

## Question and Answer in response to April 18, 2017 WABA webinar

<b>Q</b>	<b>What constitutes proof of supervision?</b>
A	Proof comes with/ from an attestation from an applicant that they will meet the requirements of continuing/ongoing supervision listed in WAC 246-805-330. The supervisor and supervisee must meet the applicable requirements with a supervisory agreement documenting that the ABA candidate will not provide unsupervised ABA services.
<b>Q</b>	<b>I have a certification with the Behavior Analyst Certification Board (BACB), what type of proof does Department of Health need from the BACB?</b>
A	Applicants do not need to provide the department with any BACB documentation, unless specifically requested from the department. Department of Health will ask for your BACB number on the application, and Department of Health will verify your certification.
<b>Q</b>	<b>Is there a mechanism to confirm that an application has been received? And track the status of the application?</b>
A	Yes. There form information at the following link: <a href="http://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/ApplicationStatus">http://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/ApplicationStatus</a>
<b>Q</b>	<b>Can applications be typed using a computer or do they need to be hand written?</b>
A	No. Applications must be handwritten or typed.
<b>Q</b>	<b>What if master's students are employed separately from their master's program supervision? Wouldn't they need a license then?</b>
A	If a person is employed outside of the university setting/program will be required to have a license. If they are pursuing supervised experience they will be classified as a LABA trainee-see WAC 246-805-230 Licensed assistant behavior analyst- Supervised experience.
<b>Q</b>	<b>Background check</b>
	<ul style="list-style-type: none"> <li>• <b>Is FBI checked on all applicants?</b></li> <li>• <b>When is background check asked for-how?</b></li> <li>• <b>What are the steps for an FBI background check?</b></li> </ul>
A	Washington State Department of Health conducts Washington State Patrol background checks on all applicants. FBI background checks on applicants from out-of-state and some with a criminal history in Washington. We are unable give a time frame regarding how long extra FBI processing will take due to we have no control over the FBI processing. Fingerprint Background check information page. <a href="http://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/FingerprintBackgroundCheck">http://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/FingerprintBackgroundCheck</a>
<b>Q</b>	<ul style="list-style-type: none"> <li>• <b>Regarding the fingerprinting, some of us have completed this with OSPI because we are working in schools. Would the letter from OSPI cover the fingerprinting requirement?</b></li> <li>• <b>This may seem like a weird question, but is the fingerprinting/background check the same as what they do for working in the school district? If a RBT or BCBA has been fingerprinted in order to work, and it is valid, can they provide proof of that or will they need to do it again?</b></li> </ul>
A	Fingerprinting/ Background are not transferable, so this will need to be done again.
<b>Q</b>	<b>What if while you are supervising person and need to use the restroom, do the client and staff go with us during the training process?</b>
	<b>“My thought on the bathroom question would be to think of it like a teacher/paraprofessional</b>

	<p>supervision relationship. I remember when the detailed definition of "paraprofessional" came out under NCLB 2002, there was controversial language about having to work "in close proximity" of the supervising teacher. This was meant to prevent paraprofessionals from being left to provide services in isolation. But things like a supervisors personal breaks wouldn't count.</p> <p>Seems like this is a similar situation. "Close proximity" or "line of sight" allows for bathroom breaks. (Since with protections for safety and privacy it would not be appropriate to bring a client and a trainee into the bathroom with you!) But it sounds as if the State will be addressing this for you also.</p> <p>A similar scenario would be for someone working in the home, the LBA is chatting with mom or the babysitter answering question about the client, and in this case, how does the line of sight/sound rule apply?'</p>
A	<p>Depending on the services being provided and if the BT trainee has experience and needs supervision, in this case if possible the BT trainee may need to discontinue providing ABA services until supervisor returns.</p> <p>Most likely, the services will be continued during this very brief break in supervision, and the supervisor would be brought up to speed about what transpired. Use best professional judgement in this case.</p> <p><b>WAC 246-805-310 Behavior technician training program.</b> (2)(i) Has a supervisor within sight and hearing and available for immediate intervention when the trainee is working with clients.</p>
Q	<p><b>Do you know if DDA will continue to require BCBA's to be a MH Counselor if they are not agency affiliated?</b></p>
A	<p>Will need to reach out to your DDA contact to determine.</p>
Q	<p><b>Initial renewal</b></p>
A	<p>WAC 246-12-020 How to obtain an initial credential.</p> <p>(3) The initial credential will expire on the practitioner's birthday, except for faculty or postgraduate education credentials authorized by law. Initial credentials issued within ninety days of the practitioner's birthday do not expire until the practitioner's next birthday.</p>
Q	<p><b>How long is the AIDS education valid for, does it expire?</b> <b>And</b> <b>Where can I find this training?</b></p>
A	<p>There is no expiration of the training, however you will need to provide written declaration that you completed at least four clock hours. In addition, records may be requested to validate the training.</p> <p><a href="#">Information about AIDS/HIV education and training courses is online.</a></p>
Q	<p><b>I have a certification with the Behavior Analyst Certification Board (BACB), what type of proof does Department of Health need from the BACB?</b></p>
A	<p>Applicants do not need to provide the department with any BACB documentation, unless specifically requested from the department. Department of Health will ask for your BACB number on the application, and Department of Health will verify your certification.</p>
Q	<p>Can staff sign a power of attorney to allow the organization to speak to DOH on their behalf?</p>
A	<p>I believe I need some additional information to be able to answer this question.</p>
Q	<p>If a Behavior Technician or a Licensed Behavior Analyst fails to renew the license, and somehow the agency didn't catch it, and allowed the staff to continue providing ABA service, are both the individual and</p>

	the agency responsible/liable?
A	In this case, the supervisor may be disciplined for aiding and abetting unlicensed practice. The individual could be disciplined for practicing while expired, or for engaging in unlicensed practice.