



Department of Kansas Marine of the Year

Nomination and Award Instructions / June 2024

The Department of Kansas, Marine Corps League, in June 2013, at the Department Annual Conference, sanctioned the selection of an active member from various Detachments within the Department to the high honor of Marine of the Year. The following comprises the administrative procedures revised in June 2024 and established "The Society of Marine of the Year, Department of Kansas" hereinafter referred to as "The Society".

Membership: "The Society will comprise all Marine Corps Members awarded the Department of Kansas Marine of the Year at a Department Conference. Only those members who are active or life members in good standing shall be voting members. The Department Commandant shall be an "Ex-Officio" member without a vote. The Department Commandant shall have a vote only if the Society fails to maintain a minimum of 4 active members.

Leadership: "The Society" shall elect/appoint one of its members to the office of Chair at the 2024 conference. If the Chair cannot be present at any "The Society" meeting, the senior member of "The Society" present shall chair the meeting and present the award.

Quorum: "The Society" shall meet once a year before the Department Conference to call of the chair to determine the selection of that year's Marine of the Year. At least three (3) members shall be present to constitute a quorum of "The Society." This meeting may be in person or electronically at the chair's call.

Nominations: Nominations for the Marine of the Year shall originate from the Detachment level. The nominee must be an annual or life member in good standing of the Marine Corps League and, by extension, the Department of Kansas. The award shall be presented to the Marine Corps League member who, in the opinion of their Detachment, has rendered service and performed deeds above and beyond that expected of a member of the League. Nominations shall contain information immediately evident to the reader that the individual enhanced the concepts of citizenship, furthered the aims and ideals of the League, or acted in a heroic manner without regard to his or her safety. Written affidavits, newspaper articles or personal statements are not required but may be submitted.

Application: No individual member or Officer of the Marine Corps League other than the Detachment Leadership may make a nomination. All nominations must be submitted by the Detachment and signed by the Commandant or Adjutant-Paymaster (or Adjutant if split). Detachments will not be limited as to the Number of nominations they may make in any one Division year. **All nominations will be in writing and shall be forwarded by cover letter to the Department Commandant no later than the 15th of May of the year in question.** Nominations not in good order or received after the deadline shall be returned to the Detachment with a note from "The Society" Chair. Nominations may be sent by USPS Mail or E-Mail.