



P.O. Box 235
Sharon, MA 02067
info@friendsofsharonlibrary.org
friendsofsharonpubliclibrary.org

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April 27, 2016

Herb Chambers Lexus
25 Providence Highway
Sharon, MA 02067

Attn: Chris Norftill, Operations Manager

Ref: Herb Chambers Lexus sponsorship of Friends 2016 Used Book Sale

Dear Chris:

Thank you for Herb Chambers check dated April 5, 2016--received by The Friends of the Sharon Public Library for sponsorship of the Annual Used Book Sale. We are looking forward to the sale; this year's event is scheduled for May 19th - 22nd.

As we do every year, we have included sponsor names and logos on relevant print materials such as our quarterly newsletter and in print publicity via local media venues. Likewise, we take advantage of online outlets for additional publicity and acknowledgement, including exposure on the "Sponsors" page on The Friends web site www.friendsofsharonpubliclibrary.org/sponsors-1.html. We will update this page with photos and information after the sale. New this year, we display our sponsors and programs on our new digital signage--the screen is prominently displayed on the wall directly facing the library's upper entrance.

As an additional expression of thanks, we will adopt a book (via our Adopt-a-Book program) in appreciation for your company's support to our organization, and we will send this acknowledgement under separate cover.

We hope you will stop by to take a look at our digital sign, and we hope to see you at one of our upcoming events as announced in our newsletter and elsewhere. Thank you again for your generous support.

Sincerely,

Mary Lou Kirkpatrick, Board Member
The Friends of the Sharon Public Library

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For federal income taxation purposes, this letter acknowledges your contribution. The Friends of the Sharon Public Library is a 501(c)(3) nonprofit organization. No goods or services were provided in exchange for your generous financial donation.