

Draft of the minutes of the Board of Director meeting held Thursday, July 27, 2023, at Twin Township Ambulance base, New Lothrop.

The meeting was brought to order by acting President Raymon Birchmeier at 7 pm. The members present are Raymon Birchmeier, Eric Hobson, John Birchmeier, Christi Birchmeier and Carolyn Birchmeier. Absent is Kurt Henige.

Also present are Operations Manager Kylar Vanderwall and Holly Bishop.

All stood for the pledge to the flag.

First order of business is to appoint Holly Bishop as representative of the village of New Lothrop to the Board of Directors for a one-year term. A motion was made by Raymon Birchmeier supported by Eric Hobson to approve the appointment. Motion carried.

Kylar Vanderwall was appointed the election clerk for the election of officers for the coming year.

Kylar Vanderwall opened the floor for nominations of President. A nomination of Raymon Birchmeier was made by Eric Hobson supported by John Birchmeier. No other nominations were presented. A motion was made by Carolyn Birchmeier supported by Eric Hobson to close the nominations for President. Motion carried.

Kylar Vanderwall opened the floor for nominations for Vice President. Raymon Birchmeier nominated Christi Birchmeier supported by John Birchmeier. No other nominations were presented. A motion was made by Carolyn Birchmeier supported by Eric Hobson to close the nominations. Motion carried.

Kylar Vanderwall opened the floor for nomination for Treasurer. Raymon Birchmeier nominated Holly Bishop for Treasurer supported by Eric Hobson. No other nominations were presented. A motion was made by Carolyn Birchmeier supported by Eric Hobson to close the nomination Motion carried.

Kylar Vanderwall opened the floor for nominations for Sectary. Raymon Birchmeier nominated Carolyn Birchmeier supported by Christi Birchmeier No other nominations were presented. A motion was made by Eric Hobson supported by John Birchmeier to close the nominations. Motion carried.

President Raymon Birchmeier resumed the meeting.

Secretary Report: The minutes of the June 21, 2023, meeting was reviewed. The only change is the Memorial Healthcare is now a level III not Level one center for stroke patients. A motion was made by Christi Birchmeier supported by Eric Hobson to approve the minutes with the change. Motion carried.

Review of the minutes of the closed portion of the Board of Director meeting held June 21, 2023, were reviewed. A motion was made by Eric Hobson supported by Christi Birchmeier to approve the minutes as presented. Motion carried.

Review of the minutes of the closed portion of the Board of Directors meeting held May 17, 2023, was completed. A motion was made by Eric Hobson supported by John Birchmeier to approve the minutes as presented. Motion carried.

Financial Report: Bills for June were presented. There were three payrolls in this list, as well as training for two staff members for ACLS training. Discussion regarding the fee for the credit card – Jacylyn Carnell

has been asked about the fee. Carolyn Birchmeier will follow up with Jaclyn Carnell. A motion was made by Eric Hobson supported by John Birchmeier to pay bills totaling \$133,184.45. Motion carried.

Balance Sheet was reviewed – questions noted. Cash flow report discussed.

Operations Manager: Kylar reported on the status of the staff. We have one new staff member coming on board and one EMT who has completed the Field Training process. Kylar reported he has implemented the modified Kelly schedule for the paramedics.

Staff responded to 202 calls in the past month.

Kylar Vanderwall reports the QA/QI process is on schedule.

County Meetings: Discussion regarding a policy for response to the solar farms was discussed and reviewed by Shiawassee medical control. That policy was submitted to the State of Michigan for review. Our staff will not enter into the solar farms unless staff from the company are first on scene.

Vehicle updates: Kylar Vanderwall reports that sirens went out on two ambulances, and brakes on another truck. The remounted ambulance is back and waiting for inspection by the State of Michigan prior to putting the ambulance in service.

No Safety committee meeting was held in the past month.

Old Business: Special Assessment discussed. We had initially asked Maple Grove and Hazelton to put on the ballot for \$200. For 5 years. That would land the renewal on year that there will not be an election. Consensus of the Board is to go back to the township requesting the proposal be for 4 years instead of 5 years. Kylar Vanderwall, or a representative of the Board of Directors will attend the meetings in August.

New Haven township has increased its per household annual amount to \$75.

Discussion regarding the financial reports for the annual meeting.

A motion was made by Eric Hobson supported by John Birchmeier to adjourn the meeting at 7:50 pm. Motion carried.