



# **2016 Annual Report**

**West Central Community Program**

*Laura Naldrett*  
Chairperson  
**Board of Directors**

*Harvey Stevens*  
Treasurer  
**Board of Directors**

*Lynne Sommerville*  
Secretary  
**Board of Director**

*Jeff Hrymak*  
Vice-Chairperson  
**Board of Directors**

*Ken Lee*  
**Board of Directors**

*Syed Rizvi*  
**Board of Directors**

*Karley Middleton*  
**Board of Directors**

*Randy Dagasdas*  
**Board of Directors**

*Romain Nault*  
**Board of Directors**

*Ernest Kwan*  
**Board of Directors**

*Irelan Mendiola*  
**Board of Directors**

*Ariel Anciano*  
**Board of Directors**

*Mark Titheridge*  
**Executive Director**

*Kerris Chinery*  
**Program Manager**

*Jenny Tran*  
**Program Facilitator**

*Cory Klassen*  
**Activity Worker**

*Joe Thich*  
**Activity Worker**

*Samantha Calderon*  
**Activity Worker**

*Dominique Hupe*  
**Activity Worker**



# Meet The Team

## Chairperson's Report

I am delighted to present my first report as the new Chair of the West Central Community Program (WCCP). The agency continues its success in serving the needs of the West Central Community despite the challenges presented by the retirement of the agency's founding Executive Director Mark Titheridge, and the resignations of long-time Chair Laura Naldrett, and Treasurer Harvey Stevens. Their contributions will be cherished and remembered and I personally wish them the very merry best in their future endeavors.

I am enthusiastic and optimistic with the appointment of Kerris Chinery as the new Executive Director and Jenny Tran as the new Associate Director. Their positive attitude, deep roots, and seasoned experience has allowed them to maintain the program's continuity. Together with part-time staffers Cory Klassen, Joe Thich, Samantha Calderon, and Dominique Hupe, the WCCP is poised for growth and success in the years to come.

The agency continues to exercise sound fiscal management. This translated to a strong balance sheet accompanied by a negligible income loss due to a marginal increase in activity and salary expenses to facilitate succession activities. The short-term strain from succession activities will continue into Q2 2016 after which time the agency will be positioned to execute on its long-term strategy of improving the breadth and depth of programming.

The success of the program would not be possible without the social and financial support of our sponsors, supporters, and agency allies. I would like to thank the United Way, Manitoba Justice-Lighthouses, Spence Neighborhood Association, Child Nutrition Council, Urban Green Team, Daniel Mac St Matthews Community Associations, The Winnipeg Foundation, George Weston Limited, Weston Bakeries, Manitoba Community Services Council, and Youth Agencies Alliances for their continued investment and interest; and John M. King, Greenway, and Wellington schools for supporting the program's engagement, reach, and impact.

The sustainability and success of the program is owed to and dependent on the agency's commitment and passion, the board's diligence and governance, and the program's sponsors and supporters. We look forward to building on the momentum from 2015 into 2016, and embrace change with an open mind, a warm heart, and renewed spirit.

*Ernest Kwan*  
*Chairperson, WCCP*





## Executive Director's Report

Not many brand new Executive Directors have the ability to reflect on the previous year in the Organization, one month into their journey. I have the privilege of being with WCCP for 15 years and have that ability.

This past year was one of anticipation and trepidation looking to the future as the Agency prepared for the Retirement of its Founder and Executive Director of 38 years. The Agency also saw a large turnover at the Board Level. WCCP's programming and financial position remained consistent in 2015, providing a stable base for transition. Due in large part to its committed team, WCCP has moved forward into 2016 with strong programs and a positive outlook to the future.

I would be remiss if I didn't take the opportunity to thank WCCP's Board of Directors for their commitment to guiding the Agency in its mission to serve the children and families of the West Central area. I would also like to take this opportunity to show appreciation for the hard working Program Facilitators who work on the front line with the children every day, providing them with meaningful, quality programming.

I would like to thank our Stakeholders; our Funders, The Schools, Colleagues and the Children and Families we serve for your patience this past year as WCCP began its transition and for your continued patience in the coming year while WCCP refocuses and solidifies a new commitment to the community.

I would like to wish Mark Titheridge, WCCP's former Executive Director the best of luck in his future endeavors.

Finally I would like to thank my new Associate Director Jenny Tran. I look forward to working together as a United Team exploring new opportunities to solidify WCCP's presence and to expand the Agency's impact on the Children we serve.

*Kerris Chinery*  
*Executive Director, WCCP*



## Treasurer's Report

I am pleased to present the treasurer's report for the calendar year ended December 31, 2015.

### Statement of Financial Position

Cash decreased by \$1,504 versus last year primarily due to increase in deficiency of revenues over expenses by \$1,315 over 2014.

Net Assets also decreased by \$2,981 or 14 percent versus last year due to the following:

- Decrease in Current Assets by \$1,325 or 2 percent over last year;
- Increase in Current Liabilities by \$1,746 or 4 percent over last year.

Term deposits decreased by \$20,607 or 66 percent over last year, while Accounts receivable increased by \$20,675 or 997 percent. These changes appear to be significant but due to the offsetting effect of these two accounts, no meaningful results were noted to the statement.

### Statement of Revenues and Expenditures

Total Revenues increased by \$5,023 or 3 percent over last year. However, Operating Expenses also increased by \$6,338 or 3 percent for the same period which resulted to a higher Deficiency of Revenues over Expenses.

Utmost gratitude is extended to the following funders and organization who supported WCCP in 2015:

- United Way of Winnipeg
- Province of Manitoba – Lighthouse Program
- Province of Manitoba – Urban Green team
- The Winnipeg Foundation
- Rotary Leadership Project
- Spence Neighbourhood Association
- George Weston Limited
- Child Nutrition Council
- Manitoba Community Services Council

Lastly, I would like to thank Kerris Chinery and Jenny Tran for their commitment and dedication in maintaining sound financial information and continuous efforts to help WCCP grow.

*Ariel Anciano*  
*Treasurer, WCCP*





CERTIFIED GENERAL ACCOUNTANTS

Ryan Rawluk, C.G.A. \* | Eva Gaudette, C.G.A. \* | Michelle Coyle, FCCA \* | Eric Robert, C.G.A. \*

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## INDEPENDENT AUDITOR'S REPORT

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To the Members of West Central Community Program Inc.

We have audited the accompanying financial statements of West Central Community Program Inc., which comprise the statement of financial position as at December 31, 2015 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of West Central Community Program Inc. as at December 31, 2015 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Winnipeg, Manitoba  
March 16, 2016

*Osborne*  
*Accounting Group*  
Osborne Accounting Group LLP  
Chartered Professional Accountants

**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Statement of Financial Position**  
**December 31, 2015**

	2015	2014
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 20,005	\$ 21,509
Term deposits	10,452	31,059
Accounts receivable	22,749	2,074
Prepaid expenses	530	419
	<u>53,736</u>	<u>55,061</u>
PROPERTY, PLANT AND EQUIPMENT <i>(Net of accumulated amortization)</i>	1	1
LONG TERM INVESTMENTS	<u>10,444</u>	<u>10,354</u>
	<u>\$ 64,181</u>	<u>\$ 65,416</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 6,569	\$ 6,498
Deferred income	<u>38,752</u>	<u>37,077</u>
	45,321	43,575
NET ASSETS	<u>18,860</u>	<u>21,841</u>
	<u>\$ 64,181</u>	<u>\$ 65,416</u>

ON BEHALF OF THE BOARD

  
 \_\_\_\_\_ Director  
  
 \_\_\_\_\_ Director

See notes to financial statements

**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Statement of Revenues and Expenditures**  
**For the Year Ended December 31, 2015**

	2015	2014
<b>REVENUES</b>		
Grants	\$ 183,196	\$ 178,080
Donations	1,740	1,600
Fundraising	1,282	803
Interest from other sources	504	1,216
	<u>186,722</u>	<u>181,699</u>
<b>EXPENSES</b>		
Activities and supplies	12,572	11,325
Bank charges	192	105
Employee benefits	14,997	13,877
GST	431	447
Insurance	2,010	2,119
Office	6,395	6,924
Professional fees	6,325	5,373
Rental	4,300	4,200
Salaries	138,090	134,546
Telephone	1,389	1,320
Travel	2,887	2,935
Volunteer - Adult and Junior	115	194
	<u>189,703</u>	<u>183,365</u>
<b>DEFICIENCY OF REVENUES OVER EXPENSES</b>	<u>\$ (2,981)</u>	<u>\$ (1,666)</u>



**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2015**

	2015	2014
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 21,841</b>	<b>\$ 23,507</b>
Deficiency of revenues over expenses	<u>(2,981)</u>	<u>(1,666)</u>
<b>NET ASSETS - END OF YEAR</b>	<b><u>\$ 18,860</u></b>	<b><u>\$ 21,841</u></b>

**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Statement of Cash Flow**  
**Year Ended December 31, 2015**

	2015	2014
<b>OPERATING ACTIVITIES</b>		
Deficiency of revenues over expenses	\$ (2,981)	\$ (1,666)
Changes in non-cash working capital:		
Accounts receivable	(20,675)	152
Accounts payable and accrued liabilities	68	43
Deferred income	1,675	2,270
Prepaid expenses	(111)	(4)
	<u>(19,043)</u>	<u>2,461</u>
Cash flow from (used by) operating activities	<u>(22,024)</u>	<u>795</u>
<b>INVESTING ACTIVITIES</b>		
Term deposits	20,610	(515)
Long term investments	(90)	(650)
	<u>20,520</u>	<u>(1,165)</u>
Cash flow from (used by) investing activities	<u>20,520</u>	<u>(1,165)</u>
<b>DECREASE IN CASH FLOW</b>	<b>(1,504)</b>	<b>(370)</b>
Cash - beginning of year	<u>21,509</u>	<u>21,879</u>
<b>CASH - END OF YEAR</b>	<b>\$ 20,005</b>	<b>\$ 21,509</b>
<b>CASH CONSISTS OF:</b>		
Cash	<u>\$ 20,005</u>	<u>\$ 21,509</u>

**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Notes to Financial Statements**  
**Year Ended December 31, 2015**

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1. PURPOSE OF THE ORGANIZATION

West Central Community Program Inc. (the "Organization") is a not-for-profit organization incorporated provincially under the Corporations Act of Manitoba. As a registered charity the Organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Organization operates to promote and develop the general well being of the children and families in the West Central area of Winnipeg through appropriate recreational, community development and outreach programs.

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2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and short term investments

Short-term debt securities purchased with maturity of three months or less are to be classified as cash equivalents.

Investments

Short term investments, which consist primarily of commercial paper with original maturities at date of purchase beyond three months and less than twelve months, are classified as held for trading and carried at fair value which approximates cost.

Capital assets

Purchase of capital assets are charged to expense in the year of acquisition. Major categories of such accumulated assets included office equipment and certain recreational equipment used in the organization's operations. Capital assets are referenced as a nominal amount on the balance sheet.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

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**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Notes to Financial Statements**  
**Year Ended December 31, 2015**

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

West Central Community Program Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. ACCOUNTS RECEIVABLE

	2015	2014
Program revenues	\$ 22,262	\$ 1,381
Accrued interest	56	246
GST Recoverable	431	447
	\$ 22,749	\$ 2,074

4. TERM DEPOSITS

	2015	2014
12-23M GIC, 2.05% maturing on June 7, 2015	\$ -	\$ 10,389
Redeemable GIC, 1.55% maturing on August 14, 2015	-	10,292
12-23M GIC, 1.40%, maturing on August 13, 2016	10,452	10,378
	\$ 10,452	\$ 31,059



**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2015**

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5. LONG TERM INVESTMENTS

	<u>2015</u>	<u>2014</u>
Ethical Balanced Fund CL A NL - 537.411 units	\$ 5,927	\$ 5,799
Ethical Income Fund CL A NL - 346.871 units	4,517	4,555
	<u>\$ 10,444</u>	<u>\$ 10,354</u>

Long term investments are stated at market value.

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6. DEFERRED CONTRIBUTIONS

	<u>2015</u>	<u>2014</u>
Child Nutrition Council of Manitoba	\$ -	\$ 753
George Weston Physical Activity Grant	-	6,326
George Weston Program Grant	9,271	7,308
Manitoba Community Services Council	11,971	-
Province of Manitoba - Lighthouse Program	6,882	4,193
The Winnipeg Foundation	-	2,774
United Way of Winnipeg	10,628	12,227
Westons Donations	-	3,496
	<u>\$ 38,752</u>	<u>\$ 37,077</u>

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7. GRANT REVENUE

	<u>2015</u>	<u>2014</u>
United Way of Winnipeg	\$ 144,501	\$ 130,390
The Winnipeg Foundation	2,774	1,724
Province of Manitoba Lighthouse Program	9,311	15,673
Province of Manitoba - Urban Green Team	5,588	5,468
Spence Neighborhood Association	2,500	700
George Weston	15,140	17,908
Child Nutrition Council	753	290
Youth in Philanthropy	-	1,149
Manitoba Community Services Council	629	-
Winnipeg Goldeyes Field of Dreams	-	108
John M King School	-	770
DMSMRI	-	1,100
Rotary Leadership Project	2,000	2,400
Recreation Connections	-	400
	<u>\$ 183,196</u>	<u>\$ 178,080</u>

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**WEST CENTRAL COMMUNITY PROGRAM INC.**  
**Notes to Financial Statements**  
**Year Ended December 31, 2015**

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**8. ECONOMIC DEPENDENCE**

The major source of revenue for the organization is provided by grants from the United Way of Winnipeg. The discontinuance of these grants would endanger the ability of the organization to continue as a going concern. The current funding agreement expires December 31, 2016.

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**9. FINANCIAL INSTRUMENTS**

The Organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Organization's risk exposure and concentration as of December 31, 2015.

***(a) Interest rate risk***

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Organization manages exposure through its normal operating and financing activities. The Organization is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

Unless otherwise noted, it is management's opinion that the Organization is not exposed to significant other price risks arising from these financial instruments.

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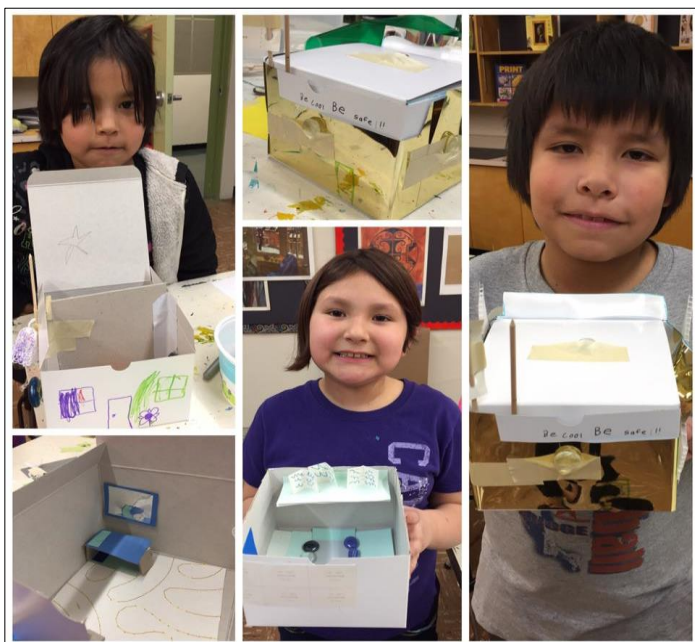
## Program Statistics

*In 2014-2015 WCCP has provided over 580 hours of after school programming between our three sites, John M. King, Wellington and Greenway School. There were 4035 boys and 4725 girls who attended programming for a total of 12466 students throughout the year.*

*A healthy snack was provided daily at John M. King, Greenway and twice a week at Wellington School. Between all three sites 940,406 students were provided a healthy snack in 2014-2015.*

*Some examples of snacks offered:*

- *spinach salad*
- *ants on a log*
- *egg salad sandwiches*
- *a variety of fruits and vegetables*



## Student Quotes

*“One thing I like about The After-School Program is that it gets me active”*

*Student Grade 6*

*“What I like about The After-School Program is being able to play with my friends”*

*Student Grade 5*

*“One thing I like about The After-School Program is the snacks”*

*Student Grade 4*





## **2016 Annual General Meeting**

**April 28, 2016, 6:00PM**

**St Matthews Anglican Church**

**641 McGee Street**

1. Adoption of Minutes
2. Acceptance of Agenda
3. Chairperson's Report
4. Executive Director's Report
5. Treasurer's Report
6. Acceptance of Audit
7. Motion for Next Year's Auditor
8. Presentation of Board of Directors
9. Presentation of Mark Titheridge's Retirement
10. Other Business
11. Motion to Adjourn



**West Central Community Program  
Minutes of the Annual General Meeting (AGM)  
May 7, 2015  
Location: 525 Agnes John M. King School**

***Meeting started at 5:31 pm***

WCCP Agency Highlights Video Presentation

**1 Changes to the Minutes**

Change “2012” to “2013” in point number one of minutes

**Motion for Adoption of the Minutes of the Annual General Meeting of 2014** – moved by Lynne/ Seconded by Karley – Carried.

**2 Motion of Acceptance of Agenda** – moved by Karley / Seconded by Harvey – Carried

**3 Chairperson’s Report**, presented and moved for acceptance by Karley/ Seconded by Harvey – Carried.

**4 Executive Director’s Report**, presented and moved for acceptance by Ken/ Seconded by Karley – Carried.

**5 Changes to the Treasurer’s Report**

In the second paragraph change “total assets of \$64,969” to “total assets of \$65,416”

In the second paragraph change “net assets however, fell by \$2,113” to “net assets however, fell by \$1,666”

In the Third paragraph change “Total expenses were \$183,812, also up from 2013 by \$13,300.” to “Total expenses were \$183,365, also up from 2013 by \$12,853.”

In the Third paragraph change “office expenses (+\$1,725) and program activities and supplies (+\$1,446)” to “office expenses (+\$1,379) and program activities and supplies (+\$1,150)”

In the Third paragraph change “operation loss of \$2,113.” to “operation loss of \$1,666.”

Treasurer’s Report, presented and moved for acceptance by Lynne/ Seconded by Karley- Carried

**6 Acceptance of Audit: Auditor’s Report presented;** moved for acceptance by Karley/ Seconded by Ken - Carried

**7 Motion for acceptance of Osborne Accounting Group LLP for this coming year auditors:** Moved by Ken/ Seconded by Lynne - Carried

**8 Presentation of Board of Directors:** Laura, Lynne, Ken, Harvey, Karley, and Syed, were in attendance and acknowledged for their efforts and support. Jeff Hrymak sent his regrets to this Annual General Meeting.

**9 Presentation of Part Time Staff:** Cory Klassen, Samantha Calderon, Joe Thich and Dominique Hupe

**Presentation of Full Time Staff:** Mark Titheridge, Kerris Chinery, Jenny Tran

**10 Other Business:**

Speech by John M. King Principal Lucy Schnaider

**11 Motion to Adjourn** – Karley/ seconded by Harvey.

***Meeting adjourned at 5:55pm***

\_\_\_\_\_

Ernest Kwan, Chairperson

\_\_\_\_\_

Date

\_\_\_\_\_

Kerris Chinery, Executive Director

\_\_\_\_\_

Date