

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #576

February 6, 2018

Call to Order

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6th Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Secretary David Craigmile, Treasurer David Ludvigson, and Publicity Officer Joe Ferguson. **Managers absent:** Vice-Chairman John Cornell. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** Ben Wollschlager and Bryan Nordby.

Approval of the Agenda

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

Motion: David Craigmile, **Seconded:** David Ludvigson **Passed:** 4-0

Staff Reports:

PARK: Park Manager, Ron Fjerkenstad met with the Board.

- Discussed idea's for a possible AIS station by the boat landing.
- Reported many ice houses on the lake with report of good fishing.
- The crushed bituminous on the road worked out pretty well this past season.
- Hasn't had trouble with snowmobilers this year due to lack of snow.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- We received the data template for the DRM Grant. The unexecuted agreement is ready to sign and submit to BWSR. There will be a meeting with BWSR on the 14th to develop the workplan. Houston Engineering has developed guidelines for the process.

M/S/P to allow Coordinator Mitchell Enderson to sign as the authorized representative for the DRM Grant.

Motion by: David Ludvigson **Seconded by:** David Craigmile **Passed:** 4-0

- Attended the LQP County Resource Commission meeting on the January 24th.
- SSTS annual reporting was submitted via e-link. We had 21 loans issued in 2017.
- 4th quarter WRAPS reimbursement was submitted and has been approved.
- The WRAPS semi-annual report was submitted and approved.
- The Lac qui Parle Study Club asked me to speak about the Watershed at their February 5th meeting.
- Held an Education Committee meeting on January 18th to review timeline & task list for WRAPS. Planned a women's day event in partnership with a group based in Iowa called Women, Food, and Agriculture, planning a canoe trip, and installing interpretive signs highlighting the Watershed in different locations.

WCA: Coordinator Mitch Enderson

- WCA year-end reporting was completed in E-link.
- Had a landowner inquiry about potentially doing a wetland restoration. I walked him through the process and emailed more information to him.

OTHERS:

- Ben Wollschlager met with the Board regarding his tiling permit in Section 4, Yellow Bank Township. The Board authorized the permit pending he follow set-backs from the wetland area.
- Bryan Nordby did not have anything for the Board, just came to listen in on the meeting.

Treasurers Report: Manager Ludvigson gave the Treasurer's report.

Manager Ludvigson reported the \$60,000 CD was up for renewal. He will renew at Bank that he can get the best rate for a one year renewal.

M/S/P to approve the Treasurers report and moving CD to Bank with best one-year rate.

Motion by: David Craigmile Second by: Joe Ferguson Passed: 4-0

The following warrants were presented for approval:

Number Vendor Details 1/06/18 to 02/06/18

General Klein Account:

6494	Western Guard	WRAPS – soybean WRAPS meeting ad	\$16.63
		TOTAL	\$16.63

Park Account:

5938	PERA	monthly deductions	\$379.51
5939	Lyon-Lincoln Electric Coop	park electricity	\$676.50
5940	monthly payroll	January park payroll	\$2,010.23
5941	Farmers Coop Association	gas	\$52.53
5942	AT&T Mobility	park cell phone 507-829-0394	\$46.80
5943	Olson Sanitation LLC	January trash	\$40.48
5944	Frontier Communications	park phone, fax, internet	\$193.94
5945	Lincoln Pipestone Rural Water	water meter @ park	\$81.28
5946	Canby Print Shop	40 weekly report sheets, pens, staples, binder	\$283.18
		TOTAL	\$3,764.45

GENERAL ACCT:

3249-3250	semi-monthly payroll	January 1-15 payroll	\$3,321.35
3251	VOID	VOID	\$-0-
3252	PERA	semi-monthly deductions	\$632.85
3253-3254	semi-monthly payroll	January 16-31 payroll	\$3,321.34
3255	Western Guard	3-week job advertisement	\$438.75
3256	Canby News, Inc.	3-week job advertisement	\$146.25
3257	Rinke-Noonan Attorneys @ Law	monthly retainer	\$200.00
3258	Scott Croatt	12 nuisance beaver	\$180.00
3259	Nelson Oyen Torvik	2017 attorney work	\$1,980.00
3260	Lac qui Parle County Auditor/Treas	January postage	\$85.25
3261	Minnesota UI Fund	2017 4 th quarter unemployment	\$1,268.49
3262	Trudy Hastad	2018 annual quickbook payroll reimb	\$651.94
3263	Office Depot	toner (remake for destroyed voided #3231)	\$368.02
3264	LQP-YB Liability Acct	Federal Withholding	\$2,860.22
3265	LQP-County Auditor/Treasurer	Health Insurance	\$3,112.00
3266	PERA	semi-monthly deductions	\$632.85
3267	David Ludvigson	per diem, mileage	\$149.42
3268	Darrel Ellefson	per diem, mileage	\$277.55
3269	Darrel Ellefson	County Ditch per diem, mileage, expense	\$1,204.07
3270	David Craigmile	per diem, mileage	\$160.70
3271	Joe Ferguson	per diem, mileage	\$96.51
3272	Minnesota Revenue	January sales & use tax	\$260.00
		TOTAL	\$21,347.56

DITCH ACCT.

TOTAL \$-0-
TOTAL \$-0-

M/S/P to approve the warrants.

Motion: Joe Ferguson, Seconded: David Ludvigson Passed: 4-0

Secretary's Report:

Hastad presented meeting minutes #575 and special meeting minutes #575.1 for approval.

M/S/P to approve meeting minutes #575

Motion: David Craigmile Seconded: Joe Ferguson Passed: 4-0

M/S/P to approve special meeting minutes #575.1

Motion: David Ludvigson Seconded: David Craigmile Passed: 4-0

Administrator Report/Old & New Business:

- Received quote from Dan Aakre for tree snag removal on the river in Section 17, Garfield. Concerned with potential for tree's to move in a high water event to the bridge which would reduce flow thru the bridge and water would back up into his yard. This happened a few years back. Board approved removal with costs paid by the Watershed.
- Hastad was happy with the number of applications received for the job of Drainage Manager/Inspector. A special meeting was held on February 5, 2018 to review the applications and pick finalists to interview. Interviews will be conducted on Wednesday, February 21, 2018 in the LQP County Commissioners' Room, Lac qui Parle County Courthouse.
- Hastad reviewed quotes for desk space, computer, & scanner for new employee.
- Received an inquiry if the Watershed had any opportunities for a summer intern. The WRAPS budget has money for an intern, but not sure what we would have them do at this time. No action was taken.
- MAWD Legislative Reception, Breakfast & Day at the Capitol is March 7-8. Hastad & Ludvigson will attend.
- Rinke-Noonan Drainage & Water Conference is February 15. Hastad, Enderson, & Craigmile will attend.
- Received notice that the Buffer Rule was approved by BWSR. The next step is to get it recorded.
- Updated the Board on County Ditch redeterminations and the CD #54 improvement before the Watershed Board.

PERMITS - The following permit applications were applied for:

12081	Harlowe Anderson	Cerro Gordo, 18	seepage lines	02/06/18 DE
12082	Dennis Clark	Baxter, 2	main tile, seepage lines	02/06/18 DC
12083	Dennis Clark	Baxter, 12	seepage, clean ditch	02/06/18 DE
12084	Brian Doom	Omro, 23	seepage lines, tile repair	02/06/18 JF
12085	Dave Fernholz	Cerro Gordo, 19	clean ditch	02/06/18 DE
12086	Doug Gronholz	Lake Shore S, 13	seepage lines	02/06/18 DE
12087	Doug Gronholz	Lake Shore S, 24	seepage lines	02/06/18 DE
12088	Tim Hayden	OshKosh, 4	clean ditch	02/06/18 JF
12089	Steve Jensen	Madison, 24	clean ditch	02/06/18 DE
12090	Ben Johnson	Baxter, 7	seepage lines	02/06/18 DC
12091	Richard Johnson	Manfred, 8	seepage lines	02/06/18 DC
12092	James Robertson	Maxwell, 15	seepage lines	02/06/18 DC
12093	Logan Stamp	Garfield, 35	main tile, seepage lines	02/06/18 DL
12094	Nathan Ufkin	Manfred, 16	clean ditch	02/06/18 DE
12095	Nathan Ufkin	Florida, 12	main tile, seepage lines	02/06/18 JF
12096	Nathan Ufkin	Freeland, 22	seepage lines, clean ditch	02/06/18 DE
12097	Ben Wollschlager	Yellow Bank, 4	main tile, seepage lines	02/06/18 DL
12098	John Adelman	Perry, 6	main tile, seepage lines	02/06/18 DE


Permits Denied: none

M/S/P to approve watershed permits:

Motion: David Craigmile, Seconded: David Ludvigson Passed: 4-0


Adjournment:

The meeting adjourned at 6:00 p.m.



Darrel Ellefson, LQP-YB Chairman

Attest:



David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is March 6, 2018 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.