REGULAR MEETING

**November 9, 2021**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Tuesday, November 9, 2021, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton; Clerk-Knaus; Treasurer-Gross; Foreman-Niemi; Attorney – Kearney; Fire Chief-Skinner;

Absent: Supervisor Kippley

Also Present: Jill Dickinson, Ellie Lemke (SEH-Zoom); Dave Koivisto

**1. APPROVAL OF AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO APPROVE THE AGENDA. MOTION CARRIED**

**2. APPROVAL OF MINUTES**

**IT WAS MOVED BY SKETLON, SUPPORTED BY ANTTILA TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON OCTOBER 14, 2021. MOTION CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF OCTOBER 2021, LISTED RECEIPTS IN THE AMOUNT OF $97,912.55:**

|  |  |
| --- | --- |
| MMB-Greenwood Fire Reimbursement  3rd Quarter Capital Charges from CoA  Garbage Bag Revenue  Refunds & Reimbursements  Agricultural Market Value Credit  Snowplowing Fees  Sale of Materials & Supplies  LLCC Rental Fees  Water Disconnection Fees | 78,140.00  2,533.58  3,258.00  5,143.06  1,682.10  6,825.00  176.00  60.00  50.00 |
| Interest Earned | 44.81 |
| **TOTAL** | **$97,912.55** |

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF OCTOBER 2021 RECEIPTS AS READ. MOTION CARRIED**

**4. CITIZENS/GUESTS**: None

**5. UNFINISHED BUSINESS:**

5.1 Fire Department Updates –

a.) Budget Discussion was held for the Fire Department. Chief Skinner would like to see the Greenwood Fire Reimbursement placed in a savings account, instead of put into the regular Fire Fund. Skleton would like this put on the agenda for the January meeting with employees to talk in more detail about Fire Department expenditures and the 2022 budget.

b.) Grant Writer

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO HIRE DANIEL MACKEY AS A GRANT WRITER FOR THE PALO VOLUNTEER FIRE DEPARTMENT FOR THE AFG GRANTS AT A COST OF $1,800.00. MOTION CARRIED**

c.) Skinner attended the Chiefs Conference in Duluth and appreciates the Boards support. He may be able to get 24 SCBA bottles from another department. Skelton directed Skinner to find out the price and bring it back to the Board next month.

d.) Palo Fire Engine #2 Heat Shield Installation

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE QUOTE FOR UP TO $2,700.00 TO RANGE STEEL FABRICATORS TO INSTALL A HEAT SHIELD. MOTION CARRIED**

e.) Hiring Process – Office is still waiting for background checks to be returned from the BCA. Until those are received, physicals cannot be scheduled.

5.2 Joint Water Project Updates – Niemi toured the Cloquet water plant with the group. Minutes from the September 15, 2021 meeting were reviewed.

5.3 Army Corps of Engineers Section 569 Project Updates – 11/02/21 punch list was reviewed along with a damage to property claim from Frontier. Board voiced concern this project will not be done this year and will be delayed to next Spring. Complaints from homeowner Vic Giddings regarding turf establishment have been relayed to SEH/Bougalis. Skelton directed Lemke to meet with Matt Reid and discuss substantial completion and contractual impacts.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE THE ARMY CORPS PROJECT AND THE FRONTIER CLAIM DAMAGE TO NEXT MONTH. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO DELAY PAYMENT #6 IN THE AMOUNT OF $215,146.55 TO BOUGALIS AND TABLE TO NEXT MONTH. MOTION CARRIED**

The November 4, 2021 letter received from Wayne Thuringer regarding the intent of Aurora to discontinue use of the water line on west highway 110 from Town of White South 2nd Street West to South 3rd Street West effective December 1, 2021 was reviewed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE THE DISCUSSION OF THE WATER CONNECTION FOR THE RESIDENCE AT 5482 SOUTH 3RD STREET WEST TO NEXT MONTH ALLOWING STAFF TO MEET WITH AURORA AND REPORT BACK TO THE BOARD. MOTION CARRIED**

5.4 Dickinson Petition for Portion of Lake Court Road Vacation was received by the Board. Kearney explained the process which needs to be followed. The Township supported a variance which was to be heard by St. Louis County on November 10th. Dickinson talked with St. Louis County and requested the variance application be pulled based on her conversation with Commissioner Nelson indicating they do not want a variance and it wouldn’t be approved. Dickinson explained the concrete slab they poured is 20 feet into the road right of way so they need a total of 35 feet. If the road vacation is not approved, they would have to move the garage wall back 20 feet. A copy of the hearing order will be provided to Dickinson to hand deliver to all the residents on Lake Court.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA ORDERING A ROAD VACATION HEARING BE SCHEDULED FOR THURSDAY, DECEMBER 2, 2021 AT 4:30 P.M. MOTION CARRIED**

5.5 St. Louis County Road Maintenance Agreement – Exhibit A was updated and reviewed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA ACCEPTING EXHIBIT A AND TO FILE WITH THE ROAD MAINTENANCE AGREEMENT. MOTION CARRIED**

5.6 Cemetery Land Title/Legal Description – Kearney updated the Board a meeting will be scheduled in December.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.7 Stepetz Road Project – 5% Retainage invoice pending. The County was contacted and an invoice will be mailed soon.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

**6. NEW BUSINESS:**

6.1 Road Project Cost estimates for Road 41 ($608,560), Road 51 ($379,755), Road 54 ($601,875), and Lane 49 ($410,190) were reviewed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL ROAD PROJECT COST ESTIMATES FOR USE FOR GRANT FUNDING APPLICATIONS AND FUTURE PROJECT DISCUSSIONS. MOTION CARRIED**

6.2 Wynne Ridge & Rocky Road Cost Estimate of $262,821.00 was reviewed. St. Louis County will include this project in their bid for next Spring.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING THE ENGINEERING WYNNE RIDGE & ROCKY ROAD COST ESTIMATE OF $262,821.00 PREPARED BY SEH AND TO MOVE FORWARD WITH THE PROJECT PARTNERING WITH ST. LOUIS COUNTY. MOTION CARRIED**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING ST. LOUIS COUNTY CONTRACT CP0000-640544 AND AUTHORIZED CHAIRMAN SKELTON AND CLERK KNAUS TO EXECUTE THE CONTRACT. MOTION CARRIED**

6.3 Braun Intertec Invoice $3,607.18 was reviewed. Niemi suggested the Office contact Ted Hubbes for reimbursement.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING THE INVOICE FROM BRAUN INTERTEC FOR $3,607.18 FOR PROFESSIONAL SERVICES PERFORMED ON THE GROUND NEAR & UNDER THE FUEL PUMPS AT THE PUBLIC WORKS FACILITY. MOTION CARRIED**

6.4 Frontier Claim #1757546 Hwy 110 & West 5th Avenue – Claim was received by Office and forwarded to C & C Winger, who made the Gopher One ticket. C & C Winger denied paying the claim or dealing with it and referred it back to the Township.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING STAFF TO SEND CORRESPONDENCE TO LMCIT INSURANCE AND/OR GOPHER ONE TO GET THIS CLAIM RESOLVED. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO PAY THE C & C WINGER INVOICE FOR PROFESSIONAL SERVICES FIXING THE WATER MAIN BREAK IN THE AMOUJNT OF $1,130.00. MOTION CARRIED**

6.5 Stepetz Road Pit Discussion – Quotes are pending for surveying services.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

6.6 Aurora Electric Estimate for LLCC $7,700.00 was reviewed. This will not be done at this time as the Public Works facility should be done first.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE IN QUOTES. MOTION CARRIED**

6.7 Tri-City Ambulance Contract 2022-2026

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE AMBULANCE CONTRACT THROUGH 2026 CONTINGENT UPON KNAUS REVIEWING LANGUAGE TO ENSURE THERE WERE NO CHANGES FROM THE LAST CONTRACT OTHER THAN THE ANNUAL COST. MOTION CARRIED**

6.8 webCemeteries Software Proposal – this would allow our cemetery to be online for users with maps, grave information linked by families, and memorial pages. It would alleviate many phone calls and visits to the Office because customers can view the cemetery online.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE TOWNSHIP PURCHASE WEBCEMETERIES SOFTWARE. MOTION CARRIED**

6.9 Water/Wastewater Personnel Duties Discussion – Heikkila resigned from this portion of his position and is not going to renew his license which expires in 2022.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING KNAUS TO RESEARCH PRIVATE CONTRACTORS FOR WATER/WASTEWATER SERVICES. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING KNAUS TO ADD THIS TO THE REORGANIZATION AGENDA FOR JANUARY 2022. MOTION CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers September 2021 minutes

7.2 Northspan Monthly Consultant Report – October 2021

7.3 East Range CAP October 2021 minutes

7.4 RAMS September 2021 minutes

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO FILE ALL MINUTES. MOTION CARRIED**

**8. REPORTS:**

Clerk’s Report

1.) Supervisor Anttila, Clark, Amanda and I attended the legal conference in Cotton Saturday, October 16th from 9:00 AM to 4:00 PM. We learned the reason we aren’t collecting a portion of the fines from the Court Administration for our jurisdiction. A letter was sent by the Rice County Attorney to stop processing these for Townships to the Court Administration. A meeting is being scheduled by MAT Attorney’s & State Representatives to get this resolved.

2.) Quarterly Reports were filed.

3.) Active Shooter Training by the East Range PD was held at City Hall 10/27/21, Amanda and Roxy attended.

4.) Voter turnout for the General Election 11/2/21 was 21.6% for the Township (Precinct 2 -154 voters for 28.7% and Precinct 3 - 70 voters for 14%).

5.) Reminder: All municipalities and school districts will be required to either redistrict or reestablish existing districts. Because of redistricting towns, cities, and school districts cannot hold a special election on either the April or May uniform special election dates in 2022. The deadline for municipal redistricting is March 29, 2022. The LMCIT is hosting a free webinar on this process on November 16th.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman Niemi – New truck is at Towmaster so we could be receiving it soon; Public Works has been busy grading and brushing roadways; J & R completed the west side of sewer inspections and the video is on file at the Public Works garage along with the report; Trucks are ready for snow!

Supervisors:

Anttila – Great job to all employees! The roads look great! Lighting at the Public Works Garage is important and we need to get this done.

Skelton – appreciates everyone’s hard work – thank you! Congratulations to Supervisor Anttila on winning the Election!

**9. CORRESPONDENCE:**

9.1. 2022 Safety Training Schedule for Employees

9.2. St. Louis County Municipal Solid Waste Fees for 2022 Notice

9.3. MN State Demographic Center 2020 Census Population Notice

9.4. RAMS Notice of Nominations due 12/10/21

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. MOTION CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**: None

**11. BILLS AND PAYROLL FOR THE MONTH OF OCTOBER 2021 AS LISTED:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** | **Total** |
| CC10-04-21 | Cardmember Service | Training, Supplies | $ 688.54 |
| D10-06-21 | Empower | Employee Deductions 10-6-21 | $ 431.40 |
| DD10062101 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,736.04 |
| DD10062102 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,367.61 |
| DD10062103 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,684.81 |
| DD10062104 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,310.42 |
| DD10062105 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,932.30 |
| DD10062106 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,683.87 |
| DD10062107 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,745.59 |
| DD10062108 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 895.37 |
| DD10062109 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,252.34 |
| DD10062110 | Payroll Period Ending 10/02/2021 | Payroll Ending 10/2/2021 | $ 1,593.10 |
| F10-06-21 | E.F.T.P.S. | Employee Withholding 10/6/21 | $ 5,575.57 |
| M10-06-21 | MN Department of Revenue | Withholding PPE 10/6/21 | $ 1,018.55 |
| P10-06-21 | P.E.R.A. | Retirement Deductions 10/6/21 | $ 2,734.44 |
| 33430 | Monitor Productions, Inc. | Iron Range Tourism Screen Ads; Laskiainen, LLCC, Pavilion | $ 395.00 |
| 33431 | KB Plumbing & Heating | LLCC Ice Machine | $ 690.00 |
| 33440 | Short Elliot Hendrickson, Inc. | Army Corps Project #412946 Invoice | $ 8,343.61 |
| 33442 | Bryan Lehman | Travel Expenses Oct 2021 | $ 171.00 |
| 33443 | Michael Baland | Travel Expenses | $ 371.52 |
| 33449 | Vinny's Trucking | DNR Boat Landing Rock | $ 1,080.00 |
| 33451 | Ferguson Enterprises #1657 | Pump House Repairs | $ 2,700.60 |
| 33456 | MN Bureau of Criminal Apprehension | FD Background Checks | $ 15.00 |
| 33457 | MN Bureau of Criminal Apprehension | FD Background Check - Cox | $ 15.00 |
| 63126 | I.U.O.E. Local 49 | Union Dues OCT 2021 | $ 315.00 |
| DD10142101 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 234.52 |
| DD10142102 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 116.26 |
| DD10142103 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 167.51 |
| DD10142104 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 57.13 |
| DD10142105 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 37.42 |
| DD10142106 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 155.68 |
| DD10142107 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 327.16 |
| DD10142108 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 175.39 |
| DD10142109 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 57.13 |
| DD10142110 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 29.54 |
| DD10142111 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 366.58 |
| DD10142112 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 116.26 |
| DD10142113 | Payroll Period Ending 08/30/2021 | FD Payroll August 2021 | $ 17.71 |
| FD10-14-21 | E.F.T.P.S. FD | Withholding Tax | $ 55.42 |
| D10-20-21 | Empower | Employee Deductions 10-20-21 | $ 431.04 |
| DD10202101 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 1,717.04 |
| DD10202102 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 1,332.61 |
| DD10202103 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 1,644.65 |
| DD10202104 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 2,515.71 |
| DD10202105 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 1,608.80 |
| DD10202106 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 2,036.87 |
| DD10202107 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 860.37 |
| DD10202108 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 1,217.34 |
| DD10202109 | Payroll Period Ending 10/16/2021 | Biweekly Payroll Ending 10/16/21 | $ 1,558.10 |
| F10-20-21 | E.F.T.P.S. | Employee Withholding 10/20/21 | $ 5,492.74 |
| M10-20-21 | MN Department of Revenue | Withholding PPE 10/20/21 | $ 1,002.51 |
| P10-20-21 | P.E.R.A. | Retirement Deductions 10/20/21 | $ 2,899.99 |
| 33460 | East Mesabi Sanitation | Refuse Collection Sep 2021 | $ 12,193.35 |
| ST10-21-21 | MN Dept of Revenue - Sales Tax | Sales Tax - SEP 2021 | $ 1,318.00 |
| DD10292101 | Payroll Period Ending 10/29/2021 | October 2021 Monthly Payroll | $ 369.79 |
| DD10292102 | Payroll Period Ending 10/29/2021 | October 2021 Monthly Payroll | $ 128.77 |
| DD10292103 | Payroll Period Ending 10/29/2021 | October 2021 Monthly Payroll | $ 246.09 |
| DD10292104 | Payroll Period Ending 10/29/2021 | October 2021 Monthly Payroll | $ 257.55 |
| DD10292105 | Payroll Period Ending 10/29/2021 | October 2021 Monthly Payroll | $ 430.33 |
| F10-29-21 | E.F.T.P.S. Monthly | Employee Deductions | $ 173.09 |
| M10-29-21 | MN Department of Revenue Monthly | Employee Withholding | $ 45.54 |
| P10-29-21 | P.E.R.A. Monthly | Retirement Deductions | $ 187.00 |
| 33474 | Aurora Auto Value | Parts, Oil | $ 2,463.69 |
| 33475 | Aurora, City of | Dewhurst Water Payment | $ 1,937.35 |
| 33476 | Amanda Gross | Clothing Allowance | $ 72.18 |
| 33477 | Aurora Electric | LLCC Electrical Repairs | $ 7,270.00 |
| 33478 | Biss Lock, Inc. | Office Door Repair | $ 250.00 |
| 33479 | Braun Intertec Corporation | Field Work @ PW Garage | $ 3,607.18 |
| 33480 | Como Oil & Propane | Propane | $ 847.06 |
| 33481 | CW Technology | NOV 2021 Service Contract | $ 322.00 |
| 33482 | Colosimo, Patchin, & Kearney, LTD | Monthly Retainer | $ 415.00 |
| 33483 | Election Systems & Software, LLC | Ballots | $ 1,693.17 |
| 33484 | Excel Business Systems | Copier | $ 182.15 |
| 33485 | East Range Shopper | Mtg Notice, Election Ads, Road Hearing | $ 1,113.36 |
| 33486 | Eveleth Floral Co. & Greenhouse | Gillach, Babcock, Anttila | $ 205.00 |
| 33487 | Fred Faust | Flange Nuts | $ 100.05 |
| 33488 | F.I.R.E. | Live Burn Simulator Trng | $ 600.00 |
| 33489 | Frontier | Telephone/Internet Service | $ 769.70 |
| 33490 | Hoyt Lakes, City of | Ambulance Agreement, FF Wage Reimb. | $ 750.00 |
| 33491 | J & R Wastewater Inc. | Cleaning of Sewer Lines | $ 3,131.25 |
| 33492 | I.U.O.E. Local 49 Fringe Benefits | Dec 2021 Group Ins | $ 11,925.00 |
| 33493 | Knaus, Jodi | Clothing Allowance | $ 352.14 |
| 33494 | Karen Kiviluoma | Snowplowing Refund - Deceased | $ 325.00 |
| 33495 | L & M Fleet Supply, Inc. | Supplies | $ 1,020.52 |
| 33496 | Lake Country Power | Electric Service | $ 1,812.00 |
| 33497 | Linde Gas & Equipment Inc. | INV 66981445 | $ 165.35 |
| 33498 | Lundgren Motors, Inc. | F250 Parts | $ 71.08 |
| 33499 | Mesabi Bituminous Inc | Cold Mix | $ 1,737.60 |
| 33500 | Mesabi Tribune | Newspaper Subscription | $ 114.95 |
| 33501 | MN Public Safety Group LLC | EMR Refresher Trng; BLS | $ 1,275.00 |
| 33502 | MN State Fire Dept Association | Dues | $ 175.00 |
| 33503 | Mesabi Bituminous Inc | Hot Mix Rd 54 | $ 2,090.20 |
| 33504 | M-R Sign Co., Inc. | Road Signs | $ 1,766.71 |
| 33505 | Minnesota Rural Water Association | 2022 Dues | $ 300.00 |
| 33506 | MacQueen Emergency Group | Fire Truck Repair | $ 1,342.74 |
| 33507 | Minnesota Power | Electric Service | $ 274.73 |
| 33508 | Minnesota Power | Electric Service | $ 20.47 |
| 33509 | Minnesota Power | Electric Service | $ 202.46 |
| 33510 | Menard's-Virginia | Batteries, Supplies | $ 143.87 |
| 33511 | Nuss Truck & Equipment | Truck #6 | $ 1,446.07 |
| 33512 | Pace Analytical Services, Inc. | Water Testing Services | $ 53.50 |
| 33513 | Range Paper | Cleaning Supplies | $ 1,881.97 |
| 33514 | St. Louis County Auditor-PW | Oct 2021 Fuel & gas | $ 3,293.73 |
| 33515 | Amanda Gross | Travel Expenses | $ 39.20 |
| 33516 | United States Treasury | Covid Credit Disallowance Penalty Qtr 4 2020 | $ 926.20 |
| 33517 | APG Media of MN | Road Hearing Ad | $ 10.10 |
| 33518 | Madison National Life Ins Co, Inc | Insurance Premiums | $ 368.75 |
| 33519 | Central Pension Fund | Retirement Contributions | $ 3,241.34 |
| 33520 | XZ6344990 | HSCP Reimbursement | $ 167.42 |
| 33521 | XZ6272397 | HCSP Reimbursement | $ 1,027.57 |
| 63146 | Colonial Life | OCT 2021 Employee Deductions | $ 592.98 |
| 63147 | MN NCPERS | Employee Deductions NOV 2021 | $ 48.00 |
| 63148 | Minnesota Life Insurance Company | Life Insurance - NOV 2021 | $ 170.20 |
| 63149 | I.U.O.E. Local 49 | Union Dues NOV 2021 | $ 315.00 |
| 63150 | Palo Volunteer Fire Department | Good Will Fund SEP 2021 | $ 14.00 |
| 63151 | Palo Volunteer Fire Department | Good Will Fund OCT 2021 | $ 30.00 |
|  |  | **TOTAL** | **$145,797.66** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING ALL BILLS AND PAYROLL FOR THE MONTH OF OCTOBER 2021. MOTION CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Tuesday, December 2, 2021 5:00 PM @ City/Town Government Center; East Range Water Board Meeting: Wednesday, November 20, 2021 @ 4:30 P.M. City/Town Government Center; ERJPB Meeting: Tuesday, November 23, 2021 9:00 AM @ City/Town Government Center; Lake Court Road Vacation Hearing: Thursday, December 2, 2021 4:30 PM @ City/Town Government Center;

*All meetings are held via Teleconference & In-person*

**13. ADJOURNMENT**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:20 P.M. MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**