

At 7:00 PM Chairman Jeff Enders called the meeting to order, and the Pledge of Allegiance was recited. Roll call was taken with the following members present Jeff Enders, Jon Miller, Jeff Warfel, Tim Neiter, Ken Hoover and Carl Bohner. Jeff Gonsar was not present. Solicitor Joe Kerwin, Engineer Logan Jury, Operators Jeff Grosser, Derek Grosser, Logan Stiely and Shane Schadel were also in attendance. No citizens were present.

### **BUSINESS FROM THE FLOOR**

None.

### **SECRETARY'S REPORT**

*Ken Hoover moved to approve the secretary's report. Tim Neiter seconded the motion; the motion was carried unanimously.*

### **TREASURER'S REPORT**

*Jeff Warfel moved to motion approve the treasurer's report. Tim Neiter seconded the motion: the motion was carried unanimously.*

### **ENGINEER'S REPORT**

*See HRG Engineer's Report at the end of the minutes.*

#### **A. Sewer Extension Project-**

1. HRG to work on project budget and funds allocations as earmarked Engineering funds have been expended.
2. Doli working on grinder pump installation and line testing; things are slowing down for them due to the winter season.
3. Notice To Connects are anticipated to begin going out soon; not before 01/15/2025 with a connection deadline in the vicinity of June 2025.
4. PENNVEST Payment Request #17 for the Halifax Area Water and Sewer Authority's Sewer Extension Project is \$394,297.28 of interest costs and construction costs.

*Tim Neiter moved to approve PV Request #17. Ken Hoover seconded the motion; the motion was carried unanimously.*

#### **B. Sycamore Ridge- No new project activity.**

#### **C. Halifax Commons- No new project activity.**

#### **D. 5<sup>th</sup> and Armstrong Street Water Project-**

1. Project is wrapped up for the season. Follow-up work to be completed in the Spring.
2. The water main break, on 11/22/2024 around 6:00PM, that resulted in basement flooding at 218 & 220 Armstrong Streets was reviewed by HRG, MidState & HAWASA Operators and discussed with Solicitor Kerwin. The consensus is the broken pipe was due to the significant age of the cast iron pipe and not due to contractor negligence or error.
3. CDBG Payment Request #6 for \$198,288.19 submitted for approval.

*Carl Bahner moved to approve CDBG Request #6. Ken Hoover seconded the motion; the motion was carried unanimously.*

4. CFA LSA Payment Request #1 for \$236,174.47 submitted for approval.

*Carl Bahner moved to approve CDBG Request #6. Ken Hoover seconded the motion; the motion was carried unanimously.*



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## **ENGINEER'S REPORT**

### **HALIFAX AREA WATER AND SEWER AUTHORITY**

Report Period: December 2024  
HRG Project Number: 001650.0425

December 17, 2024

### **WASTEWATER TREATMENT PLANT UPGRADE & CONSENT ORDER AND AGREEMENT (COA)**

HRG continues to coordinate with PSI to ensure that all items included in Correction Period punchlist are completed by PSI.

PSI recently completed work at the WWTP to seal conduits and electrical devices that experienced water intrusion caused by heavy rainfall attributed to hurricane Debbie.

### **HALIFAX TOWNSHIP SEWER EXTENSION PROJECT**

Construction activities associated with the Project include the following significant work items since last month's meeting:

#### **Doli Construction (Contract 2022-01):**

- Doli has stopped work within the PennDOT ROW until 2025 pursuant to the Contract Time extension. The tentative start date for work in the PennDOT ROW is Mid-March, dependent on weather and availability of pavement.
- The main focus of work has been on installation of grinder pumps within the project area. Doli is currently completing air testing of the low pressure sanitary line on Creek Road. Once this section is completed, crews will begin working from Creek Road towards the Borough installing grinder pumps on homeowners properties.

Doil's formal request for a Contract Time extension for work on SR 225 was approved at the October Authority meeting. May 29, 2025 has been established as the new Substantial Completion date.

#### **PSI Contracts (2022-02 & 2022-03):**

- PSI continues to perform work to ready the Roadcap Lane Pump Station for service, though this station will likely not be started until Spring/Summer 2025 when the remainder of Doli's work is completed and all main-line sewers and force mains in SR225 are completed and tested.

Miscellaneous Project Items:

HRG continues to wait on dates for completion of the additional lateral extensions to serve the Dollar General and Hornungs stores, although based on preliminary discussions with Doli and their subcontractor, it is anticipated this work will be completed in early January. These crossings are intended to be performed via horizontal directional drilling. There are three other lateral crossings to be installed across SR225 near the Sheetz that we anticipate will be performed at the same time.

HRG completed a substantial completion walkthrough for the contracts and is finalizing Substantial Completion documents for portions of the work determined to be Substantially Complete.

HRG continues to coordinate with Hoover Financial Services for notifying residents of connection requirements and issuing notice to connect letters.

PENNVEST Requisition No. 17:

HRG has assisted the Authority in preparing PENNVEST Requisition No. 17 for the project in the amount of \$394,297.28, which includes interest costs and contractor payment requests. The cost breakdown of the requisition amount is listed below.

- |                               |               |           |
|-------------------------------|---------------|-----------|
| • Contract No. 2022-01 (Doli) | \$ 391,257.09 | (AFP #13) |
| • Interest Fees               | \$ 30,40.19   |           |
| • Engineering Fees            | See Below     |           |

Please note that this Requisition excludes payment of HRG's monthly invoice for engineering services. HRG will assist the Authority in identifying a transfer of funds from the Contingency category to the Engineering category to cover these invoices.

The Authority is asked to consider the following action item relative to the construction contracts:

**ACTION ITEM:**

- 1) Authority approval of PENNVEST Requisition No. 17 in the amount of \$394,297.28

**FIFTH & ARMSTRONG WATER MAIN REPLACEMENT PROJECT**

The construction Contract for this project has been issued to Mid-State Paving, and the Pre-construction Conference for this project was held on August 28, 2024 at the Borough Building.

<b>Fifth &amp; Armstrong Water Main Replacement Project Schedule</b>	
<b>Notice to Proceed</b>	August 28, 2024
<b>Substantial Completion</b>	December 26, 2024
<b>Final Completion</b>	January 25, 2025

**Updates since November 2024 Meeting:**

HRG conducted a Substantial Completion inspection on December 5<sup>th</sup>, 2024 with representatives from HAWASA and Mid-State Paving. Mid-state paving has completed all work associated with replacement of the mains along Fifth Street and Armstrong street and has reconnected all service lines. All pavement within Borough ROW has been repaired. Paving within PennDOT ROW will be completed in the spring along with vegetative restoration. HRG has prepared a punchlist of minor work items to be completed before Mid-State Paving demobilizes until spring.

HRG has prepared a CDBG Monthly Progress Report for the October reporting period for submission to the County. In conjunction with Application for Payment No. 12 HRG has prepared and submitted CDBG Payment Request No. 5 to the County.

**ACTION ITEM: Authority approval of Application for Payment No. 2 in the amount of \$434,462.66**

**NEW LAND DEVELOPMENT PROJECTS**

Sycamore Ridge – Halifax Township

**NO UPDATE. PREVIOUS REPORT:** There have not been any recent updates on the Developer's Plans for this Project.

Halifax Commons – Halifax Township

**NO UPDATE. PREVIOUS REPORT:** HRG conducted fire hydrant testing on April 25, 2024 with the help of Authority staff. This information was provided to the Developer's Engineer for review.

HRG has been providing some additional assistance to the Developer's Engineer on operation of the water system and available pressure and has provided standard construction details for inclusion in their pending plan resubmission.

## Rise Beverage – Halifax Township

Light-Heigel & Associates submitted a draft preliminary subdivision plan to HRG for review. The modified site would be sub-divided and house a new restaurant facility with a drive through, a new retail establishment, and a new counter service style restaurant. Light-Heigel & Associates have also requested certification of capacity letters from the Authority for water and sewer service.

HRG recommends an escrow be established for this development to facilitate review.

HRG has also been asked to provide recommendation on the willingness of the Authority to forego a sanitary sewer easement on the property.

## MISCELLANEOUS SERVICES

HRG has provided services to assist with the Authority's pursuit of funding assistance for the following:

### Lead and Copper Service Line Inventory:

1. The Lead and Copper Service line Inventory was submitted to PA DEP by the October 16, 2024 deadline
2. HRG has been assisting Authority staff in posting notice to homes per requirements of the Inventory.

### Grant Funding Opportunities:

1. **CFA LSA Statewide Grant Program:**
  - a. HRG finalized and submitted an application for a proposed water main replacement project along Peters Mountain Road to the LSA Statewide Program
  - b. Applications are due November 30, 2024
2. **Susquehanna River Basin Commission (SRBC) Consumptive Use Mitigation Grant Program**
  - a. SRBC provides a grant funding stream to municipalities seeking to complete improvements within their water system to mitigate water losses. HRG has successfully submitted grant applications for clients to this program for projects related to leak detection and monitoring. The SRBC program may provide an opportunity for funding replacement of meters within the system with meters equipped with leak detection.
  - b. The grant is contingent upon a 20% match.
  - c. Applications are due January 31, 2024.

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Halifax Area Water and Sewer Authority  
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If you have any questions on any of the items contained in our Report or require further information, please do not hesitate to contact me.

Herbert, Rowland & Grubic, Inc.



Justin J. Mendinsky, P.E.  
Group Manager | Water & Wastewater

JJM/LJ/rb

Enclosures

c: Derek Grosser – Halifax Area Water & Sewer Authority (HAWASA)  
Joseph Kerwin, Esq., Solicitor – Kerwin & Kerwin, LLP  
Hoover Financial Services  
HRG File