

**DIABLO MUNICIPAL ADVISORY COUNCIL
REGULAR MEETING AGENDA¹
TELECONFERENCE VIA THE APPLICATION ZOOM
TUESDAY, JUNE 14, 2022, 7:35 P.M.
(IMMEDIATELY FOLLOWING DCSD MEETING)**

MEETING PROCEDURE

Pursuant to California Assembly Bill 361, the Diablo Community Services District is authorized to hold public meetings remotely and to make those meetings accessible to all members of the public seeking to observe and to address the Board by remote means. All members of the public seeking to observe and/or address the Board may participate in the meeting in the manner described below. This meeting can be viewed using the Zoom platform:

ZOOM WEBSITE: **<https://zoom.us/j/4680449859>**

MEETING ID: **468 044 9859**

FOR AUDIO PARTICIPATION ONLY: *Call (346) 248-7799 or (669) 900-9128 and enter Meeting ID# 468 044 9859 followed by the pound (#) key.*

To submit public comments before the meeting, email generalmanager@diablocsd.org before 12 pm on the day of the meeting.

CALL TO ORDER:

President: **Kathy Urbelis**

ROLL CALL:

Secretary: **Jeff Eorio**

Directors: **Urbelis, Becker, Eorio, Isom, Cox**

PUBLIC COMMENTS: *Public comments will be taken on any subject including items on this agenda and are limited to 3 minutes per person when speaking in English, and 6 minutes per person when using a translator. Comments by the audience are not intended to result in a dialogue between members of the audience or between the audience and the Board. Please note that under Brown Act regulations, no member of the Board may engage in any discussion, other than a brief comment or request for clarification, of any item raised by any member of the audience unless that item is included as an agenda item*

1. ADMINISTRATIVE COMMUNICATION AND ACTIONS: None

2. LAND USE COMMUNICATION AND ACTIONS:

President Urbelis to present for discussion and approval the proposed setback language to be added to the Contra Costa County Building Code and Ordinances as a Diablo overlay.

No fence, retaining wall, or similar structure may be established or maintained within three feet of any private road measured from the edge of the easement line of the private road or, if there is no recorded easement, from the edge of the private road established by use.

¹ Agenda attachments are available on the DCSD's website (www.diablocsd.org) home page under Agenda.

3. CONSENT CALENDAR

- a) Approve the minutes of the May 10, 2022, Regular Meeting.
- b) Authorize remote teleconference meetings of the Board of Directors, originally authorized at the January 11, 2022, Meeting under Resolution 2022-01, for another 30 days.

4. CALL OF NEXT MEETING/ADJOURNMENT:

The next DMAC Regular Board meeting is scheduled for August 9, 2022, at 7:30 p.m. via Zoom.

Diablo Municipal Advisory Council by,

Kathy Torru, General Manager
generalmanager@diablocsd.org

DMAC Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting should contact the General Manager at least one working day before the meeting at generalmanager@diablocsd.org. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda are available for public inspection by contacting the General Manager and on the District's website <http://diablocsd.org>.

**DIABLO MUNICIPAL ADVISORY COUNCIL
BOARD OF DIRECTORS
MINUTES
TELECONFERENCE VIA THE APPLICATION ZOOM
MAY 10, 2022, 7:30 p.m.**

CALL TO ORDER: President Kathy Urbelis called the meeting to order at 8:20 p.m.

ROLL CALL: Secretary Jeff Eorio called the roll as follows:

Directors present: Urbelis, Becker, Eorio, Isom

Directors absent: Cox

Director Urbelis welcomed Directors and the general public and explained the rules for public comment.

PUBLIC COMMENTS: None

ADMINISTRATIVE COMMUNICATION AND ACTIONS: None

LAND USE COMMUNICATION AND ACTIONS:

Director Eorio presented his review and comments on the proposed tree removal application located at 1919 Alameda Diablo.

On motion by Director Eorio, second by Director Becker, the Directors in attendance unanimously approved the Staff Report recommendations and authorized the General Manager to inform the County of those recommendations for the proposed tree removal at the 1919 Alameda Diablo property.

CONSENT CALENDAR:

On motion of Director Eorio, second by Director Isom, the Directors in attendance unanimously approved the consent calendar.

CALL OF NEXT MEETING/ADJOURNMENT:

The President called the next meeting for June 14, 2022. The meeting will be conducted via Zoom. There being no further business, the President adjourned the meeting at 8:30 p.m.

Diablo Community Services District by,

Kathy Torru, General Manager

STAFF REPORT

DATE: May 10, 2022
TO: DMAC Board Members
FROM: Kathy Torru, General Manager
RE: 1919 Alameda Diablo Proposed Removal of 14 Trees

The owners of 1919 Alameda Diablo (purchased by Phil and Shawn Luecht in November 2021) have submitted a permit application to the Contra Costa County Department of Conservation and Development for the removal of 9 Coastal Redwood trees and 4 trees not identified. The proposed removal of 13 trees is part of a larger project to expand the home from roughly 1,800 square feet to 3,000 square feet and add an auxiliary building in the rear of the property. The plans for the tree removal and house expansion are attached.

The Luechts contacted the three adjacent neighbors and provided each of them with the attached plans to review. The neighbors at 1918 Calle Arroyo and 1615 Club House Rd have no objections to the proposed tree removal. The neighbor at 1903 Alameda Diablo objects to the removal of the two Coastal Redwoods located on the northwest property line, adjacent to his property line.

Director Jeff Eorio (appointed by President Urbelis to take the lead) and General Manager Kathy Torru met with Mrs. Luecht on Monday May 9, 2022, at the site to discuss the tree removal permit application and the concerns expressed by the adjacent neighbor. The conditions of approval identified below, which address the adjacent neighbor's concerns without impacting the proposed house expansion, were discussed, and accepted by Mrs. Luecht.

Director Eorio and the General Manager recommend that the Diablo MAC approve the attached tree removal permit application for 1919 Alameda Diablo subject to the following conditions:

- Tree 13, a 60" DBH Coastal Redwood identified on the "Proposed Tree Removal Site Plan," is not permitted to be removed and shall be protected with orange fencing during construction.
- Tree 11, an 18" DBH Coastal Redwood tree identified on the "Proposed Tree Removal Site Plan," is not permitted to be removed and shall be protected with orange fencing during construction.
- The large Coastal Redwood tree adjacent to Tree 13 located on the property of 1918 Calle Arroyo and not currently part of this permit request, shall not be added to the tree removal permit request.