

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, December 13, 2018 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor Rich Richardson, Trustees Chris Kempf, Keith Jay, Bill McGuire, Tony Del Plato.

MEMBERS EXCUSED: None

OTHERS PRESENT: Nancy Swartwood, Clerk-Treasurer; Leon Anderson, Chief of Police; Wes Ahouse DPW Supervisor, Diane Bassette-Nelson, Deputy Clerk-Treasurer.

PUBLIC: A. Glover, Candace Palmer, Not-for Profit Rural Assistance Corp.; John Everhart

Mayor Richardson called the meeting to order at 7:00 pm, with the Pledge of Allegiance.

APPROVAL OF MINUTES: Motion B McGuire, second by K. Jay to approve the minutes of November 8, 2018, carried.

PUBLIC TO BE HEARD: Medium home income survey, as it relates to the new water tower, beach tower, filtration system. Not-for-profit, Rural Assistance Corp, project planning, for Interlaken document medium household income eligibility. There are levels of interest based on level of income. Percent low to moderate income, more than half of the residents, have to be considered low to moderate income. 2018 one \$37,750, etc for additional members of the household.

Mailing would be done, then go door to door. Need to track seasonal residents. Our costs for the survey would be the mailing. The information being collected would be confidential as it goes to an outside receiver. The form is two pages, the first page being the tracking data, the second page has the income data, after the survey the income pages are stored totally separate. The village needs to encourage return of the survey. After the mailed returns, none responders need to be contacted. Next step will be to put together the mailing, and get information out. Could do a public information session before a board if needed. Goal is to get 70% of both renters and owners.

There is no cross documentation to verify the information. Survey process takes 3 to 5 months, grant need is May 2019. Candace has 20 years of experience in the process. Candace reviewed the steps to be taken.

John Everhart - Follow-up on the Mechanic Street creek concerns, Rich would like to see two new 48" pipes. Is there any restructuring of the stream, no, that would be on the home owners. There are possible funds from NYS via Bishop Sheen. Recommendation to get the effected home owners to attend a Seneca County Board of Supervisors meeting. There are application forms on the Village Website for the NYS funding.

Tony mentioned Carol Titus's efforts for disaster planning and use of volunteers. Tony to follow up and get additional information.

COMMITTEE REPORTS:

Library No report

Fire Chief Jim Borden reported fire and safety inspection.

501 repairs are done. Jeremy Faulkner has completed FF 1, and doing fire fighter survival one class this week, starting EMT in January.

Chris Nelson, Jim Mead, Karen Nelson, John Hillman did Narcan rescues

Four thanksgiving baskets were delivered.

120 calls this year.

Christmas Tree sale went very well.

Insurance, at least three will be taking Cancer insurance, possibility additional. Some members not needing coverage at this time.

Quotes: Hartford Life & Accident \$156.00 per fire fighter

ESIP/Arch Ins. \$174.00 per fire fighter; VFIS/Chubb \$137.00 per fire fighter

K Jay and Chief Border recommendation for ESIP (Insurance).

Motion by K. Jay, second by C. Kempf to accept ESIP quote.

Wes thanked Jim and the department for alert on 8300 (?) Main St water break.

Water report

Approved \$3 Million for water grant,

Several freeze up situations.

Rebuilt solenoid valve, need quote for new valves. Ross valves put in 1988. Erosion and corrosion damage. Can these be incorporated in the project.

Concerns for oil smell

Telemetry system installed, the issue was corrected. Wes needs a new office computer to enable monitor.

Tom and Wes attended water class in Waterloo

FEMA here December 18th need dollar figures for flood related repairs

Six new water meters have been installed. Meters are 20 plus years old, if it freezes the owner is charged. Need to order 12 to have in stock. C Kempf motion second T Del Plato to get new meters.

Rich shared maps for the two potential water tower sites. Need to get appraisals on the property. Appraisals to be done next week.

Sewer pumped the lower pit at plant. Lines were running at capacity. Finding a lot of gravel, infiltration from the flooding. May need to get lines camera and cleaned next year. Grant for that work has been approved.

Streets Wes: gas pumps at Fire House installed and working. Village hall meeting room entry completed. Ramp and exterior to be done in Spring.

Switched John Deere to plow, prepared equipment for winter, and cleared streets.

Police repot given by Chief Anderson, copy to be provided.

Request to know how many tickets are being written by Sheriff and State Trooper.

Need monthly meeting with departments.

Treasurer Balances in all accounts were reported.

December 2018

Mailed 65 water sewer late notices

Water penalty 593.21

Sewer penalty 364.26

Total penalty 957.47

Received \$15,000 from EFC final payment on I & I Study grant

Accounts receivable as of Nov. 30, 2018

Water	6,579.61
Sewer	4,701.63
Taxes	14,008.18

Abstracts

General Fund	17,126.50
Water Fund	19,816.65
Sewer Fund	8,071.72

Posted legal notice in Interlaken Review and block ad in the Shopper posting the elections in March and vacancies to be filled.

Received 2018-2019 Annual Utility Maintenance Permit (Highway Permit)

Budget Modification

Dr.	A3701	1000.00
Cr.	A1990.4	[1000.00]

T.Covert 2018 budget included 1000 shared svc (police)
Motion R Richardson Second B McGuire carried

Dr.	A2401	1.84
Cr.	A1990.4	[1.84]

Unexpected interest
Motion R Richardson Second B McGuire carried

Dr.	F8340.2	12,736.45
Cr.	F9550.91	[11,236.45]
Cr.	F1990.4	[1,500.00]

Overspent Source/Supply Equipment
Motion C Kempf Second T Del Plato carried

Dr.	F2401	5.63
Cr.	F1990.4	[5.63]

Unexpected interest
Motion B McGuire Second K Jay carried

Approval of bills motion by K. Jay, second by T. Del Plato to approve the bills, carried.

Old Business:

Appraisals, next week (between 12/17-12/21/18)

Village attorney Guy Krogh – comments received are good, but expensive, can we negotiate. Motion by K. Jay, second by B McGuire upon an acceptable contract. He does check minutes so that he is current. Rich to write letter

Crossing guard application: Tom Hayward is back, Rich feels we should have a back-up. The one application received is from Trish Richardson. Rich recused himself from the discussion. Request for Trish to attend the next meeting to discuss situation.

Court Security Contract: Motion by R Richardson to approve, second by T. Del Plato, carried

Standard Workday Resolution: Use job title rather than name, see list of hours. Motion by T. Del Plato, second by K. Jay.

Cancer coverage firefighters: see above

Safe Routes to School – consulting engineer need to get letter out so we can begin process. Motion by C Kempf, second by K. Jay, carried.

Sexual Harassment Policy/Training needs a workshop in January to develop policy and take training. Tony to share a current policy, and there are trainers available.

New Business:

Appoint election Inspectors Motion by K Jay, second by R. Richardson to appoint Maribea Marranca and Antionette Springer. Carried

Any additional comment: Need to extend the voting for the beautification, to be awarded at January meeting.

Next meeting will be January 10, 2019

ADJOURNMENT: Motion by T. Del Plato at 9:15 pm seconded by K. Jay, carried.

Respectfully submitted,
Diane Bassette Nelson
Deputy Clerk