

GARNETT PUBLIC LIBRARY BOARD
Meeting Minutes
Monday, October 7th, 2019
6:00 PM

Present: Sandra Moffatt, Jennifer Sibley, Jordan Hall, Linda Huettenmueller, Denise Sheibmeir and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved. (Scheibmeier/Hall).

II. Treasurer's Report – Check registers and bank statements were available for review for the SEK State Aid and Gifts & Memorials accounts. Interest in the amount of \$2.37 was paid to the Gifts & Memorials account. Andrea feels that all line items on the City of Garnett report look up-to-date now. Recent funds received by the library include: \$150 toward Kansas Reads to Preschoolers; Jim McAllister Memorial contributions; and the SEKLS 4th quarter allocation in the amount of \$2966.00.

III. Payment of bills was approved (Hall/Sibley).

IV. Librarian Sobba presented her report. Overall circulation is down as compared to September, 2019 although usage of e-audio books has increased. Recent library programs included grocery BINGO and a young adult STEM activity. Library usage averaged 12 patrons per hour for the month.

V. No minutes were received from the Walker Art Committee. The new display in the GPL west hallway is a mixture of pieces from the City of Garnett collection and the Committee's private collections.

VI. Grocery BINGO was held on Saturday, 9/21/19 at 10AM in the Archer Room with 13 participants. A newcomer breakfast will be held for new residents in the area on Saturday, 10/26/19 at 9AM in the Archer Room. The FOL annual meeting will be held in November with refreshments and a guest speaker. Upcoming projects include Kansas Reads to Preschoolers.

VII. A. The Storywalk is finished! The grand opening is scheduled for Thursday, 10/10/19 at 6PM at the "tot lot" near the Garnett swimming pool, with a rain date of Monday, 10/14/19.

B. Andrea is still weighing options for spending the remaining \$400 from the Judy Brummel Memorial.

C. Stanion Wholesale Electric Co. has updated the exterior tile mural lighting but has yet to complete work on the lighting for the façade lettering.

D. Inventory for insurance updates continues for the City of Garnett Art Collection.

E. Application for the SEKLS furnishings grant is near. If awarded to GPL, the grant will provide funding for 75% of the furnishings total with GPL to cover the remaining 25%. Andrea took trustees on a tour of the main library where she plans to update the reading area. Proposed improvements include: 2 vertical magazine racks; 2 ladder-back chairs; 1 "wavy" modular table; new audio book shelving; and 3 red club chairs. Estimated total is \$7500.

VIII. A. Andrea is looking for recommendations for an individual or company that restores stained glass windows. The salvaged window that has been featured for many years in the GPL foyer is in need of repair. Andrea would also like to have window mounted on the wall with backlighting once repairs have been made. Funds from the Gifts & Memorials account could cover these costs.

B. A bid was received from Everyday Technology for replacement of Andrea & Connie's computers. This is the company recommended by SEKLS. Board members approved the bid of \$797.00 pending inquiry regarding the necessity of an optical disk drive (Scheibmeir/Huettenmueller).

C. Andrea has contacted Scott Rogers about washing the library windows. She has not yet heard back but estimates the cost will be \$500.

D. To meet Board training requirements, one hour of training time will be added to the 11/4/19 GPL Board meeting.

- E. **Remember When Wed.**, 10/9/19 at 10AM: Shopping Before Amazon & Wal-Mart
Storywalk ribbon-cutting 10/10/19 at 6PM
Book Discussion Wed., 10/30/19
- F. Andrea will attend the KLA Conference. Connie is taking a couple of days off.
- G. The next meeting will be held Monday, 11/4/19 at 6:00 PM in the Archer Room.

The meeting was adjourned (Sibley/Huettenmueller).

Submitted by Jennifer Sibley, Secretary