to Cash Collection Lead with \$2.00 per hour pay increase.
11. Discussion and possible action to approve, approve with modification, or deny the hiring of an Electric/Water/Sewer Construction Worker.
12. Status report by Larry Eagleton.
13. Status report by Joe Miller.
14. Status report by Dewayne Palmer.

IV. New Business

Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 O.S.§311(A)(10).

V. Adjournment

Posted: 3:00 P.M. November 08, 2024
925 West Hickory-Utility Office
20 South First-City Hall
SUD Board Chairman, Vice-Chairman, Secretary, or Vice-Secretary





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