

MEMORANDUM
OF
Ghoghardiha Prakhand Swarajya Vikas Sangh

- 1- **Name of the society:** - The name of the Society shall be
“Ghoghardiha Prakhand Swarajya Vikas Sangh”
- 2- **Registered Office:** - The registered office of the Society shall be situated at :
Village & Post: Jagatpur, Via: Ghoghardiha, District:
Madhubani, Bihar
The Registered office may be changed at any time by
the Society and it will be intimated to I.G. Registration,
Bihar.
- 3- **Area of operation:** - The area of operation shall be all over Bihar-India.
- 4- **Aims & objective:** - Aims & objectives of the Society are as follows:-

Objective:

The main objective of Ghoghardiha Prakhand Swarajya Vikas Sangh will be to establish village Self-reliance (Gram Swarajya). To achieve the key objective, it will primarily do the following works to fulfill the purposes.

- A. Promotion and dissemination of village based actions/constructive works. (Gramdan).
- B. Implementing the programs run under the aegis of Gandhian organizations.
- C. Programs for economic development of villagers/rural communities.
- D. To develop Sustainable agriculture and improved livestock/animal husbandry.
- E. *To arrange for cotton/khadi based village entrepreneurship and small-scale production.***
 - 1) *Rural development through cotton/khadi based village entrepreneurship programs.*
 - 2) *To initiate, promote and carry out such works, which are necessary for the programs of cotton-Khadi Production.*
 - 3) *Right to solicit and accept donations by a person, establishment, donor agencies, bank or local authority, Khadi- Village production/enterprise Commission, State Khadi & Village Industries Board and Central / State Government.*
 - 4) *The organization will be authorized to open a branch and do all kinds of works that fall under cotton/khadi based village entrepreneurship programs to increase all or any of its objectives.*
- F. To Work in the fields for Water Sanitation & Hygiene and community/public health.

G. To work for Gender Equity and Justice

- 1) To give equal status to women and promote such programs those increase the income of women, as well as organize them into groups for their development and rights.
- 2) Generate employment opportunities for women by creating and enhancing their productivity, activities - by upgrading and strengthening the arts - by starting and generating and increasing their employment opportunities.
- 3) Providing ancillary services for this program setting up of eco-friendly nursery, kitchen garden, Environment based actions, caring for children of serving women. Setting up centers for training of sewing, weaving, embroidery, painting, culinary skillful motherhood etc.
- 4) To conduct various programs for Women, Gender empowerment and mass awareness on the issues.
- 5) Establishment of appropriate and necessary training centers for the poor women; Women & Child development of poor in terms of their integrated planning, education and health.

H. Formation & Strengthening of Village councils (Gram Sabha) Village Peace committee and people's organization/CBOs.

I. Literacy and Service to the last person of the society (Antyodaya).

J. To organize the programs for Trainings, Education/literacy and skill development.

K. To organize the programs for social justice.

L. To work for the Disaster Response, Environment protection, Climate Resilience activities

M. To promote public awareness in the field of social changes & development through newsletter, bulletin and folder booklet.

N. To fulfill the aims & objectives, to do innovation by taking grants, donations and loans from government, non-governmental organizations & CSR etc.

- To promote such programs in which youth have full participation such as:
- Rural development, functional education, employment, sports, etc.
- To arrange such training for youth so that they can act as catalysts in social change and instill a sense of leadership in them.
- Organizing such youth camps by which their national unity, world brotherhood, communal harmony, secularism etc can grow creatively.

The Governing Body/Working Committee will be the full authority of Ghoghardiha Prakhanda Swarajya Vikas Sangh for all the operational works of association.

List of the Governing Body members (At the time of foundation/modification)

S.No	Name	F/H Name	Address	Occupation	Designation
1-13					

Current Governing Body members list attached separately

Primary principles, roles & responsibility and Ethics of the GB members

- a. Believes the ideology of Gandhian constructive works and lacks conformity to those who also wear Khadi/cotton.
- b. If any member of the committee is absent for five consecutive meetings without giving any information, and then their membership will automatically end. In place of the vacant member, the working committee will nominate another member.
- c. Chairman & Secretary of the Association will be the Secretarial Affairs Committee of the Governing Body of organization/association.
- d. The working-committee/GB will have the right to do the necessary work for the fulfillment of the target embodied in this rule and take necessary action by taking grants and donations from the government, non-government, international agencies, Khadi village industries and boards. Along with this, the working committee will also have the right to form the necessary rules and byelaws and sub-committees of their work/business.
- e. The working committee/GB will have the right to appoint and release the workers of the organization.

7. Officers/Office Bearers –

- a) Ghoghardiha Prakhanda Swarajya Vikas Sangh will elect the Chairman, Secretary and Coordinator of the Working Committee in its first meeting after every five years either by consensus or by unanimity.
- b) Allowance/Honorarium can be given to any officer/OB according to their works.
- c) The working committee will also elect the additional/Deputy secretary as required.
- d) Office Bearers/Officers will be five years. Retired officers will be able to be reoffending officers. Retired officers will remain in office till another person is elected in their place. But no one person will be able to hold a position for more than three consecutive terms.

8. Tenure:

- The tenure of the working Committee members and office bearers/officers of Ghoghardiha Prakhanda Swarajya Vikas Sangh will be for five years.
- The financial year will be considered from 1st April 1 to 31st March

9. Decision

- All decisions of the organization will be taken for the value of Association and its Working Committee shall be by consensus or consensus/ unanimity.

10. Meeting

At least once a year meetings of the General Assembly and the 4 Working Committee/GB meeting will be convened but necessary meetings can also be called as required.

**Notice of general meeting will be given 7 days before and information about necessary meeting can be given 24 hours in advance.*

11. The authority and duties of the association/organization

- The authority and duties of the association will be approved in the general meeting of the GPSVS. The annual income and expenditure of the organization will be approved and the audited accounting audit report presented by the Working Committee will be seriously considered and adopted. In the general meeting itself, decisions will be taken on questions related to expansion or hesitancy of the GPSVS's work area and also on the question of transfer of the registered office of the GPSVS.
- All types of movable and immovable property of the organisation will be in the name of Ghoghardiha Prakhanda Swarajya Vikas Sangh. But the Working Committee will do their purchase and sale with unanimous or 2/3 decisions.
- The association/organisation shall be authorized to borrow, mortgage, lease, collect funds or take any type of organizational works/programs/business to the movable and immovable property of the GPSVS by mortgage or hypothecation without any security or insecurity.
- The organization will be authorized to do entrepreneur/business with banks to fulfill its objectives & activities.
- The Working Committee will be empowered to take action by the association on behalf of the GPSVS to open and operate an account for the funds of the institution in a nationalized/commercial bank.

9. Authorities and Duties of Officers/Office Bearers:

The Chairman/President:

- A. The Chairman shall have the following rights and duties: - To preside over all Working Committee meetings. In the absence of the Chairman, the members present will be able to make the other members the Chairman.
- B. To Plan, review and support/guide the work done by the organisation and allied institutions/CBOs/CSOs. And coordinate with NGO/INGOs/Govt. & other stakeholders
- C. To know the status of daily income and expenditure for the protection & management of the fund.
- D. To provide timely suggestions and instructions to the concerned officer so that the fund is not misused.
- E. Protection of movable and immovable property.

The Secretary:

The Secretary shall have the following authorities and duties:

- a. Calling the meeting of the organisation and the Working Committee/GB and implementing their decisions.
- b. To keep an account of the org and to conduct the audit.
- c. Preparation of income-expenditure and annual report.
- d. Correspondence with related organizations.
- e. Keeping all office records safe.
- f. He/She would arrange donations/funds for GPSVS.
- g. Keeping cashbook safe, keeping income - expenditure information.
- h. Workers can be appointed and appointed as required, but their approval will have to be obtained from the Working Committee.

The coordinator:

The coordinator shall have the following authorities and duties:

- a. To preside over the meetings in the absence of the Chairman.
- b. To inspect the work being done by the organisation and to establish concern and coordination/monitoring.
- c. Keeping information of income and expenditure and protecting movable and immovable property.
- d. Correspondence with related institutions and taking necessary action.

Quorums: *The number of the general members of the association and the general meeting of the General Committee of the Working Committee shall be one-fourth and one-third of the total members respectively.*

- **Supporting Organization:** *The Working Committee will have the right to form a support organization for the fulfillment of the objectives of the association and to receive field donations, etc. to enable that organization.*
- **Legislative amendment:** *If required, the Working Committee will submit a proposal for 'amendment' to Ghoghardiha Prakhanda Swarajya Vikas Sangh. The amendment/ changes will be done in the special meeting with the concurrence of 3/5 in the present attendants.*

Byelaws

Of

Ghoghardiha Prakhand Swarajya Vikas Sangh

Village - Po- Jagatpur, District Madhubani

Key/treated Words:

The key/treated word "Sangh" as "Ghoghardiha Prakhand Swarajya Vikas Sangh" and working committee/Governing Board as also "Ghoghardiha Prakhand Swarajya Vikas Sangh

Working Area:

The working area will be all villages in the entire Bihar, India but under special circumstances, the working committee can spread or hesitant the constituency.

Membership:

- a) The members of the *Ghoghardiha Prakhand Swarajya Vikas Sangh* will be represented by the village councils/Women's group/CBOs or by consensus; will be elected to the organisation.
- b) How many representatives of the village councils/Women's group/CBOs/Gram Sabha/Mahila Mandal will be decided by the Ghoghardiha Prakhand Swarajya Vikas Sangh Association.
- c) Members of Village committee and Sarvodaya Cooperation working in the area.
- d) The members of the voluntary organizations/NGOs/CSO/Institutions of the region; who accept the purpose/value/principles of the organisation.
- e) The age of the member of the association will be more than 18 years.

Formation of Working Committee:

- A. The *Ghoghardiha Prakhand Swarajya Vikas Sangh* will constitute a working committee/Governing Board among its members. Whose number will be at least 9 (nine).
- B. People will be able to be officials and members of the working committee of the organisation who is not punished by any court concerning criminalities/frauds.
- C. Intimation/communication will be given 15 days the prior of the meeting.

13. The audit:

Organization can be audited by the General Assembly appointed Chartered Account and subsequently the report will be presented to the GB and regularly kept safe.

14. Removal of members

The working committee/GB will have the right to remove the members who conduct according to the following conditions, whose approval will have to be taken from the General Assembly. Any member and officer can be removed for the following reasons: -

- I. For any of the behavior/performance against the organization's value, aims & objectives
- II. Loosing mental stability
- III. For any punishment of the court, Theft and robbery, murder etc.
- IV. On the destruction of the property of the organisation.

15. Dissolution:

The decision of dissolution of the organisation will be made in the special meeting of the General Assembly with the participation of 3/5 members. The authentic information of the meeting will be given to the members 30 days in advance, if the organisation decides to dissolve, then its implementation will be done as per Section 14 and 14A of the Act. Dissolution registration will be done as per section 13 of Act-180. In the event of dissolution, the property that will remain after the transaction will be transferred to the nearest like minded reputed organisation/CSOs or surrendered to the government. The organisation will be deemed to have disintegrated only after the above proceedings are completed.

*It is certified that this is a true copy of the updated revised manual/MoA of **Ghoghardiha Prakhanda Swarajya Vikas Sangh***

Sd/- Chairman Secretary Coordinator