

City of Desloge

NOTICE OF OPEN MEETING AND VOTE TO CLOSE PART OF THE MEETING DESLOGE BOARD OF ALDERMEN REGULAR MEETING

Monday June 8, 2020

7:00 p.m.

Desloge City Hall, 300 North Lincoln

Posted: June 4, 2020 at 10:00 a.m. on the outdoor City Hall bulletin board.

Faxed: June 4, 2020 at 10:00 a.m. to radio and newspaper media.

The tentative agenda for this meeting includes:

- I. Call to Order and Pledge of Allegiance
- II. Consent Agenda
 - a. Approve or Amend Agenda
 - b. Approve May 11, 2020 Monthly Meeting Minutes
 - c. Bills for Payment
 - d. Park Hills Senior Center -Meals on Wheels
 - e. Mastercard Invoice
 - f. Williams Alarm Invoice
 - g. SFCEC Invoice
 - h. Meramec Specialty Fireworks Business License

The items on the Consent Agenda are enacted with one motion. If separate discussion is desired, that item may be removed from the Consent Agenda and place on the regular Agenda by request of a member of the Board of Aldermen.

- III. Public Comment
- IV. Mayor's Appointments to Citizen Boards
- V. Bids
 - a. Street Overlay and Paving Improvements
 - b. Street Maintenance
- VI. Discussion Items
 - a. GFI Lease Agreement
 - b. Livestock or Fowl Permit
 - c. Water Rates
 - d. Police Department Replacement Vehicle
- VII. Mayor and Aldermen's Report
- VIII. Vote to Close the meeting pursuant to RSMo 610.021 – (3) Personnel
- IX. Adjourn

Individuals who require an accommodation should contact City Hall twenty-four (24) hours before the meeting.

Representatives of the news media may obtain copies of this notice by contacting

Stephanie Daffron, City Clerk.

DESLOGE BOARD OF ALDERMEN REGULAR MONTHLY MEETING
 MONDAY, JUNE 8, 2020
 7:00 p.m.
 DESLOGE CITY HALL, 300 North Lincoln

Members present were, Mayor David Kater, Alderman Jerry Hulsey, Alderman David Shaw, Alderman Alvin Sutton, Alderman Deion Christopher, Alderman Chris Gremminger and Alderman J.D. Hodge. Staff present was City Administrator Dan Bryan, City Clerk Stephanie Daffron, Police Chief James Bullock, Park and Recreation Director Terry Cole, Public Works Director Jason Harris, Chief Water Operator Paul Pilliard and Court Administrator Linda Simino.

Visitors present were James and Sharon Swinney, Dana Wisdom, Marc Gerst, Keith Serini, Russ and Debbie Kaste and the Daily Journal.

Call to order

Mayor David Kater called the meeting to order and led in the Pledge of Allegiance.

Consent Agenda

- A. Approve or Amend Agenda
- B. Approve May 11, 2020 Monthly Meeting Minutes
- C. Bills for Payment
- D. Meals on Wheels \$6,000.00
- E. Mastercard Invoice \$38,870.39
- F. Williams Alarm Invoice \$4,500.00
- G. SFCEC Invoice \$9,551.00
- H. Meramec Specialty Firework Business License
- I. Boen's Invoice \$11,751.50
- J. Williams Alarm \$9,000.00

Amend Consent Agenda

Alderman Sutton made the motion to amend the consent agenda to include "I." Invoice for Boen's Signs, "J." Invoice for Williams Alarm and item VI additional Livestock and Fowl Permit for Bequette. Alderman Christopher seconded the motion. Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye; Hodge – aye. Motion carried.

Approve Amended Consent Agenda

Alderman Gremminger made the motion to approve the Amended consent agenda and Alderman Hulsey seconded the motion. Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye; Hodge – aye. Motion carried.

Public Comment

Jim and Sharon Swinney, 1124 Stonecrest discussed with the board the issue they are having regarding no curb and guttering in front of their house. This issue is causing water to wash out their yard. City Administrator Dan Bryan stated that the developers want to start work on a new street, the city will require a bond as well as expect them to complete the old curb, and guttering that was never done,

hopefully this will resolve the issue Mr. and Mrs. Swinney are having. Alderman Gremminger explained that the developer is responsible for finishing the streets, curbing sidewalks, the city does not own the road until we adopt the road, the city will not adopt the road until it is complete, and therefore it is not the city's responsibility to take care of the road. Mr. Bryan stated that last month the board spoke regarding Stonecrest, an invoice of approximately \$29,000.00 had been submitted to the board to fix the road itself; this invoice did not include the guttering. Would the board be willing to install curb and guttering for Mr. and Mrs. Swinney? Mayor Kater asked the Swinney's if they had been in contact with Mr. Lotz ? Mrs. Swinney explained that they have called and left messages with no return calls and they do not have an address to send a certified letter. Mr. Bryan asked Public Works Director Jason Harris if he could figure a close estimate on what it would cost to install curb and gutter for Mr. and Mrs. Swinney, Mr. Harris stated it would cost roughly \$1,200.00. Mr. Bryan asked the board if they would entertain a motion to install curb and gutter for them? Mayor Kater stated this is public comment not discussion. Alderman Sutton asked Mr. Bryan to explain the process of how a bond works to Mr. Swinney. Alderman Christopher stated that he had spoken to Mr. Swinney and did approach the City Manager about this and this issue was discussed at last month's board meeting and was voted on. Alderman Christopher requested this issue be placed on the agenda for discussion again at the next board meeting for a vote on just curbing.

Mayor Appointments to Citizen Boards

Planning & Zoning
 Steve Martin
 Travis Crews

Board of Adjustment
 Jim Thompson

Library Board
 Jack Poston
 Martha Pritchett
 Tom Pezel

Alderman Gremminger made the motion to accept all Mayor Appointments and Alderman Christopher seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Bids

Street Overlay & Paving Improvements

City Administrator Dan Bryan stated Public Works Director Jason Harris verified that all bids were comparative. Mr. Harris drove all companies around to each street and gave them direction on what the City expected in the bid. Mr. Harris contacted Jokerst Inc. after the bid opening to make sure there bidding was correct, Mr. Harris requested an itemized breakdown by street since they did not submit a breakdown. Jokerst Inc. discovered that they had missed a street, Evergreen, so now the total bid for Jokerst Inc. is \$99,987.60, Dan Naeger from Jokerst Inc. stated that this price also included the alley aprons. Mr. Harris stated that Jokerst Inc. only bid 19 alleyways when in fact there are 21 alleyways. Mr. Bryan stated there was a little bit of underestimation, around \$2,500.00, in their bid for alleyways. Mr. Bryan stated that if the board selects the bid from Jokerst Inc. he suggest we stick to what the bid was unless the board would like to compensate them for their error. Mayor Kater asked Mr. Harris if he talked to Jokerst Inc. and they understood what the error was. Mr. Harris stated he rode around with them and went street by street with them, he also advised everyone for the alley aprons to google it and count every alley from Estes to Willow. Mr. Bryan stated he contacted Cochran Engineering and ask them to do quality control work for the City, they will come test the asphalt and do a couple of core samples to make sure we are getting what we paid for. This cost will be roughly a few hundred dollars.

Alderman Christopher asked pricing aside how does Mr. Harris feel about the bid from Lead Belt Material. Mr. Harris stated that Jokerst Paving Jokerst Inc, and Lead Belt Material have all done work

for the City, he trust all four bids and that they all do-good work. Alderman Sutton discussed with Mr. Harris the different types of asphalt mix, Mr. Harris stated that in our invitation to bid we state the bids must be for a two inch compacted asphalt and those streets needing new base will require three inch compacted asphalt, and meet MODOT EPG 401 specifications.

Jokerst Paving	\$167,671.39	additional cost for alley aprons \$933.00 per location
Vern Bauman Contracting	\$188,279.30	additional cost for alley aprons \$6,750.00
Jokerst Inc.	\$94,458.60	1,623 tons @ \$58.20 a ton - includes alley aprons
Supplemental bid, forgot to include Evergreen		
Jokerst Inc. – street breakdown	\$92,188.80	
Jokerst Inc – Supplement Bid	\$7,798.80	
	\$99,987.60	
Lead Belt Material	\$135,056.22	additional cost for alley aprons \$9,960.00

Alderman Shaw made the motion to accept bid from Jokerst Inc. for \$99,987.60 and Alderman Hodge seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Street Maintenance

Mr. Bryan stated this was a separate bid item and that the City Park Road was a Capital expense approved for this budget year. The Alley project will be a street maintenance expense funded out of Transportation to repair and pave the alley behind the Library and Post Office. Run off from these two alleys causes rock to wash out resulting in repair work, along with traffic use from the post office. The alley behind the library is also the entrance to the library parking lot therefore causing the asphalt in the parking lot to break off. These projects will be invoiced and completed prior to July 1, 2020.

	Alley behind City Hall	City Park Road	Total
Jokerst Paving	\$11,251.00	\$13,912.00	\$25,163.00
Vern Bauman	\$9,583.00	\$12,603.97	\$22,186.97
Jokerst Inc.	\$5,342.80	\$10,177.50	\$15,520.30
Lead Belt Material	\$10,535.93	\$12,605.25	\$23,141.18

Alderman Gremminger made the motion to accept the bid from Jokerst Inc. for the City Park Road for \$10,177.50 and Alderman Hodge seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Alderman Gemminger made the motion to accept the bid from Jokerst Inc. for the alleys for \$5,342.80 and Alderman Shaw seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

GFI Lease Agreement

City Clerk Stephanie Daffron spoke to the board regarding the copy machine in City Hall. Mrs. Daffron stated the machine is 10 years old and she is concerned about it breaking down. Mrs. Daffron had contacted Marc Gerst with GFI and spoke to him regarding this. Mr. Gerst had put together three separate lease agreements to present to the board. Mr. Gerst stated as of right now the city owns our copier and we are just paying for a maintenance contract as the machine ages we pay more for the contract, currently we are spending roughly \$328.00 a month to support the machine. Mr. Gerst stated

that currently the City has a Sharp machine, as GFI is on state pricing for Sharp we will be able to take advantage of this reduced pricing. GFI also sells Ricoh machines, which there is also a program, called US Communities that we can use that is for municipalities and non-for profits so we can purchase the machines at a discounted rate. The latest model for Ricoh machines that just came out is tremendously cheaper to operate by becoming much more efficient. Right now, the city is paying thirteen cents for color copies and two cents for black and white. On a new machine, we would be paying six cents for color copies. The difference in the cost of copies will help make up the difference in pricing for the new machine.

For \$326.00, a month GFI could do a 35 page per minute with a Ricoh machine.

For \$336.00, a month GFI could do a 45 page per minute with a Ricoh machine.

For \$355.00, a month GFI could do a 40 page per minute with a Sharp machine.

The Sharp machine we have now does 40 pages per minute. The lease agreement is for 60 months because GFI guarantees the machine for a minimum of five years. The 60 months give us the lowest price per month. The machine we have now is still useable so City Hall would like to give this to another department until it no longer functions. GFI would work out a new maintenance agreement or possibly do a page by page pricing. Alderman Christopher requested that GFI send us a machine to test out first. Mr. Gerst said it would be fine to set this up; he will be here next Tuesday to set up a machine for us. Mr. Gerst stated that when they come to set up the machine GFI has an I.T. person that comes and sets it all up for us. Alderman Shaw asked what happens at the end of the lease agreement, Mr. Gerst stated that if the machine is doing great we could purchase it out of lease or you can upgrade to another machine.

Alderman Christopher made the motion to approve a 60-month GFI lease agreement for either \$326.00 or \$336.00 a month depending on model selected and Alderman Shaw seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Livestock and Fowl Permit

Application for Livestock and Fowl Permit submitted by Dana Wisdom 107 North Waller Street, requesting six chickens.

Alderman Christopher made a motion to approve the Livestock and Fowl Permit for Dana Wisdom and Alderman Gremminger seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Application for Livestock and Fowl Permit submitted by Kyle Bequette, 1420 East Chestnut, requesting six chickens.

Alderman Christopher made the motion to approve the Livestock and Fowl Permit for Kyle Bequette and Alderman Gremminger seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Water Rates

Chief Water Operator Paul Pilliard spoke with the board about raising the water rate twenty-three cents per 1,000 gallons. Mr. Pilliard explained to the board that this coming year his bond payment would be increasing and so would his insurance. Mr. Pilliard believes he will be 100% funded this year, with that said; he will be short for next year with the increases. With this raise, it will bring in \$29,900 to \$32,200 this will take care of the bond payment and increase in insurance for the next two years. Mr. Pilliard explained that for a family of four using 4,000 gallons the rate increase would be one dollar a month. Mr. Bryan stated that our Auditors every year tell us our water department needs to be operating at

110%. Alderman Shaw stated he wanted everyone to know that the water department is now 100% funded and not operating in the red and that is a huge accomplishment. Mr. Pilliard explained that out of this 100% funding they have added 3,000 feet of new main, 7 houses so far. The water department is finally able to add houses to the new water system on Chestnut that had been on the old system for years. Mr. Bryan requested this to be put on the agenda for the next meeting to be voted on. Mr. Bryan asked Mr. Pilliard to give the board a couple of options of increase to vote on.

Police Department Replacement Vehicle

City Administrator Dan Bryan stated that a couple of months ago the police department had a vehicle totaled by Walgreens. The city received \$14,088.00 in reimbursement for this vehicle. The city was fortunate to have found another highway patrol vehicle that they have set aside for the city for \$18,950.00, this is a 2016 model, which is the same year as the one totaled, and this vehicle has 60,000 miles on it. Mr. Bryan suggest if the board voted to approve this vehicle the city will pay for this out of public safety funds. Alderman Sutton asked how much it would cost to pay for the add on's such as racks, lights, ect... Police Chief James Bullock stated he would only need a push bumper and striping. Alderman Sutton asked why they needed a push bumper when the city does not have a push policy or pit policy. Chief Bullock stated he needs the bumpers for rolling vehicles that are not safely in park at times of stop. Alderman Gremminger stated it would cost roughly around \$6,000.00 total out of pocket for the vehicle.

Alderman Gremminger made the motion to purchase the vehicle, including the push bumper and striping and approve the money to come from the public safety fund. Alderman Hulsey seconded the motion. Hulsey – aye; Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye. Motion carried.

Mayor and Alderman Reports

Alderman Christopher stated he is glad to see the pool open. He asked about the pothole on Desloge Drive in front of the Chinese restaurant. Public Works Director Jason Harris stated he had already been in contact with MODOT regarding this issue. Alderman Christopher stated he is so glad that Chief Water Operator Paul Pilliard came on board with the city when he did; since he has been working, he has done a great job with the budget, and numbers. The city has not had to give the water department any funds to support them this year. Hats off to Paul Pilliard and his department. Alderman Gremminger stated also the cooperation we are seeing from other cities coming over and showing our people some tricks of the trade that we have not done in the past.

Alderman Sutton had nothing to report.

Alderman Gremminger stated that the trimming has not been done around the trees in the park and that some of the weeds are waist high, he understands that Park and Recreation Director Terry Cole is down on help but if the trimming could be down that would be awesome. Alderman Gremminger stated that everyone was doing a great job and that the way the city handled the COVID went smoothly. He would have like to see a little more effort on the day's employees left early, he felt they could have worked the whole day, it worked out and everyone did a great job. Glad to see Brightwell Park and the pool open. Alderman Gremminger has had three or four people mention something about the mulch might be a little difficult to get a wheelchair through to get to the handicap swing. Public Works Director Jason Harris stated you have to maintain the fall zone and the mulch is ADA approved. Once it is more compact, it might be easier to maneuver through.

Alderman Hodge had nothing to report.

Alderman Shaw stated he was very impressed with the street and solid waste departments, how they picked up two days of trash in one day. Alderman Shaw also stated the park looks beautiful. Alderman Shaw stated that the Mayor spent a day on the trash truck just to work with the people and see what they do and he thinks that was a very good thing to do.

Alderman Hulsey stated that all departments are doing a fantastic job and to keep up the good work.

Mayor Kater stated regarding the Swinney's, we have other properties in the city that have issues as well

Keith Serini stated that turning off the West side of Walnut is terrible, if there is a car coming out of Walnut, you cannot turn off Desloge Drive. Alderman Gremminger stated that the intersection was done by state specifications and approved by the state. Mayor Kater stated the intersection is actually larger than state specifications. The board discussed further the curbing and state specifications.

Vote to close the Meeting

Alderman Hodge made the motion to close the meeting pursuant to RSMo 610.021 (3) Personnel and Alderman Christopher seconded the motion Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

EXECUTIVE SESSION BEGAN

8:15 p.m.

RETURN TO OPEN SESSION

8:40 p.m.

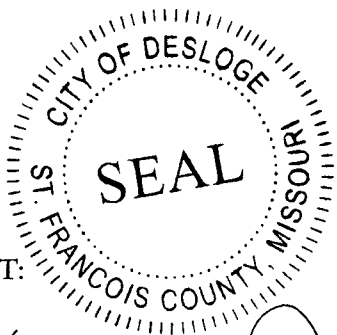
Adjourn

Alderman Gremminger moved to adjourn and Alderman Shaw seconded the motion. Hodge – aye; Sutton – aye; Christopher – aye; Shaw – aye; Gremminger – aye; Hulsey – aye. Motion carried.

City of Desloge had not yet received Certification of Election Results by verification Board. This will be placed on the June 22, 2020 Special Meeting Agenda.

MEETING ADJOURNED

8:42 p.m.



ATTEST:

Stephanie M. Daffron
Stephanie M. Daffron, City Clerk

David Kater
David Kater, Mayor