



**Meeting Minutes**  
**October 2, 2017**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, October 2, 2017 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and establish a quorum. All the Commissioners were present. The Pledge of Allegiance was recited and a moment of silence for the loss of a Leon Springs Volunteer Firemen.
2. Citizen Public Forum. (3-minute time limit per individual). No citizens chose to speak.
3. Approval of the minutes from the September 11, 2017 Board Meeting. Commissioner Taylor made a motion to approve the minutes. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino summarized and reviewed the following with the Board.
  - a. Presentation of the Run Report by the Service Provider.
  - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for September 2017.
  - c. Mr. Constantino discussed that LSVFD has been in a deficit spending situation for much of Fiscal Year 2017. The situation has been caused by the LSVFD fixed price contract with Fair Oaks Ranch, the addition of a fourth 24/7-paramedic for the ESD, and the current split of 75% ESD and 25% Fair Oaks of the monthly operating expenses. LSVFD has exhausted their reserve fund in making up the difference in monthly expenditures. The Board Reviewed the LSVFD proposal of \$150,000 reserve with LSVFD to cover approximately six weeks of operating expenses.
  - d. The new four-year LSVFD contract with Fair Oaks Ranch was reviewed. The contract contains an increase which reflects the LSVFD cost of providing service to Fair Oaks Ranch.
  - e. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Taylor motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in

favor of. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.

5. Mr. Constantino discussed the status of the annual inventory of ESD 4 and LSVFD equipment. Commissioner Huber asked about a missing defibrillator and that the LSVFD attempt to find the equipment prior to completing the inventory.
6. Financial discussions and appropriate action;
  - a. Commissioner Surratt presented the financial reports of the District.
  - b. The outstanding bills owed by ESD 4 were reviewed.
  - c. Action by the Board on approving payments by ESD 4. Commissioner Taylor made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting is November 6, 2017.
8. The ESD 4 Board entered a Closed Session at 7:37 P.M. Mr. Gabe Perez updated the Board on available property located out Toutant-Beauregard. To date, none of the desirable properties identified by Mr. Perez are available for purchase. The Board re-entered Open Session at 7:47 P.M.
9. Adjourn. With no further business before the Board, Commissioner Taylor made a motion to adjourn. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:48 P.M.